



BOARD OF TRUSTEES MEETING AGENDA

Monday, March 23, 2026 at 4:00 p.m.

City Hall, Mayor's Conference Room

425 N. Richardson Ave.

Roswell, NM 88201

Members: Jane Avery, Morgan Breedyk, Nancy Fleming, Tim Hartwick, Katie Huebner, Kay Cargill Jenkins, Nina Leacock, Lindsay Mayo Fincher, Jose Rivera, and Valli West.

City Council Liaison: Councilor Juliana Halvorson

RMAC Staff Coordinator: Caroline Brooks, Museum Director

RMAC Foundation: Raegan Hardy, Executive Director

A. Call to Order

B. Roll Call

ACTION ITEMS:

C. Approval of agenda

D. Approval of the February 23, 2026 meeting minutes

E. Discussion and consider approval of loan of the wood sculpture titled "Coyote" by Rory Alvarez to New Mexico State University's Museum Conservation Program for conservation.

INFORMATION ONLY ITEMS:

F. Disaster recovery status update

G. Goddard Centennial recap

H. Mix and Mingle event overview

I. Strategic planning workshop overview

J. Board vacancy applications update

K. Recovery merchandise project update

L. Director's Report

M. RMAC Foundation Report

N. Chair's Remarks and Board Announcements

O. Public Comment

P. Adjourn

Notice of this meeting has been provided to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 26-12.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: Friday, March 20, 2026

March 2026 Museum BOT Meeting

Mar 23, 2026, 4:00 – 5:30 PM (America/Denver)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/350653877>

You can also dial in using your phone.

Access Code: 350-653-877

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>



ROSWELL MUSEUM
MINUTES OF THE BOARD OF TRUSTEES MEETING
Monday, February 23, 2026 at 4:00 p.m.
Roswell City Hall, 425 N. Richardson Ave.
Roswell, NM 88201

DRAFT DOCUMENT

REGULAR MEETING AT 4:00 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

For the Record: Meeting was not being streamed live for the public through GoToMeeting.

A. CALL TO ORDER

Board Chair West called the meeting of the Board of Trustees to order at 4:05 p.m.

B. ROLL CALL

The meeting of the Board of Trustees convened with members Valli West, Nancy Fleming, Jose Rivera, Lindsay Fincher, Tim Hartwick, Nina Leacock, Kay Cargill Jenkins, and Morgan Breedyk. A quorum was established with Kate Huebner and Jane Avery being absent.

City Council members present: Not present

Staff present: Caroline Brooks, Director; Cloe Medrano, Registrar, Jessica Parham, Educator, and Aaron Wilder, Curator.

Community members present: None present

ACTION ITEMS

C. APPROVAL OF AGENDA

Member Fincher motioned to **approve the agenda**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 8-0, with members Huebner and Avery being absent.

D. Approval of the January 26, 2026 meeting minutes

Member Fincher motioned to **approve the January 26, 2026 minutes with two grammatical corrections in section B and N**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 8-0, with members Huebner, and Avery being absent.

E. Consider approval loan of three Goddard artifacts to the Museum of Worcester for a Goddard Centennial exhibition to take place from March 13 through August 31, 2026.

Member Fleming motioned to **approve the loan of three Goddard artifacts to the Museum of Worcester for a Goddard Centennial exhibition to take place from March 13, 2026 through August 31, 2026.** Member Fincher was the second. A voice vote was unanimous, and the motion passed 8-0, with members Huebner, and Avery being absent.

INFORMATION ONLY ITEMS:

F. Disaster recovery status and temporary move update

Director Brooks informed the board the museum underwent a Reduction in Force (RIF) in mid-February with the departure of 2 part-time and 4 full-time staff, leaving 4 full-time positions in place. The reduction stemmed from the October 2024 flood and subsequent temporary closure of the museum. Further, appraisals continue through Freeman Appraisals to determine individual fair market values for approximately 1900 items from the fine art collection with 700 items already provided. And examinations are currently being conducted for paintings and works on paper by The Conservation Center for items in Chicago.

G. Recovery merchandise project update

Director Brooks informed the board that Goddard bandannas have arrived and are currently on sale for \$18 plus tax at Bone Springs, and the Miniature Museum. The bandanna honors the “launch” in 2026 in celebration of the rocket pioneer’s historic 1926 launch.

