



South Park Cemetery Board Agenda
Tuesday, April 21, 2026 at 4:00 p.m.
Conference Room at South Park Cemetery

Board Vice President: Jim Bloodhart
Board Secretary: Jeremy Hurley
Board Members: Jake Trujillo, Heidi Huckabee, Sarah Reese

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
 - 1. Approval of the April 21, 2026 agenda.
- D. Approval of the minutes
 - 2. Approval of the March 17, 2026 minutes.
- E. Non-Action Items
 - 1. Welcome New Board Member- Sarah Reese
 - 2. Sexton's Report- Ruben Esquivel (Services for March).
 - 3. Bookkeeper's Report- Daisy Diaz (Activity for March).
 - 4. Discussion on Terms and Election of Officers (Ruben Esquivel).
- F. Public Comments
- G. Adjourn

Next Meeting: May 19, 2026

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and **Resolution 26-12.**

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 4/17/2026



Minutes of the Cemetery Board Meeting
Tuesday, March 17, 2026
REGULAR MEETING 4:00 P.M.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 26-12.

A. Call to Order

Vice President Jim Bloodhart called the meeting to order at 4:03 p.m.

B. Roll Call

Committee members present: Jim Bloodhart, Jake Trujillo, and Dr. Heidi Huckabee.

Committee members absent: Jeremy Hurley

Staff present: Ruben Esquivel, Cemetery Superintendent, and Daisy Diaz, Cemetery Administrative Assistant.

C. Approval of Agenda

1. Dr. Heidi Huckabee moved to approve the agenda as presented. Mr. Trujillo seconded. A voice vote was as follows: Jim Bloodhart- yes, Jake Trujillo-yes, and Heidi Huckabee-yes and the motion to approve the agenda for March 17, 2026, passed 3-0.

D. Approval of Minutes

2. Mr. Trujillo moved to approve the minutes as presented. Dr. Heidi Huckabee seconded. A voice vote was as follows: Jim Bloodhart- yes, Jake Trujillo-yes, and Dr. Heidi Huckabee-yes and the motion to approve the minutes from February 17, 2026, passed 3-0.

E. Non-Action Items

3. Sexton's Report-

Superintendent Ruben Esquivel reported the burial services for South Park Cemetery and General Douglas McBride Veterans Cemetery as 36 services for February 2026. Mr. Esquivel also reported a grounds worker position had been posted and will start looking at applications and setting up interviews within the next 2 weeks.

4. Bookkeeper's Report-

Mrs. Diaz reported total activity for February 2026: 1 pay-off, and 4 lot sales.

5. Discussion on Columbarium Rules, Fees, and Engraving at South Park Cemetery-

Mr. Esquivel spoke about the rules and regulation for decorations. Board members agreed no decorations would be allowed on the niches. Flowers would only be allowed at the base of the columbarium for a specific number of days. Rules and regulations will be posted and families will be informed and reminded of them when arranging for services or purchasing niches.

Mr. Ruben Esquivel stated he had spoken to the architect and had received an estimated price for a niche wall which is currently about \$158,000.00. Arrangements for the engraving of the niches will be responsibility of the family.

F. Public Comments

None

G. Adjourn

The meeting adjourned at 4:55 p.m.

Next Meeting: April 21, 2026