



BOARD OF TRUSTEES MEETING AGENDA

Monday, July 20, 2026 at 4:00 p.m.

Makerspace Room, Roswell Public Library

301 N. Pennsylvania Ave.

Roswell, NM 88201

Members: Jane Avery, Morgan Breedyk, Bailey Coll, Bruce Dyleski, Nancy Fleming, Tim Hartwick, Katie Huebner, Kay Cargill Jenkins, Lindsay Mayo Fincher, Jose Rivera, and Valli West.

City Council Liaison: Councilor Juliana Halvorson

RMAC Staff Coordinator: Caroline Brooks, Museum Director

RMAC Foundation: Raegan Hardy, Executive Director

A. Call to Order

B. Roll Call

ACTION ITEMS:

C. Approval of agenda

D. Approval of the June 15, 2026 meeting minutes

E. Discussion and consider approval of a Museum Board of Trustees training

F. Discussion and consider approval for Working Group assignments

INFORMATION ONLY ITEMS:

G. Rebuilding planning update and discussion

H. Conservation status update and milestone recognition

I. Interim Strategic Plan status update

J. Air Race participation overview and volunteer request

K. Director's Report

L. RMAC Foundation Report

M. Chair's Remarks and Board Announcements

N. Public Comment

O. Adjourn

Notice of this meeting has been provided to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 26-12.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: Friday, July 17, 2026

July 2026 Museum BOT Meeting

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ROSWELL MUSEUM
MINUTES OF THE BOARD OF TRUSTEES MEETING
Monday, June 15, 2026 at 4:00 p.m.
Roswell City Hall, 425 N. Richardson Ave.
Roswell, NM 88201

REGULAR MEETING AT 4:00 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

For the Record: Meeting was being streamed live for the public through GoToMeeting.

A. CALL TO ORDER

Board Chair West called the meeting of the Board of Trustees to order at 4:10 p.m.

B. ROLL CALL

The meeting of the Board of Trustees convened with members Valli West, Nancy Fleming, Jose Rivera, Lindsay Fincher, Bailey Coll, Jane Avery (online) and. A quorum was established with Morgan Breedyk, Kay Cargill Jenkins, Kate Huebner, Tim Hartwick, and Bruce Dyleski being absent.

City Council members present: Julia Halverson

Staff present: Jessica Parham, Educator; and Aaron Wilder, Curator

Community members present: None present

ACTION ITEMS

C. APPROVAL OF AGENDA

Member Mayo Fincher motioned to **approve the agenda**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 6-0, with members Breedyk, Cargill Jenkins, Huebner, Hartwick, and Dyleski being absent.

D. Approval of the May18, 2026 meeting minutes

Member Rivera motioned to **approve the May 18, 2026 minutes**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 6-0, with members Breedyk, Cargill Jenkins, Huebner, Hartwick, and Dyleski being absent.

E. Consider approval of the deaccession of Martie Zelt, *Return to A-QQ No. 3, 1983, 1983.017.0003*, from the permanent collection due to flood damage beyond repair.

Curator Wilder reported the work had mold and wasn't suitable for education purposes. Insurance will

pay out the appraisal value. Member Mayo Fincher motioned to deaccession the work, **Martie Zelt, Return to A-QQ No. 3, 1983, 1983.017.0003, from the permanent collection.** Member Fleming was the second. A voice vote was unanimous, and the motion passed 6-0, with members Breedyk, Cargill Jenkins, Huebner, Hartwick, and Dyleski being absent.

F. Consider approval of the deaccession of *Untitled (Retablo)*, n.d., 1993.010.0014, from the permanent collection due to flood damage beyond repair.

Curator Wilder reported the work could be retained as a non-accessioned item for education purposes. Insurance will pay out the appraisal value. Member Fleming motioned to deaccession the work, ***Untitled (Retablo)*, n.d., 1993.010.0014, from the permanent collection.** Member Mayo Fincher was the second. A voice vote was unanimous, and the motion passed 6-0, with members Breedyk, Cargill Jenkins, Huebner, Hartwick, and Dyleski being absent.

