



ROSWELL MUSEUM
MINUTES OF THE BOARD OF TRUSTEES PLANNING WORKSHOP
Saturday, April 18, 2026 at 9:00 a.m.
Roswell City Hall, 425 N. Richardson Ave.
Roswell, NM 88201

REGULAR MEETING AT 9:00 a.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

For the Record: Meeting was being streamed live for the public through GoToMeeting. There was no public on GoTo Meeting.

A. CALL TO ORDER

Board Chair West called the meeting of the Board of Trustees to order at 9:32 p.m.

B. ROLL CALL

The meeting of the Board of Trustees convened with members Valli West, Nancy Fleming, Jose Rivera, Lindsay Mayo Fincher, Tim Hartwick, Nina Leacock, Jane Avery and Kate Huebner. A quorum was established with Morgan Breedyk and Kay Cargill Jenkins being absent.

City Council members present: Not present

Staff present: Caroline Brooks, Director; Jessica Parham, Educator; and Aaron Wilder, Curator.

Community members present: Sabrina Pratt, Consultant and Workshop Facilitator; Raegan Hardy, Executive Director RMAC Foundation; Marion Richardson, Vice President RMAC Foundation; and Meredith Hildreth, City of Roswell Planner (joined at 1:03 p.m.).

ACTION ITEMS

C. APPROVAL OF AGENDA

Member Fincher motioned to **approve the agenda**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 8-0, with members Breedyk and Jenkins being absent.

INFORMATION ONLY ITEMS:

D. Welcome and Introductions

Facilitator Pratt introduced herself and a core question to explore in the workshop: How will the Roswell Museum define a clear vision for the new museum and organize internal stakeholder roles and processes to guide recovery projects, while meaningfully engaging community stakeholders and meeting shared expectations? She then had each participant state their name and a memory they associated with the museum.

E. Update on Museum Recovery

Director Brooks, Educator Parham and Curator Wilder presented on the current status, initiatives and challenges facing the museum post-flood.

F. Strengths, Challenges, Opportunities, and Constraints Exercise

Facilitator Pratt divided the participants into two groups with one brainstorming Strengths and Challenges and the second brainstorming Opportunities and Constraints. After which, the participants regrouped and shared about their discussions. Member Fincher left the meeting at 10:42 p.m.

G. Stakeholder Identification and Engagement Discussion

Facilitator Pratt led a discussion to identify current and potential stakeholders and communities during the recovery.

H. Discussion of Bridge Plan Goals

Facilitator Pratt led a discussion to identify goals for success now through the reopening. Members Leacock and Hartwick left the meeting at 12:30 p.m. Member Fincher returned to the meeting at 12:52 p.m. Member Hartwick returned to the meeting at 1:19 p.m. City of Roswell Planner Meredith Hildreth joined the meeting at 1:03 p.m. Member Huebner left the meeting at 1:18 p.m. At the close of the discussion, Facilitator Pratt summarized goals with the group, including alignment of key stakeholders, identifying current and future audiences, conservation and recovery planning, and developing a funding strategy.

I. Vision and Success Metrics Exercise

Exercise was not done due to time constraints.

J. Discussion of Priorities

Facilitator Pratt summarized with the group the most immediate priorities based on the workshop discussions.

K. Public Comment

City of Roswell Planner Meredith Hildreth commented on opportunities for rebuilding a dynamic museum, including green building practices.

L. Close-Out of Workshop and Review of Next Steps

Facilitator Pratt thanked everyone for participating and Director Brooks stated the meeting notes would be developed into a draft plan for further input and review by the Trustees and Staff.

M. Adjourn

Member Fleming moved to adjourn with Member Cargill Jenkins seconding.

The meeting adjourned at 2:06 p.m.