

**Roswell City Council
Chaves County Administrative Center
Commission Chambers-#1 St. Mary's Place
Roswell, New Mexico 88203
Thursday, February 12, 2026, at 6:00 pm**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 25-28.

The meeting reconvened at 6:00 p.m. with Mayor Jennings presiding:

ROLL CALL VOTE:

Robert Corn	Present
Carlos Marrujo, Jr	Present
Ed Heldenbrand	Present
Angela Moore	Present
Juan Oropesa	Present
Darrell Johnson	Present
Will Cavin	Absent
Juliana Halvorson	Present
Kurt Gass	Present
Cristina Arnold	Present

Councilor Marrujo led in prayer, and Councilor Johnson led in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

1. Approval of agenda - approve the agenda for the Thursday, February 12, 2026, Regular City Council Meeting.

Mayor Pro Tem Corn moved to approve the agenda for the February 12, 2026, Regular City Council meeting with the following changes:

- Pull Item # 4 from the Consent Agenda and place it before Item # 25.
- Pull Item # 15 off the Consent Agenda and place it after the newly relocated Item # 4

Councilor Arnold was the second.

ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes

Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes
Cristina Arnold	Yes

MOTION PASSED: 9-0

2. Approval of consent agenda - approve the consent agenda for the Thursday, February 12, 2026, Regular City Council Meeting.

Mayor Jennings said the Consent Agenda is before you. Are there any items any member wishes to remove from the Consent Agenda? Hearing no objections, the Consent Agenda was adopted.

CONSENT ITEMS (items 3-19 will be approved at the time of the approval of the consent agenda)

3. Ordinance 26-02: Consider recommending to City Council approval to advertise and hold a public hearing on proposed Ordinance 26-02: An ordinance for the sale of Real Property and approval for the City of Roswell to enter into a Purchase and Sale Agreement with EquipmentShare.com Inc.

5. Approval of a budget adjustment in the amount of \$115,891.56 to procure and install radio equipment, base station consoles, antennas, cabling, gateways, and related technician services to support PVRCC Consolidated Dispatch radio communications and the upcoming dispatch relocation, utilizing New Mexico Statewide Price Agreement No. 10-00000-20-00048.

6. Approval of a budget adjustment in the amount of \$26,410.00 to procure essential IT equipment, including keyboards and mice, to support dispatch center operations and the upcoming relocation. The purchase will be made through TIPS Contract No. 210101.

7. Approval of a budget adjustment in the amount of \$5,693.10 to contract J & G Electric to perform the necessary work to support the dispatch relocation.

8. Approval of a budget adjustment in the amount of \$167,640 to authorize a new contract to fund three contracted dispatcher positions for a four-month period.

9. Approval of a budget adjustment (revenue & expense) of \$150,000.00 to purchase merchandise for ProShop.

10. Approval of a budget adjustment in the amount of \$32,375 for collection appraisals in support of flood recovery efforts.

11. Approval for the Roswell Police Department to purchase and outfit two patrol vehicles in the amount of \$125,305.58.

Resolution(s)

12. Resolution 26-07 Weeds - The Resolution shall mandate the cleanup of approximately ten (10) separate properties within the City.

13. Resolution 26-08: Approval of adoption of Resolution 26-08, in response to NMDOT's December 2025, LGRF Funding.

ROW Leases

14. Approval of AerSale, Inc. to enter into a 10-year lease beginning October 1st, 2025, and ending September 30, 2035, for Hangar No. 85 at the Roswell Air Center.

16. Approval of City of Roswell Museum Lease to enter into a 5-year lease beginning February 1, 2026, and ending January 31, 2031, for Building No. 1081 at the Roswell Air Center.

Bids, RFP's and Agreements

17. Approval of the Scope of Work for RFP: Ground Emergency Medical Services (EMS) Billing Services.

18. Approval to award RFP 26-004 for Architectural & Engineering Design Services for Flood-related Projects (DR- 4843) to Huitt-Zollars, Inc. and Molzen-Corbin & Associates, P.A.