H. Goddard Centennial Overview of Activities

Goddard Centennial planning is underway in honor of the 100th anniversary of when physicist and inventor Dr. Robert H. Goddard launched the first successful liquid-fueled rocket. The Celebration will take place March 14, 2026 from 10 AM – 3 PM at Goddard High School. The event includes displays and family-friendly activities presented by the Roswell Museum and organizations, museums, and educational institutions from around the region.

I. Strategic Plan Working Group update and discussion

Director Brooks informed the board; a strategic planning workshop will be occurring on April 17 & 18, 2026; it will be a two-day event on a Friday and Saturday. The Roswell Museum and Art Center Foundation is paying for the Santa Fe-based consultant Sabrina Pratt to host the event. The Friday event will be with the Roswell Museum staff. The Saturday event will be with the Board of Trustee members, foundation members and the public. The new strategic plan will be replacing the 2023-2028 plan that was outdated due to the flood.

J. Director’s Report

Director Brooks informed the board that artist-in-residence Ash Eliza Williams will open Friday, March 6, 2026 at the Anderson Museum with an artist talk at 5:30 pm followed by a reception. Williams grew up in the Blue Ridge Mountains in Southwest Virginia and makes work about interspecies communication. Revive Art Restoration in Santa Fe completed cleaning of 5 artworks that were on loan at the time of the flood. The works were picked up and returned to the lenders in early February 2026. On Monday, March 16, 2026 a commemorative model rocket launch and mayoral proclamation will take place at Goddard's original launch site and broadcast on Facebook Live. The launch will take place 100 years following Robert Goddard's historic first-successful liquid propellant rocket launch on March 16, 1926 in Auburn, Massachusetts.

K. RMAC Foundation Report

Hardy informed the board that the RMAC Foundation is currently meeting with a capital campaign organization and hoping to hire one in the next couple of weeks. The fundraising committee is meeting this month to organize a small event for fall 2026.

L. Chair's Remarks and Board Announcements

West informed the board of the Student Artist Exhibition 2026 happening at the Anderson Museum of Contemporary Art, from March 12, 2026 - April 1, 2026. This exhibition is organized by the Roswell Independent School District for students attending middle schools and high schools in Roswell.

M. CHAIR'S REMARKS AND BOARD ANNOUNCEMENTS

N. Public Comment

Medrano informed the board her last day on site as the Roswell Museum Registrar is March 12, 2026.

O. Adjourn

Member Fleming motioned to **adjourn**. Member Fincher was the second. A voice vote was unanimous, and the motion passed 8-0, with members Huebner, and Avery being absent.

The meeting adjourned at 4:45p.m.



FEBRUARY ATTENDANCE

	FY2026	FY2025	FY2024	FY2023
EVENTS/PROGRAMS	85	70		
OUTREACH	-	-		
VOLUNTEER VISITS	22	11		
MUSEUM BUSINESS	-	-		
FEBRUARY TOTALS	107	81	2,261	2,893
FISCAL YEAR-TO-DATE TOTALS	11,433	10,385	26,941	23,258

Please note: Tables were updated in February 2025 to reflect the museum’s current closure and categories are those that will be in use during the museum rebuild.

FEBRUARY REVENUES

	FY2026	FY2025	FY2024	FY2023
MEMBERSHIP	25			
STORE	102			
FEBRUARY TOTALS	127	200	17,384	13,718
FISCAL YEAR-TO-DATE TOTALS	2,445	57,412	115,024	138,028

FEBRUARY PROGRAMMING

EVENTS/PROGRAMS/OUTREACH	OCCURRENCES for MONTH	ATTENDEES	PARTNERSHIPS/SUPPORT
Second Saturday	1	85	RMAC Foundation and Roswell Public Library
TOTALS	1	85	

MEMBERS



117

current active
memberships

164

current active
members

FOR
MONTH

-

new memberships

1

renewals

FISCAL YEAR
to DATE

-

new memberships

23

renewals

VOLUNTEERS



FOR
MONTH

22

volunteer hours

22

volunteer visits

FISCAL YEAR
to DATE

618.25

volunteer hours

201

volunteer visits



6,255

FACEBOOK
FOLLOWERS



1,964

INSTAGRAM
FOLLOWERS

653

E-NEWSLETTER SUBSCRIBERS

ACTIVITIES & HIGHLIGHTS

CURRENT STATUS & CONSERVATION

The Museum is currently closed due to the October 2024 flood with collection recovery and rebuilding estimated at 5 years. Recovery efforts and staff are currently centralized at a temporary location.

