

MINUTES OF THE PARKS AND RECREATION COMMISSION
Roswell Recreation & Aquatic Center
1402 W. College Blvd
January 21, 2026
5:30 PM

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

A. CALL TO ORDER

Chair James Edwards called the January 21, 2026 meeting to order at 5:32 p.m.

B. ROLL CALL

The following Members were present: Chair James Edwards, Vice Chair Jeneva Dearing – Martinez, Becky Robertson, Laurie Dudek, Daniel L. Sanchez with Matthew Thomas and Maegan Sanders being absent.

Staff present: Jim Burress, Special Services Director and Monique Ruiz, Parks Administrative Assistant, Sr.

Guests present: None

C. APPROVAL OF AGENDA – Member Laurie Dudek motioned to approve the agenda. Member Daniel Sanchez seconded. A voice vote was unanimous and the motion passed 5-0, with members Matthew Thomas and Maegan Sanders being absent.

D. APPROVAL OF THE MINUTES – Vice Chair Jeneva Dearing- Martinez motioned to approve the minutes of October 15, 2025. Member Laurie Dudek seconded. A voice vote was unanimous and the motion passed 5-0, with members Matthew Thomas and Maegan Sanders being absent.

Vice Chair Jeneva Dearing- Martinez motioned to approve the minutes of November 19, 2025. Member Laurie Dudek seconded. A voice vote was unanimous and the motion passed 5-0, with members Matthew Thomas and Maegan Sanders being absent.

E. NON-ACTION ITEMS – Report on Parks & Recreation Departments

- All departments (Cemetery, Golf, Parks, Recreation, Adult Center, & Zoo) have put together a 5 – Year Plan.
- Xcel Energy should begin work at Cemetery for the well.
- Jim will be going to the Finance Meeting (February 03, 2026) to get a \$150,000 budget adjustment for merchandise at the Golf Course.
- Parks is expecting a new play unit that will be installed at Poe – Corn mid-February.
- The Aquatic Center has just signed off on \$16,000 to repair the air – handlers.
- Basketball has just begun at the Rec Center.
- Adult center has received \$380,000 to begin architectural designs for new building.
- The cost to repair carousel at the Zoo is around \$350,000.

F. OTHER BUSINESS – Member Becky Robertson mentions interest in a circuit training class at the Recreation Center. “Active Adults” is no longer a class that is being held. Member Becky Robertson asks, Special Services Director James Burress if the class will return.

Special Services Director James Burress, informs member Becky Robertson that she would have to get in contact with Recreation Manager April Hunter, to see what scheduled classes are currently running.

Chair James Edwards would like for Recreation Manager April Hunter, to attend the next Parks & Recreation Commission Meeting (February 18, 2026).

Vice Chair Jeneva Dearing – Martinez asks Mr. Burress for an extension of the zoo’s gate closing time, around sundown at 5 pm. Special Services Director James Burress responds to member Jeneva Dearing – Martinez that the gates will follow our normal business hours (10am- 4pm).

Special Services Director James Burress gives update on the trail system project. Materials for the project have been purchased (green paint, street signs, and a stencil). A report from Sub-committee will be discussed at the upcoming P & R Meeting (February 18, 2026).

ADJOURN – No adjournment; meeting dismissed at 6:25 p.m.