G. Consider approval of the deaccession of Sewing Kit, circa 19th Century, 2000.001.0467a-t, from the permanent collection due to flood damage beyond repair.

Listed as three items because of separation during the flood, this is considered one object in the collection. The Acquisitions Working Group recommends deaccessioning but retaining as a non-accessioned item for the future flood exhibit. Member Mayo Fincher commented that it's important to display early female, historical items such as this in the collection. Member Mayo Fincher motioned to deaccession the work, **Sewing Kit, circa 19th Century, 2000.001.0467a-t, from the permanent collection.** Member Fleming was the second. A voice vote was unanimous, and the motion passed 6-0, with members Breedyk, Cargill Jenkins, Huebner, Hartwick, and Dyleski being absent.

H. Consider approval of the deaccession of Charles Venrick, *San Jon, New Mexico Gas Station*, n.d., NA2004.003.0001, the permanent collection due to flood damage beyond repair.

Curator Wilder reported that this was already a non-accessioned item. Because of the damage and staining to mounting and materials, it was recommended for deaccessioning. Member Mayo Fincher motioned to deaccession the work **Charles Venrick, *San Jon, New Mexico Gas Station*, n.d., NA2004.003.0001, the permanent collection.** Member Fleming was the second. A voice vote was unanimous, and the motion passed 6-0, with members Breedyk, Cargill Jenkins, Huebner, Hartwick, and Dyleski being absent.

I. Discussion and consider approval of a temporary free museum membership program

It's been suggested museum suspend its paid memberships while closed and offer free memberships for people in the meantime to maintain communication with the public. Member Mayo Fincher motioned to **enact a temporary free museum membership program while the museum is closed.** Member Fleming was the second. A voice vote was unanimous, and the motion passed 6-0, with members Breedyk, Cargill Jenkins, Huebner, Hartwick, and Dyleski being absent.

INFORMATION ONLY ITEMS:

J. Welcome New Trustees

Member Bailey Coll introduced herself and gave the group a brief bio. Member Dyleski was absent.

K. Conservation update

Curator Wilder reported that all loaned paintings are expected to be finished with conservation and returned to owners and institutions by September, 2026. The outdoor sculptures have been approved for conservation. There is an active RFP for Goddard collection conservation that will be open until the first part of July.

L. Rebuilding Working Group Report

Members West, Fleming and Mayo Fincher listed three things they are dedicating their attention to; waiting for the FEMA determination, looking at potential sites for the museum rebuild, and keeping the original WPA portion of the museum.

M. Director's Report

Director Brooks was absent, no report.

N. RMAC Foundation Report

Executive Director Hardy was absent, no report.

O. Chair's Remarks and Board Announcements

No remarks or announcements

P. Public Comment

Member Fleming talked about the Miniatures and Curious Collections show and UFO Festival hours.

Q. Adjourn

Member Mayo Fincher moved to adjourn with Member Fleming seconding.
The meeting adjourned at 5:40 p.m.



JUNE ATTENDANCE

	FY2026	FY2025	FY2024	FY2023
EVENTS/PROGRAMS	75	90		
OUTREACH	-	37		
VOLUNTEER VISITS	9	10		
MUSEUM BUSINESS	-	-		
JUNE TOTALS	84	127	2,938	3,172
FISCAL YEAR-TO-DATE TOTALS	11,136	11,157	41,410	36,369

Please note: Tables were updated in February 2025 to reflect the museum's current closure and categories are those that will be in use during the museum rebuild.

JUNE REVENUES

	FY2026	FY2025	FY2024	FY2023
MEMBERSHIP	-	685		
STORE	-	-		
JUNE TOTALS	-	685	9,882	23,488
FISCAL YEAR-TO-DATE TOTALS	2,745	62,397	182,073	224,305

JUNE PROGRAMMING

EVENTS/PROGRAMS/OUTREACH	OCCURRENCES for MONTH	ATTENDEES	PARTNERSHIPS/SUPPORT
Second Saturday	1	75	RMAC Foundation, Roswell Public Library
TOTALS	1	75	