Minutes

19. Approval of the minutes from the Regular City Council meeting on January 16, 2026.

NON-ACTION ITEMS (Information Items)

20. Proclamation - Honorable Bobby R. Baldock

21. Airport Updates (Bobbi Thompson)

22. Airport Advisory Commission Updates (Bud Kunkel)

23. Employee Out-of-State Travel

PUBLIC PARTICIPATION ON AGENDA ITEMS AND NON-AGENDA ITEMS

In order to speak, you must sign up prior to the Council Meeting.

PUBLIC HEARING(S)

24. Ordinance 26-01: Hold a public hearing to consider adopting proposed Ordinance 26-01 An Ordinance Amending the City of Roswell's Purchasing Procedures.

NEW BUSINESS / REGULAR ITEMS

4. Ordinance 26-03: consider recommendation to City Council approval to advertise and hold a public hearing on proposed Ordinance 26-03: An Ordinance Amending Chapter 13 Fire Prevention.

BACKGROUND: New 2024 code adoption and amendments updated to reflect current standards. Necessary for ISO and State requirements.

MOTION: Councilor Halvorson made a motion to refer this item to Public Safety. Councilor Moore was the second.

VOTE: A voice vote was unanimous.

MOTION PASSED: 9-0

FOR THE RECORD: Councilor Arnold stepped away from 7:20 p.m. until 7:23 p.m.

15. Approval of the City of Roswell Police Department to enter into a 5-year lease beginning March 1, 2026, ending February 28, 2031, for Building No. 500 at the Roswell Air Center.

BACKGROUND: The City of Roswell Police Department requests to enter into a 5-year lease for Building 500, consisting of 23,000 square feet and an adjacent area of land consisting of 5 acres more or less, located at the Roswell Air Center, commencing on March 1, 2026, and ending February 28, 2031.

MOTION: Mayor Pro Tem Corn made a motion for this item to be referred to Public Safety, Finance, and then back to the City Council. Councilor Heldenbrand was the second.

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

25. Consider approval of the Galacticon Lodgers' Tax Sponsorship Agreement in the amount of \$6,200

BACKGROUND: Galacticon has requested sponsorship funding to provide free public attractions located outside of the Galacticon facility during the UFO Festival. These attractions are intended to draw visitors throughout the full UFO Festival footprint, increasing foot traffic and engagement in multiple areas of the event.

MOTION: Councilor Gass made a motion to consider approval of the Galacticon Lodger's Tax Sponsorship agreement in the amount of \$6,200. Councilor Arnold was the second.

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

26. Consider approval of MainStreet Roswell Sponsorship Agreement for the UFO Festival in the amount of \$102,000, with \$56,000 out of Lodgers' Tax and \$46,000 out of the General Fund.

BACKGROUND: MainStreet Roswell has served as the organizing entity for the annual UFO Festival for 2 years, a signature community event that attracts visitors, generates economic impact, and promotes tourism for the City of Roswell. Historically, the City of Roswell has supported MainStreet Roswell through sponsorship agreements to assist with event-related costs. In FY2024, the City awarded \$60,000, of which \$52,201.75 was expended. In FY2025, the City awarded \$50,000, with \$50,000 fully expended. These funds were used to support operational, marketing, and programming needs associated with the event. The proposed sponsorship agreement in the amount of \$102,000 reflects the budget proposal submitted by the Executive Director of MainStreet Roswell, Barbara Gomez. The agreement is intended to support event production, infrastructure, marketing, and related costs to ensure the successful execution of the 2026 UFO Festival.

MOTION: Councilor Gass made a motion to approve the MainStreet Roswell Sponsorship Agreement for the UFO Festival in the amount of \$102,000, with \$56,000 out of Lodgers' Tax and \$46,000 out of the General Fund. Councilor Moore was the second.

After much discussion, Councilor Heldenbrand called for the question.