- A batch of treatment proposals provided by The Conservation Center for paintings and works on paper has been received and is under staff review. Further treatment reports for this category are expected over the next 6-8 months.
- Conservation proposals from Midwest Art Conservation Center and Pacific Coast Conservation are under review for conservation of items that remained in Roswell.
- Appraisals continue through Freeman's Appraisals to determine individual fair market values for approximately 1900 items from the fine art collection. Freeman's and Art of the Estate will be starting additional appraisals soon.

GODDARD CENTENNIAL CELEBRATION

The Goddard Centennial Celebration took place on Saturday, March 14 from 10 am to 3 pm at Goddard High School. The all-ages event included Goddard-themed displays, family-friendly activities, and rocket launches presented by the Roswell Museum and organizations, museums, and educational partners from around the region.

Many thanks and acknowledgment goes to the following groups:

Sponsorship was provided by Xcel Energy, Leprino Foods, Pioneer Bank and the RMAC Foundation with in-kind support by Civil Air Patrol, Roswell Independent School District, Dion's, HTeaO, Dunkin Donuts, Albertson's Market, and Starbucks.

The following groups presented activities and displays: Civil Air Patrol, Albuquerque Rocket Society, Conquistador Council, Scouting America, Explora, New Mexico Space History Museum, Xcel Energy, Roswell Astronomy Club, Wings for Life, the Miniatures and Curious Collections Museum, Walker Aviation Museum, Historical Society for Southwest New

Mexico, ENMU-Roswell STEM Program, National Championship Air Races STEM Discovery Zone, ENMU-Roswell Aviation Maintenance Technology, Roswell Galacticon, Roswell 250, Ancients of Days, and the Roswell Museum staff and Second Saturday artists. Volunteers were provided through Pioneer Bank, Leprino Foods, Roswell High School Key Club, the Assisteens, and the ENMU-Roswell Nursing Program, along with individuals from the community. City Departments of Public Affairs, Convention Center, IT and Facilities Maintenance also provided support.

A community planning group was made up members of the public and representatives from Leprino Foods, ENMU-Roswell, Civil Air Patrol, Roswell 250, Conquistador Council, Roswell Independent School District, Historical Society for Southwest New Mexico, Roswell Astronomy Club, Mainstreet Roswell, the Roswell Museum Board of Trustees and RMAC Foundation.

COMMEMORATIVE LAUNCH

On Monday, March 16, a commemorative model rocket launch and mayoral proclamation by Mayor Tim Jennings was held at Goddard's original launch site outside Roswell and broadcast on Facebook Live in honor of the 100th anniversary of Robert Goddard's historic first-successful liquid propellant rocket launch. Goddard's March 16, 1926 launch was in Auburn, Massachusetts and led to funding by the Guggenheim Foundation, and the opportunity to devote his full attention to rocket development in Roswell, New Mexico. The commemorative launch was conducted by members of Civil Air Patrol's Roswell Squadron and the Pecos Valley Rocketeers, a chapter of the National Association of Rocketry.

MIX & MINGLE

The museum will hold an informal "Mix & Mingle" event at Stellar Coffee on Thursday, April 9 from 5:30-8 pm to allow the public an opportunity to connect staff, trustees and Foundation Board of Directors about the Museum's recovery. Light refreshments will be provided and Interstellar and Stellar Coffee will be open for purchases.

STRATEGIC PLANNING WORKSHOP

A Strategic Planning Board of Trustees Workshop will be held Saturday, April 18 from 9 am to 2 pm with facilitation by Santa Fe-based consultant Sabrina Pratt. The plan will focus on goals and objectives during the closure while working toward a rebuild. The workshop will be open to the public with the location to be announced. This project is supported by the RMAC Foundation.

STAFF DEPARTURE

Cloe Medrano resigned from her position as Museum Registrar to take on a new post at a history museum in Florida and to be closer to family. We've appreciated her dedication and hardwork throughout her time with the Roswell Museum, which began in 2021, including the challenges faced by the flood recovery. We wish her the best of luck with her new position.

The Museum Registrar position has been posted and we look to fill the position in the next couple of months.

FOUNDATION CAPITAL CAMPAIGN

The RMAC Foundation is working to develop a capital campaign in the coming months to align with the City's efforts for the Museum's rebuild.