MEMBERS



120
current
memberships

167
current
members

FOR
MONTH

-
new memberships

-
renewals

FISCAL YEAR
to DATE

-
new memberships

27
renewals

VOLUNTEERS



FOR
MONTH

12
volunteer hours



FISCAL YEAR
to DATE

1524
volunteer hours

9
volunteer visits

403
volunteer visits



6,413 FACEBOOK FOLLOWERS



2,035 INSTAGRAM FOLLOWERS

646

E-NEWSLETTER SUBSCRIBERS

ACTIVITIES & HIGHLIGHTS

CURRENT STATUS & CONSERVATION

The Museum is currently closed due to the October 2024 flood with collection recovery and rebuilding estimated at 5 years. Recovery efforts and staff are centralized at a temporary location.

Current project status:

- The outdoor sculptures and Goddard tower plaque will be conserved on-site the first week of August by Pacific Coast Conservation with coverage provided by insurance.
- The paintings on loan that were undergoing conservation in Chicago have been completed and arrangements are being made to return those to their respective owners.
- The collection records remediation has been completed and the records are being scheduled for return. Digitization will likely still be required.
- Appraisals for 250 sculptures with Freeman's Appraisals and 968 historical items with Art of Estates has been completed and will aid with the insurance process.
- Work is ongoing to coordinate and seek insurance approval for conservation of items that remained in Roswell.

GODDARD CONSERVATION RFP

The RFP for Stabilization, Assessment, and Conservation of Goddard artifacts was posted in June and the July 11 deadline was extended to July 17. A virtual pre-proposal meeting was offered to potential applicants on July 8 with attendees from several conservation firms. The project includes approximately 1,300 artifacts associated with pioneering rocketry scientist Robert H. Goddard, including an outdoor historic rocket tower. A review of applications will be conducted in July with recommendations anticipated to proceed to the City Council for further review and approval.

FLOOD ADAPTATION WORKSHOP

Director Brooks attended a Flood Adaptation Workshop sponsored by the New Mexico Division for Historic Preservation and presented by the National Park Service and FEMA on July 16.

The aim of the workshop was to educate public employees and those who own and work on historic buildings options for providing flood protection measures on historic buildings.

MUSEUM MEMBERSHIP TRANSITION

The museum will be transitioning to a free membership program during the closure and rebuild. Letters and details will be sent to current members and released to the public in the coming weeks.

GODDARD PRESENTATION

Museum Director Caroline Brooks will be giving a presentation in Worcester Massachusetts, Goddard's hometown, on August 6 as part of an exhibition at the Museum of Worcester in honor of Goddard's first launch centennial. Brooks will also tour Goddard sites and meet with local contacts who are promoting and preserving Goddard's legacy to inform the Roswell Museum's recovery and exhibition planning efforts.

SECOND SATURDAYS

August's Second Saturday project will be creating tunnel books, a layered design of cut paper to create a three-dimensional narrative.

Second Saturdays are held at the Roswell Public Library, during the museum's flood recovery, from 10 am to 1 pm on the Second Saturday of each month. Projects are led by staff and teaching artists, and the program is supported by the RMAC Foundation.

THOMA FOUNDATION AWARD

The Carl & Marilyn Thoma Art Foundation awarded \$25,000 to the RMAC Foundation in July in support of collection conservation. The funds will contribute to the cost of conservation of the large indoor sculptures and the WPA tin chandeliers that remained in Roswell after the flood.

250th CELEBRATION

Museum staff and volunteers contributed a giant bubble activity to the Roswell 250 Celebration during the Fourth of July event at Cielo Grande, a successful event

that brought several thousand attendees in honor of the semiquincentennial. Thanks goes to Councilor Halvorson and all of the event volunteers and City staff who coordinated the efforts.

REGISTRAR SELECTION

Jada Whiterock-Schwab has accepted the position of Museum Registrar, which was vacated this past spring by Cloe Medrano, who moved to Florida. She will be starting August 3.

Jada Schwab-Whiterock graduated from Wichita State University in 2023 with a Bachelor's of Art History and a minor in Business Management. She has previously worked at the Field Museum in Chicago, where she worked as a Registrar Assistant and Cultural Engagement Specialist. Her interests are Southwestern and Native American art and anthropology.