



Roswell Public Library Board of Trustees

Held at the Roswell Public Library
Bondurant Room
January 22, 2026

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 25-28.

Call to Order by Presiding Officer

This meeting convened at 4:04 p.m. with Sally Yntema presiding.

Roll Call & Determination of Quorum

Sally Yntema, presiding and Members Marcos Nava and Sandra Shank present. Member Brittany Belding joining by phone. Members Janice Dunnahoo and Jennifer Cole being absent.

Library Staff Present: Enid Costley, Library Director.

Guests Present: no guests were present

Approval of Agenda

Member Marcos Nava motioned for the approval of the agenda for the January 22, 2026 Regular Board Meeting of the Roswell Public Library. Member Sandra Shank seconded. A voice vote was unanimous and the motion passed 4-0 with Member Brittany Belding joining by phone and with Members Janice Dunnahoo and Jennifer Cole being absent.

Approval of Minutes

Member Sandra Shank motioned for the approval of the minutes of the October 23, 2025 meeting of the Roswell Public Library Board of Trustees. Member Brittany Belding seconded. A voice vote was unanimous and the motion passed 4-0 with Member Brittany Belding joining by phone and with Members Janice Dunnahoo and Jennifer Cole being absent.

FOR THE RECORD: Member Janice Dunnahoo joined the meeting at 4:13 p.m.

Non-Action Items (Information items)

2. Finances

- a. 2022 General Obligation Bond Funds – funds for the 2022 General Obligation Bond Funds were spent on the following:
 - i. Air Filters
 - ii. Archival Materials
 - iii. AWE computer for the children's area
 - iv. Book bins for the board books
 - v. Chairs for the public
 - vi. Computers for staff and public

- vii. Display shelving for books and graphic novels
 - viii. Map case
 - ix. Scanning for High School Yearbooks and Roswell City Directories
 - x. Self-checkout station
 - xi. Shelving
 - xii. Tables for public
 - xiii. Tumblebooks – online picture books three-year contract for school and home use.
 - xiv. Libby eBooks and audio books
 - xv. iPad, cases and Apple TV – lost in flood
 - b. New Mexico State Grants in Aid - Roswell Public Library is expected to received \$10,000 in funds through the New Mexico State Grants in Aid. We plan to use the funds to purchase the following
 - i. 6 iPads, cases and screen protectors for staff to use to promote library services and in programs
 - ii. STEAM Program cart and materials
 - iii. Interlibrary loan supplies
 - iv. Storywalk materials
 - v. Libby eBooks and audio books – all items will be available to libraries in the New Mexico Library To Go consortium.
 - c. Carnegie Foundation of New York – Roswell Public Library is expecting to receive \$10,000 from the Carnegie Foundation. The intent is that libraries are to use this to celebrate the 250th Anniversary of the signing of the Declaration of Independence. Ideas for spending funds include Storywalk that focus on the early United States history, STEAM activities that include experiments done by the signers (for example Ben Franklin, Thomas Jefferson, and George Washington). Programs that celebrate reading (for example Day of the Child/Day of the Book). Programs that celebrate freedom (for example Juneteenth) and programs that celebrate our past (for example Lest We Forget, Blackdom and Dia de los Muertos). Requested Janice Dunnahoo to write a newspaper article about the Carnegie Library in Roswell. Information was provided.
3. Children's Garden
- An invitation for bid went out Thursday, January 15 and a pre-bid meeting was held at the Roswell Public Library on January 20, 2026. Bids are expected to be opened on February 10, 2026STEM/STEAM
4. New Mexico WPA Photos – legal department has reviewed a letter of understanding between the Roswell Public Library and New Mexico Chapter of the Living New Deal. The Roswell Public Library will house the photo collection for the New Mexico Chapter of the Living New Deal and be allowed to display items.

Action Items

5. **American 250/Roswell 250** – America 250 Roswell is dedicated to honoring our nation's 250 years of independence by celebrating Roswell's history, people, and patriotic spirit through inclusive events, educational opportunities, and community-driven initiatives that unite residents and visitors alike. The Roswell Public Library has been asked to participate in the event(s). We will be working with Councilor Halvorson to submit an Institution for Museums and Library Services (IMLS) Grant for this project.

MOTION

Member Janice Dunnahoo motioned to support Roswell Public Library participation in American 250/Roswell, motion seconded by Member Marcos Nava. A voice vote was unanimous and the motion passed 5-0 with Member Brittany Belding joining by phone and Member Jennifer Cole being absent.

6. **Library Park** – City Manager, Hess Yntema, shared information on the process for selling the Library Park and the price (based on appraised value) would dictate how the property would be sold.

MOTION

Member Marco Nova motioned to continue the process to sell the property located at 425 North Richardson Avenue, Roswell, NM 88201. Member Sandra Shank seconded. A voice vote was unanimous and the motion passed 5-0 with Member Brittany Belding joining by phone and Member Jennifer Cole being absent.

7. **Library Hours** – Director Enid Costley informed members that we are not fully staffed and she feels it will take some time before we will be fully staffed. In order to consolidate staff resources Costley suggested closing on Sunday during the summer months.

MOTION

Member Marcos Nava motioned that the Roswell Public Library be closed on Sunday May 31, 2026 to August 2, 2026. Member Brittany Belding seconded. A voice vote was unanimous and the motion passed 5-0 with Member Brittany Belding joining by phone and Member Jennifer Cole being absent.

Library Staff Reports

8. **Library Director's Report** - The library director's report was presented. There was a review of members' terms. Noted that Jennifer Cole second term would be completed on March 31, 2026. Brittany Belding has tendered her resignation, effective at the end of this meeting, from the

Library Board of Trustees due care of a family member. She was thanked for her service.

9. Library Strategic Plan – **d** Member Janice Dunnahoo motioned to accept the Roswell Public Library Strategic Plan 2026-2031. Member Sandra Shank seconded. A voice vote was unanimous and the motion passed 5-0 with Member Brittany Belding joining by phone and Member Jennifer Cole being absent.

Public Participation on Agenda Items

No public participation on agenda items

Adjourn

The meeting adjourned at 5:34 p.m.