CALL TO THE QUESTION ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes

Cristina Arnold	Yes
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MOTION PASSED: 9-0

ROLL CALL VOTE:

Robert Corn	No
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	No
Cristina Arnold	Yes

MOTION PASSED: 7-2

FOR THE RECORD: Councilor Gass expressed appreciation for Councilor Corn and the Finance Committee for their past efforts to balance the budget despite limited information. He also thanked City staff for working hard to provide accurate information and noted that the City of Roswell requested a special audit.

27. Consider approval of the MainStreet Roswell Sponsorship Agreement for the America 250 Roswell in the amount of \$150,000.00 from the General Fund.

BACKGROUND: The America 250 Roswell Committee will organize the Fourth of July Fireworks Celebration, and MainStreet Roswell will manage and oversee the event's funding as the fiduciary. The year 2026 marks the 250th anniversary of the signing of the Declaration of Independence, commemorating the nation's founding in 1776 and honoring America's history, values, and future. America 250 Roswell is dedicated to honoring our nation's 250 years of independence by celebrating Roswell's history, people, and patriotic spirit through inclusive events, educational opportunities, and community-driven initiatives that unite residents and visitors alike.

MOTION: Councilor Gass made a motion for the approval of the MainStreet Roswell Sponsorship Agreement for the America 250 Roswell, in the amount of \$150,000.00 from the General Fund. Councilor Halvorson was the second.

FOR THE RECORD: Councilor Heldenbrand stepped away from 8:34 p.m. until 8:38 p.m.

FOR THE RECORD: Councilor Johnson stepped away from 8:37 p.m. until 8:40 p.m.

After extensive discussion, Councilor Heldenbrand proposed an amendment to include a \$150,000 reverse clause—a claw back—upon execution of the contract. Councilor Halvorson seconded the amendment.

FOR THE RECORD: Mayor Pro Tem Corn stated that he has never seen or heard that you can contract out liability exposure. You can limit it somewhat, but you can't get away from it.

Councilor Heldenbrand and Councilor Halvorson withdrew their friendly amendment motion.

MOTION: Councilor Halvorson made a motion to enable the City Manager and Administration at the City of Roswell to enter into a Sponsorship Agreement up to \$150,000.00 with Main Street Roswell with a reverse clause. Councilor Heldenbrand was the second.

ROLL CALL VOTE:

Robert Corn	No
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	No
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	No
Cristina Arnold	No

MOTION PASSED: 5-4

28. Approval of a budget adjustment of \$263,355.30 to install data lines and CJIS required access control for the new Roswell Police Department headquarters

BACKGROUND: The Roswell Police Department recently entered into a lease agreement with the Roswell Airport to lease the old ILEA building as the new Roswell PD Headquarters. The ILEA building has very few data lines installed because it was previously a training facility rather than a typical government office. Roswell IT has estimated costs to install data lines, and CJIS requires access control at approximately \$263,355.30.

MOTION: Councilor Gass made the motion to approve the budget adjustment of \$263,355.30 to install data lines, and CJIS required access control for the new Roswell Police Department headquarters. Councilor Marrujo was the second.

This item was tied with Item # 4 and was missing a document, so the City Manager asked that Item # 28 be tabled.

MOTION: Mayor Pro Tem Corn made a motion to table this item. Councilor Gass was the second.

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

29. Consider approval of Mayor Jennings' recommendation of appointments to the Flood Task Force as follows:

- Chris Cortez
- Gordon Patton
- Mike Espiritu
- Jon Hitchcock

BACKGROUND: The Flood Task Force shall consist of 5 members.

MOTION: Mayor Pro Tem Corn made a motion for the approval of Mayor Jennings' recommendation of appointment to the Flood Task Force. Councilor Johnson was the second

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

FOR THE RECORD: Jon Hitchcock cannot serve on two committees, and he will touch base with the City Manager by February 13, 2026, to let him know which Committee he will be a part of between AAC and the Flood Task Force

30. Approve the terms of employment and job description for Christopher J. Nairn-Mahan (Josh) for the position of City Attorney.

