

**Roswell City Council
Chaves County Administrative Center
Commission Chambers-#1 St. Mary's Place
Roswell, New Mexico 88203
Thursday, March 12, 2026, at 6:00 pm**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 25-28.

The meeting reconvened at 6:01 p.m. with Mayor Jennings presiding:

ROLL CALL VOTE:

Ed Heldenbrand	Present
Juliana Halvorson	Absent
Juan Oropesa	Present
Kurt Gass	Present
Angela Moore	Present
Darrell Johnson	Present
Will Cavin	Present
Cristina Arnold	Present
Robert Corn	Present
Carlos Marrujo	Present

Councilor Marrujo led in prayer, and Mayor Pro Tem Corn led in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

1. Approval of agenda - approve the agenda for the March 12, 2026, Regular City Council Meeting.

ROLL CALL VOTE:

Ed Heldenbrand	Yes
Juan Oropesa	Yes
Kurt Gass	Yes
Angela Moore	Yes
Darrell Johnson	Yes
Will Cavin	Yes
Cristina Arnold	Yes
Robert Corn	Yes
Carlos Marrujo	Yes

MOTION: Mayor Pro Tem Corn made a motion to approve the agenda. Councilor Cavin was the second.

MOTION PASSED: 9-0

2. Approval of consent agenda - approve the consent agenda for the March 12, 2026, Regular City Council Meeting.

ROLL CALL VOTE:

Ed Heldenbrand	Yes
Juan Oropesa	Yes
Kurt Gass	Yes
Angela Moore	Yes
Darrell Johnson	Yes
Will Cavin	Yes
Cristina Arnold	Yes
Robert Corn	Yes
Carlos Marrujo	Yes

MOTION: Mayor Pro Tem made a motion to approve the consent agenda. Councilor Marrujo was the second.

MOTION PASSED: 9-0

CONSENT ITEMS (items 3-18 will be approved at the time of the approval of the consent agenda)

3. Approval to award ITB-26-008 to Mevacon LLC- for construction of the Roswell Public Library Children's Garden/Jardín de Niños project in the amount of \$297,774.70, which includes applicable New Mexico Gross Receipts Tax (GRT).

4. Approval of the allocation of \$150,000.00 from the Public Safety Tax Fund for architectural and engineering design services for the Fire Station #2 Remodel Project.

5. Approval of the purchase of one (1) Kubota M6S-111SHDC2 4WD midsize utility tractor with cab and attachments, through the Sourcewell Cooperative Purchasing Contract No. 112624-KBA, in the total amount of \$88,220.99, for use in support of the Mobile ARFF Prop.

6. Award of Roswell Waste Water Treatment Plant Gate Replacement Design Project to Molzen Corbin in the amount of \$396,357.74 which includes GRT.

7. Approval of change order in the amount of \$151,712.83 to increase PO 22600812 for ITB-25-002 West Country Club Twin Reservoirs Repair Project from current amount of \$2,586,151.21 to a new amount of \$2,737,864.04.

8. Approval to purchase replacement network infrastructure equipment from Ardham Technologies, Inc. in the total amount of \$196,844.03 through New Mexico Statewide Price Agreement Contract Number 60-00000-25-00021.

9. Approval of the recommendation of award for ITB-26-009 -- Bathroom Remodel Project to Hubbard & Sons Inc. in the amount of \$37,078.15 (including Gross Receipts Tax).

10. Approval for the purchase of a new Mac Roll-Off Truck from Bruckner Truck Sales in the amount of \$250,093 utilizing H-GAC Contract #HT06-20.

11. Approval of a budget adjustment in the amount of \$14,122.00 to contract Tascosa for the procurement and installation of furniture for five offices associated with the relocation of PVRCC Emergency 911 Center.

Resolution(s)

12. Resolution 26-10: Adoption of Resolution 26-10 to dispose of certain surplus personal property.

13. Resolution 26-11: Adoption of Resolution 26-11 approving a budget adjustment for the fiscal year ending June 30, 2026.

14. Resolution 26-12: Adoption of Resolution 26-12 pursuant to the New Mexico Open Meetings Act.

15. Resolution 26-13: Weeds - The Resolution shall mandate the cleanup of approximately fourteen (14) separate properties within the City.

