



South Park Cemetery Board Agenda
Tuesday, July 21, 2026 at 4:00 p.m.
Conference Room at South Park Cemetery

Board Members: Jake Trujillo, Heidi Huckabee, Sarah Reese

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
 - 1. Approval of the July 21, 2026 agenda.
- D. Approval of the minutes
 - 2. Approval of the June 16, 2026 minutes.
- E. Non-Action Items
 - 1. Sexton's Report- Ruben Esquivel (Services for June).
 - 2. Bookkeeper's Report- Daisy Diaz (Activity for June).
 - 3. Biography for E.A. Cahoon- Dr. Heidi Huckabee
- F. Public Comments
- G. Adjourn

Next Meeting: August 18, 2026

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and **Resolution 26-12.**

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 7/17/2026



Minutes of the Cemetery Board Meeting
Tuesday, June 16, 2026
REGULAR MEETING 4:00 P.M.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 26-12.

A. Call to Order

Member Jake Trujillo called the meeting to order at 4:08 p.m.

B. Roll Call

Committee members present: Jake Trujillo, Dr. Heidi Huckabee, and Sarah Reese.

Staff present: Ruben Esquivel, Cemetery Superintendent, and Daisy Diaz, Cemetery Administrative Assistant.

Others Present: Juan Oropesa, Liaison.

C. Approval of Agenda

1. Dr. Heidi Huckabee made a motion to approve the agenda as presented. Sarah Reese was the second. A voice vote was as follows: Jake Trujillo-yes, Dr. Heidi Huckabee-yes, and Sarah Reese-yes and the motion to approve the agenda for June 16, 2026, passed unanimously 3-0.

D. Approval of Minutes

2. Ms. Sarah Reese made a motion to approve the minutes as presented. Dr. Heidi Huckabee was the second. A voice vote was as follows: Jake Trujillo-yes, Dr. Heidi Huckabee-yes, and Sarah Reese-yes and the motion to approve the minutes from May 19, 2026, passed unanimously 3-0.

E. Non-Action Items

3. Sexton's Report- (Services for May)

Superintendent Esquivel reported that a total of 43 burial services were conducted in May 2026 at South Park Cemetery and General Douglas McBride Veterans Cemetery. He further reported that the cemetery crew had lost two additional employees, resulting in a staffing shortage of three positions within the grounds maintenance team.

4. Bookkeeper's Report- (Activity for May)

Daisy Diaz reported total activity for May 2026: 3 contracts, 3 pay-offs and 6 lot sales.

5. Memorial Tree Planting- (Jane Blewett)

Item was not addressed due to the absence of the scheduled presenter.

6. Fee Schedule for Columbarium Discussion- (James Burress)

Item was not addressed due to the absence of the scheduled presenter and will be rescheduled for a future meeting.

F. Public Comments

Dr. Heidi Huckabee reported that she has about 35 biographies of historic individuals that are buried at South Park Cemetery who are not well known, and expressed her interest in sharing them with the board. She indicated she would present one biography at each meeting, beginning with the July meeting.

G. Adjourn

The meeting adjourned at 4:25 p.m.

Next Meeting: July 21, 2026