BACKGROUND: Sec. 2-84. - Qualifications. The city attorney shall be admitted to the practice of law by the Supreme Court of the state, and he shall be in good standing in the State Bar of New Mexico. He shall have at a minimum six years of previous full-time legal practice. Sec. 2-85. - Duties. The city attorney shall: (1) Be the chief legal officer of the city and legal adviser to the governing body. He shall attend all regular meetings of the council and such other meetings of the council as he shall be requested to attend by the mayor. He shall have the right to be heard at any meeting of the council at which matters involving questions of law are being discussed. He shall render to the council his opinion upon any question of law involving the interests of the city at all times when requested by the council to do so. He shall draft and prepare all contracts to be entered into by the city and shall submit the contracts to the council for its approval, whenever requested by the council to do so. He shall draft and prepare all city ordinances and shall submit the ordinances to the council for its approval whenever requested by the council to do so. (2) Draft and prepare all processes and papers for the use of police officers in the carrying out by

them of the duties of their office, whenever requested by the police chief to do so. He may prosecute all actions brought in the municipal court on behalf of the city, whenever requested by the municipal judge to do so or whenever, in his judgment, it is for the general welfare of the city that any such action should be so prosecuted. (3) Supervise and pass upon the legality as to the manner and form of all bonds to be given by any city officer or by any person entering into such a contractual relationship with the city as requires the giving of a bond to the city. (4) Perform any other duties that are required by the governing and customary to the practice of law. (5) The city attorney shall be responsible for the performance, functions, and all personnel of his office. (6) The city attorney shall have pocket settlement authority of no more than \$20,000.00 per occurrence. Such settlements shall not be made without the consent of

MOTION: Mayor Pro Tem Corn made a motion to approve the terms of employment and job description for Christopher J. Nairn-Mahan (Josh) for the position of Acting City Attorney. Councilor Marrujo was the second.

ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes
Cristina Arnold	Yes

MOTION PASSED: 9-0

Closed Session

31. Hold Closed Session: Pursuant to NMSA 1978 § 10-15-1H (2), to discuss limited personnel matters relating to the City Attorney.

No Closed Session was held.

32. Resolution 26-09: Adoption of Resolution 26-09 approving a budget adjustment for the fiscal year ending June 30, 2026.

BACKGROUND: The New Mexico Department of Finance Administration (DFA) requires governing body approval for any budget adjustment that increases or decreases revenue or expenditures in the approved budget. The finance department is requesting approval of budget adjustments, as summarized in Exhibit "A", to align the City's FY2025-2026 budget with current

funding allocations. These adjustments include updates to various grants, transfers, and departmental budgets.

MOTION: Councilor Gass made a motion to adopt Resolution 26-09 approving a budget adjustment for the fiscal year ending June 30, 2026. Councilor Heldenbrand was the second.

ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes
Cristina Arnold	No

MOTION PASSED: 8-1

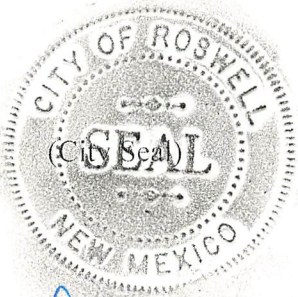
CITY MANAGER REPORTS/ANNOUNCEMENTS

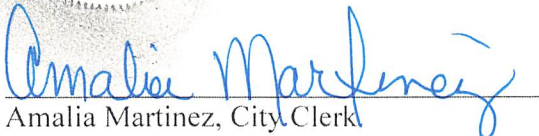
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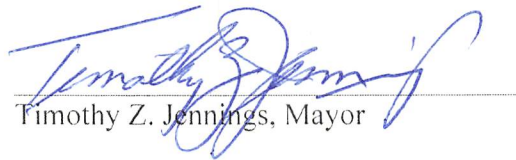
Adjournment

Meeting adjourned at 9:34 p.m.

Approved on this 12th day of March 2026.




Amalia Martinez, City Clerk


Timothy Z. Jennings, Mayor