16. Resolution 26-14: Condemnations - adoption of Resolution 26-14: the removal or demolition of three (3) dilapidated structures.

17. Resolution 26-15: Adoption of Resolution 26-15: Adopting the City of Roswell Asset Management Plan.

Minutes

18. Approval of the minutes from the Regular City Council meeting on February 12, 2026.

NON-ACTION ITEMS (Information Items)

19. Airport Updates (Bobbi Thompson)

20. SkyWest (Tania Stephenson)

Tania Stephenson was unable to attend this City Council meeting. Her presentation will be rescheduled for the April 9, 2026, City Council meeting.

21. Airport Advisory Commission Updates (Bobbi Thompson)

22. Employee Out-of-State Travel

23. Proclamation Mike Mathews (Mayor Tim Jennings)

A proclamation was presented honoring the retirement of the Deputy City Manager, Mike Mathews, who is concluding nearly 41 years of dedicated service to the City. The Mayor and City Council expressed their deep appreciation for his exceptional commitment, hard work, and steadfast leadership throughout his tenure. His professionalism, integrity, and long-standing presence have made a significant and lasting impact on the organization and the community. The Council conveyed its sincere gratitude and extended best wishes for his retirement.

24. Presentation and Discussion of the Internal City Auditor's Recent Audit Report (Mayor Pro Tem Corn)

Councilor Heldenbrand has requested a discussion of the reporting requirements of the City Auditor at the next Legal Committee meeting

PUBLIC PARTICIPATION ON AGENDA ITEMS AND NON-AGENDA ITEMS

James Tucker, Matthew Gonzales, and Michaela Merz each addressed the Mayor and Council members regarding various matters.

PUBLIC HEARING(S)

25. Ordinance 26-02: Hold a public hearing to consider adopting proposed Ordinance 26-02: An ordinance for the sale of Real Property and approval for the City of Roswell to enter into a Purchase and Sale Agreement with EquipmentShare.com Inc.

BACKGROUND: The property is located on Monksdale Road, Roswell, Chaves County, New Mexico.

MOTION: Councilor Cavin made a motion to adopt proposed Ordinance 26-02: An ordinance for the sale of Real Property and approval for the City of Roswell to enter into a Purchase and Sale Agreement with EquipmentShare.com Inc. Councilor Gass was the second.

ROLL CALL VOTE:

Ed Heldenbrand	Yes
Juan Oropesa	Yes
Kurt Gass	Yes
Angela Moore	Yes
Darrell Johnson	Yes
Will Cavin	Yes
Cristina Arnold	Yes
Robert Corn	Yes
Carlos Marrujo	Yes

MOTION PASSED: 9-0

NEW BUSINESS / REGULAR ITEMS

26. Approval of contract, or one substantially similar, between Lifehouse Carlsbad and the City of Roswell for the Provision of Opioid Abatement / Treatment Services.

BACKGROUND: The City of Roswell has received over \$2,000,000.00 in settlement money related to class action lawsuits regarding Opioids and has done nothing with it for years. These funds may only be used for specific Opioid recovery purposes. LifeHouse is a nonprofit organization that focuses on and has been active in southeastern New Mexico, successfully utilizing a holistic approach in treating substance abuse, and in particular, opioid abuse. In 2023, Lifehouse was awarded a bid for Opioid Crisis Services in Eddy County, and their program has been successful to date. Roswell seeks to take advantage of this successful arrangement in Eddy County and tailor it to Roswell's needs.

FOR THE RECORD: Councilor Arnold recused herself as a member of the government and will be speaking as a member of the public.

FOR THE RECORD: Councilor Halvorson joined via GoTo at 7:47 PM

MOTION: Councilor Cavin made a motion to approve the contract, or one substantially similar, between LifeHouse Carlsbad and the City of Roswell for the Provision of Opioid Abatement/Treatment Services. Councilor Gass was the second.

VOTE: A voice vote was unanimous, with Councilor Arnold recusing herself as a member of the government and speaking as a member of the public, and Councilor Halvorson joining the meeting via GoTo.

