



ROSWELL MUSEUM
MINUTES OF THE BOARD OF TRUSTEES MEETING
Monday March 23, 2026 at 4:00 p.m.
Roswell City Hall, 425 N. Richardson Ave.
Roswell, NM 88201

REGULAR MEETING AT 4:00 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

For the Record: Meeting is being streamed live for the public through GoToMeeting.

A. CALL TO ORDER

Board Chair West called the meeting of the Board of Trustees to order at 4:02 p.m.

B. ROLL CALL

The meeting of the Board of Trustees convened with members Valli West, Nancy Fleming, Lindsay Fincher, Jane Avery, Nina Leacock, Kay Cargill Jenkins, and Morgan Breedyk (arrived at 4:18pm). A quorum was established with Kate Huebner, Jose Rivera, and Tim Hartwick being absent.

City Council members present: Not present

Staff present: Caroline Brooks, Director, and Jessica Parham, Educator.

Community members present: Raegan Hardy, RMAC Foundation Exec. Director, Terri Harber, community member.

ACTION ITEMS

C. APPROVAL OF AGENDA

Member Fincher motioned to **approve the agenda**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 7-0, with members Huebner, Rivera and Hartwick being absent.

D. Approval of the February 23, 2026 meeting minutes

Member Cargill Jenkins motioned to **approve the February 23, 2026 minutes**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 7-0, with members Huebner, Rivera and Hartwick being absent.

E. Discussion and consider approval of the loan of the wood sculpture titled “Coyote” by Rory Alvarez to New Mexico State University’s Museum Conservation Program for conservation.

Member Leacock motioned to **approve the loan of the wood sculpture titled “Coyote” by Rory Alvarez to New Mexico State University’s Museum Conservation Program for conservation.** Member Fincher was the second. A voice vote was unanimous, and the motion passed 7-0, with members Huebner, Rivera and Hartwick being absent.

INFORMATION ONLY ITEMS:

F. Disaster recovery status and temporary move update

Director Brooks informed the board the museum that staff are working through further appraisals with priority being given to Goddard items and outdoor sculptures. Some treatment proposals have been received for “flats” of paintings and works on paper by The Conservation Center for items in Chicago. The COR will cover “gaps” in treatment for conservation with the expectation that 75% will be reimbursed by FEMA.

G. Goddard Centennial Recap

A Celebration was held March 14 from 10 – 3 PM at Goddard High School. The event included displays and family-friendly activities presented by the Roswell Museum and organizations, museums, and educational institutions from around the region. Approximately 500 people attended and participated in about 18 activities. The March 16th launch at the original, marked site went well. After Director Brooks spoke, Mayor Tim Jennings made an official proclamation. One rocket was launched by the CAP and reached an altitude of approximately 1300 feet.

H. Mix and Mingle Event

Director Brooks informed the board that the Roswell Museum will host a casual and informative event at Stellar Coffee/ InterStellar Lounge for the public on April 9th*, 2026 (*date has officially changed to April 16th) from 5:30PM to 8:00PM

I. Strategic Plan Working Group update and discussion

Director Brooks informed the board; a strategic planning workshop will be occurring on April 17 & 18, 2026; it will be a two-day event on a Friday and Saturday. The Roswell Museum and Art Center Foundation is paying for Santa Fe-based consultant Sabrina Pratt to host the event. The Friday will be with the Roswell Museum staff and the Saturday event will be with the Board of Trustee members, foundation members and the public. The new strategic plan will be replacing the 2023-2028 plan that was outdated due to the flood.

J. Board Vacancy applications update

Two applications have been received, with a possible third to follow. Board can discuss further next month about follow-up action and nomination to mayor.

K. Recovery merchandise project update

Director Brooks informed the board that consideration was being given to selling the recovery merchandise through the RMAC Foundation instead of the city. All proceeds would go back directly to RMACF, as there was no MOU or expectation with the city for those monies in the first place, this would be an easy transition. Museum staff will continue as a support to Raegan with the sales and packaging.

L. Director's Report

Director Brooks informed the board that Registrar, Cloe Medrano accepted a new position with a museum in Florida. The registrar position has been listed nationally with museum professionals' organizations and throughout the region. Selection and interviews are expected to begin within the next few weeks.

M. RMAC Foundation Report

Hardy informed the board that the RMACF welcomed six new members beginning in April. They are continuing to meet and interview consultants for the upcoming capital campaign. Hardy and 2 board members attended a fundraising workshop with the Yates Community Foundation in Artesia and found it to be very informative. The RMACF is beginning to plan an October 2026 fundraiser. Nina Leacock asked that the RMACF provide a report or copy meeting minutes to the BOT so they could see what their colleagues are working on.

N. Chair's Remarks and Board Announcements

Nancy Fleming is helping Roswell 250 by running the fire hydrant painting project.

O. Public Comment

No public comment

P. Adjourn

Member Fincher motioned to **adjourn**. Member Fleming was the second. A voice vote was unanimous, and the motion passed 6-0, with members Huebner, Rivera, Hartwick and Breedyk being absent.

The meeting adjourned at 4:50.m.