



South Park Cemetery Board Agenda
Tuesday, March 17, 2026 at 4:00 p.m.
Conference Room at South Park Cemetery

Board Vice President: Jim Bloodhart
Board Secretary: Jeremy Hurley
Board Members: Jake Trujillo, Heidi Huckabee

A. Call to Order

B. Roll Call

C. Approval of the Agenda

1. Approval of the March 17, 2026 agenda.

D. Approval of the minutes

2. Approval of the February 17, 2026 minutes.

E. Non-Action Items

3. Sexton's Report- Ruben Esquivel (Services for February).
4. Bookkeeper's Report- Daisy Diaz (Activity for February).
5. Discussion on Columbarium Rules, Fees, and Engraving at South Park Cemetery (Ruben Esquivel).

F. Public Comments

G. Adjourn

Next Meeting: April 21, 2026

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and **Resolution 25-28**.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 3/12/2026



Minutes of the Cemetery Board Meeting
Tuesday, February 17, 2026
REGULAR MEETING 4:00 P.M.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

A. Call to Order

Vice president, Jim Bloodhart, called the meeting to order at 4:00 p.m.

B. Roll Call

Committee members present: Jim Bloodhart, Jeremy Hurley, Jake Trujillo, and Heidi Huckabee.

Staff present: Ruben Esquivel, Cemetery Superintendent, and Daisy Diaz, Cemetery Administrative Assistant.

Others present: Kyler Silva, Lara Daugherty, Angelica Taylor, and Doug Sadler.

C. Approval of Agenda

1. Mr. Jake Trujillo moved to approve the agenda as presented. Dr. Huckabee seconded. A voice vote was as follows: Jim Bloodhart- yes, Jeremy Hurley- yes, Jake Trujillo-yes, and Heidi Huckabee-yes and the motion to approve the agenda for February 17, 2026, passed 4-0.

D. Approval of Minutes

2. Mr. Hurley moved to approve the minutes as presented. Mr. Trujillo seconded. A voice vote was as follows: Jim Bloodhart- yes, Jeremy Hurley- yes, Jake Trujillo-yes, and Heidi Huckabee-yes and the motion to approve the minutes from January 20, 2026, passed 4-0.

E. Non-Action Items

3. Sexton's Report-

Superintendent Ruben Esquivel reported the burial services for South Park Cemetery and General Douglas McBride Veterans Cemetery as 24 services for January.

4. Bookkeeper's Report-

Mrs. Diaz reported total activity for January: 6 lot sales, 8 pay-offs, and 2 contracts.

5. Columbarium Panels at South Park Cemetery-

Doug Sadler of Sadler & Son Monument Works presented sample images showcasing the various engraving styles his company offers and has completed for other cemeteries. Families will be responsible for arranging and covering the cost of engraving after the placement of cremains in the columbarium. The estimated turnaround time for engraving is approximately 30–45 days.

6. Columbarium Fees at South Park Cemetery-

Mr. Esquivel presented the cost of single and double niches in town to get an idea of the cost. As the completion of the columbarium get closer fees would have to be determined.

7. Burial for unclaimed veterans at General Douglas McBride Veterans Cemetery-

Mr. Esquivel stated he spoke to City Manager Yntema about burying unclaimed veterans that are currently at our local funeral homes. The burial would be done at no cost and they would be interred in the inground cremation area at the General Douglas McBride Veterans Cemetery. Funeral homes must be able to obtain the proper documentation to show unclaimed veterans were honorably discharged to be able to qualify. An Honorable Interment Ceremony for qualifying unclaimed veterans will be held in May. More information will be made available once all details are finalized.

F. Public Comments

None

G. Adjourn

The meeting adjourned at 5:15 p.m.

Next Meeting: March 17, 2026