MOTION PASSED: 9-0

Resolution(s)

27. Resolution 26-16: Adoption of Resolution 26-16: Relating to Industrial Revenue bonds.

BACKGROUND: Gallagher Solar LLC seeks to develop a 2.70-megawatt (AC) community solar energy facility on two parcels of land (4-137-062-172-063-000000; 4-137-062-189-117-000000), also known as "Lots One and Two (1 & 2) of Gallagher Summary Replat," located at 1612 E 2nd St, Roswell, NM 88201 (the "Property"). The Project was granted a Conditional Use Permit under Zoning Case CUP-25-0046. The Applicant intends to develop all the property with a community solar energy facility. Community solar is a relatively new feature in New Mexico that allows local residents to receive a direct benefit by subscribing to receive credits, which lowers their electricity bills. The 2.70-megawatt system is sufficient to provide credits to approximately 600 homes in Xcel. This facility will produce electric energy through a power generation facility under the "Community Solar Act," for use by the Company, which will constitute an industrial development project. The County has already been contacted and is not opposed to the issuance of this IRB. This resolution is the first step in issuing an IRB.

MOTION: Councilor Cavin made a motion to adopt Resolution 26-16: Relating to Industrial Revenue bonds. Councilor Moore was the second.

ROLL CALL VOTE:

Ed Heldenbrand	Yes
Juliana Halvorson	Yes
Juan Oropesa	Yes
Kurt Gass	Yes
Angela Moore	Yes
Darrell Johnson	Yes
Will Cavin	Yes
Cristina Arnold	Yes
Robert Corn	Yes
Carlos Marrujo	Yes

MOTION PASSED: 10-0

Ordinance(s)

28. Ordinance 26-04: Authorize to advertise for a public hearing on proposed Ordinance 26-04, An Ordinance Amending the City of Roswell's Purchasing Procedures.

BACKGROUND: The original proposed ordinance by Councilor Heldenbrand sought to clarify what procurements and contracts need to be presented to the council, when, and how the City manager may promulgate policies and procedures. Since the initial drafting of the proposed ordinance, the City has hired an Internal Auditor. As part of her services, the auditor shall "[c]ommunicate with City Leadership, including the City Manager, the Mayor, the Finance and Audit Committee, any identified deficiencies and weaknesses, and make recommendations for improvements on a regular basis." At the February Governing Body meeting, at the request of the City Manager, this proposed ordinance was referred by the Governing Body to the Legal Committee for consideration in light of the Internal Auditor's suggestions. The Internal Auditor's initial report to the Audit Committee is in draft, but due to the timing and subject matter of the proposed ordinance, the City Manager placed the suggestions before the legal committee.

MOTION: Councilor Cavin made a motion to authorize to advertise for a public hearing on proposed Ordinance 26-04, An ordinance Amending the City of Roswell's Purchasing Procedures. Councilor Arnold was the second.

ROLL CALL VOTE:

Ed Heldenbrand	No
Juliana Halvorson	Yes
Juan Oropesa	Yes
Kurt Gass	No
Angela Moore	Yes

Darrell Johnson	No
Will Cavin	Yes
Cristina Arnold	Yes
Robert Corn	No
Carlos Marrujo	No
Mayor Jennings	Yes

MOTION PASSED: 6–5 vote, with Mayor Jennings voting in favor to break the tie.

COUNCILOR COMMENTS (Information Only)

Councilor Cavin announced that his son is now back in the United States and eager to report back to work at the Roswell Police Department. He will be coming home to Roswell in the next couple of weeks.

CITY MANAGER REPORTS/ANNOUNCEMENTS (Information Only)

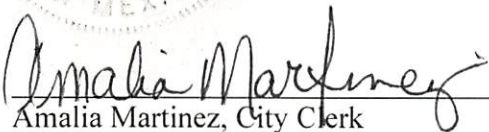
City Manager Hess Yntema announced that the budget is balanced.

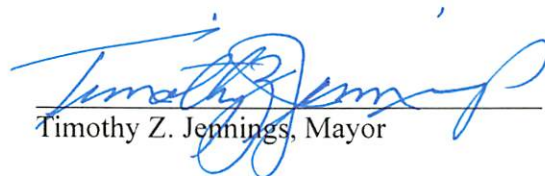
Adjournment

Meeting adjourned at 8:34 PM

Approved on this 9th day of April 2026.




Amalia Martinez, City Clerk


Timothy Z. Jennings, Mayor

Prepared by: Angela Garcia