

**Airport Authority Board Meeting
January 26, 2026, at 5:30 pm
City Hall – Council Chamber**

1. CALL TO ORDER

Meeting was called to order by Carlos Fernandez at 5:33 PM.

2. ROLL CALL

Board Members present were Tanya Duarte, Mitch Lindemann, Bill Wendt, and Carlos Fernandez. Tom Hanigan arrived at 5:39 PM. Board Members absent were Richard Acosta and Pedro Ochoa. City officials present were Luis Pedroza, Karl Rockwell, and Leslie Dominguez.

3. PERSONS WISHING TO ADDRESS THE AIRPORT AUTHORITY IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA

None.

4. DISCUSSION/DECISION ON APPROVAL OF MEETING MINUTES FOR DECEMBER 1, 2025

Minutes were reviewed and approved. Motion to approve by Mitch Lindemann and seconded by Tanya Duarte. Motion carried unanimously.

5. DISCUSSION/DECISION ON APPROVAL OF QUARTERLY REPORT(S) FOR QUARTER ENDING DECEMBER 31, 2025, TO BE PRESENTED TO MAYOR AND COUNCIL.

The quarterly report for the period ending December 31, 2025, was reviewed and discussed. Discussion included salary allocation, safety equipment expenses, perimeter fencing costs, building maintenance, fuel dispenser repairs, and fuel sales amounts. Vice Chair Tanya Duarte raised a concern regarding PPE and the need to ensure that adequate safety equipment is provided to airport staff to help reduce potential City liability. Board members requested clarification and corrections to certain line items, including identifying the perimeter fencing expense as design/engineering costs and correcting reported fuel gallon amounts.

A motion was made by Tanya Duarte and seconded by Tom Hanigan to withhold approval of the quarterly report until corrections are made. Motion carried unanimously.

6. DISCUSSION/UPDATE ON THE CREATION OF DOUGLAS AIRPORT AUTHORITY BYLAWS.

Staff provided an update regarding the creation of Douglas Airport Authority bylaws and explained that the current Douglas Municipal Code language refers to the Airport Authority as having corporate powers, although the Authority has been functioning as an advisory board. The Board discussed the need for clarification of the ordinance and the role of the Airport Authority. Staff noted that Mayor and Council may review the ordinance at a future Council meeting.

No action was taken.

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7. DISCUSSION/UPDATE REGARDING SALE OF LAND AROUND THE DOUGLAS MUNICIPAL AIRPORT.

Staff provided an update regarding the sale of land around the Douglas Municipal Airport. It was noted that the Mayor and Council approved the sale, and the City is working with the purchaser on rezoning, development agreements, deeds, and easements.

The Board discussed concerns previously raised regarding the agreement, including the need to clearly define when development and construction must begin for each parcel. Discussion included clarification that permits must be obtained and construction must commence within 18 months for each parcel, and that construction should include more than grading or foundation work. Staff noted that the Board's concerns from the previous meeting were relayed to the Mayor and Council.

No action was taken.

8. DISCUSSION/UPDATE ON FUEL DISPENSERS AT DOUGLAS MUNICIPAL AIRPORT.

Staff provided an update regarding the fuel dispensers at the Douglas Municipal Airport. It was noted that the fuel dispenser was repaired on December 30, 2025, after multiple repair attempts. Discussion included repair costs exceeding \$20,000, refund requests submitted to the vendors, and QT Pod agreeing to reimburse approximately \$2,181.16.

Staff also noted that the 100LL tank holds 12,000 gallons and that fuel testing is completed daily. Additional discussion included the jet fuel totalizer, which is difficult to read and needs replacement, as well as weekly website updates regarding pump status.

9. DISCUSSION/UPDATE ON PERIMETER FENCING PROJECT AT DOUGLAS MUNICIPAL AIRPORT.

Staff provided an update regarding the perimeter fencing project. Design plans are nearly complete and awaiting final review by ADOT before the project can go out to bid. Public Works crews have cleared the fence line. Discussion included available grant funding, estimated project costs, and possible reimbursement related to the land sale.

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10. DISCUSSION/UPDATE ON SAVE AMERICA'S TREASURES GRANT PROJECTS AT DOUGLAS MUNICIPAL AIRPORT.

Staff provided an update regarding the Save America's Treasures Grant projects. Discussion included preservation work for the historic hangar, including painting and electrical updates, as well as the use of remaining grant funds for pavement preservation, crack seal, and fog seal. Additional discussion included tenant coordination during the project and future improvements to the trailer and fuel system.

No action was taken.

11. INFORMATION/DISCUSSION REGARDING GENERAL UPDATES OR CONCERNS AT THE DOUGLAS MUNICIPAL AIRPORT.

Staff and Board members discussed general updates and concerns at the Douglas Municipal Airport, including the rotating beacon light, PAPI lights, runway edge lights, cattle and fencing concerns, airport security, and FAA-related matters. The Board requested that the beacon light be brought back for further discussion, including options for repair or replacement.

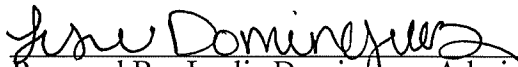
No action was taken.

12. DISCUSSION AND DIRECTION/CONSENSUS FOR AGENDA ITEMS TO BE DISCUSSED AT FUTURE MEETINGS.

The Board discussed future agenda items, including an update on the beacon light and clarification of the City ordinance related to the Airport Authority.

13. ADJOURNMENT

Motion by Tanya Duarte and seconded by Mitch Lindemann to adjourn the meeting at 7:11 PM.
Motion carried unanimously.


Prepared By: Leslie Dominguez, Administrative Assistant