

Roswell City Council
Held at City Hall, Large Conference Room
425 N. Richardson Ave., Roswell, NM 88201
Friday, January 16, 2026, at 10:00 am

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 25-28.

The meeting reconvened at 10:00 a.m. with Mayor Jennings presiding:

ROLL CALL:

Robert Corn	Present
Angela Moore	Present
Juliana Halvorson	Present
Will Cavin	Present
Darrell Johnson	Present
Kurt Gass	Absent
Juan Oropesa	Present
Ed Heldenbrand	Present
Cristina Arnold	Present
Carlos Marrujo, Jr.	Present

FOR THE RECORD: Councilor Gass joined the meeting at 10:03 a.m.

Councilor Gass led in prayer, and Councilor Johnson led in the Pledge of Allegiance.

STATE MANDATED ACTIONS

1. Resolution 26-01: Adopting Rules of Order for the 2026-2026 Roswell Governing Body NMSA 1978, § 3-12-3. Governing body: powers and duties. A. The governing body of a municipality having a mayor-council form of government shall: (5) determine and adopt the rules of its own proceedings at an organizational meeting. Hess Yntema presented this item.

BACKGROUND: Adopting Rules of Order for the 2026-2027 Roswell Governing Body NMSA 1978, § 3-12-3. Governing body: powers and duties. A. The governing body of a municipality having a mayor-council form of government shall: (5) determine and adopt the rules of its own proceedings at an organizational meeting.

FOR THE RECORD: Councilor Halvorson stepped away from 11:38 am -11:41 am

FOR THE RECORD: Councilor Cavin stepped away from 11:41 am – 11:44 am

MOTION: Councilor Corn made a motion to approve the adoption of the rules of order for 2026-2027 as amended.

Councilor Arnold was the second.

ROLL CALL VOTE

Robert Corn	Yes
Angela Moore	Yes
Juliana Halvorson	Yes
Will Cavin	Yes
Darrell Johnson	Yes
Kurt Gass	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes

Motion passed 10-0.

2. Election of Mayor Pro Tem Consider holding an election for Mayor Pro Tem NMSA 1978 § 3-12-3. Governing body: powers and duties. A. The governing body of a municipality having a mayor-council form of government shall: (1) elect one of its members to act as mayor pro tem in the absence of the mayor.

BACKGROUND: Each year, the governing body has elected one of its members to serve as Mayor Pro Tem. The person elected to the office serves for a year and is responsible for handling the duties of the Mayor in the event the Mayor is unable to attend to them.

MOTION Councilor Johnson nominated Councilor Robert Corn to serve as Mayor Pro Tem. Councilor Halvorson moved to appoint the nominated Councilor Robert Corn as Mayor Pro Tem.

Councilor Arnold was the second.

ROLL CALL VOTE

Robert Corn	Yes
Angela Moore	Yes
Juliana Halvorson	Yes
Will Cavin	Yes
Darrell Johnson	Yes
Kurt Gass	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes

Motion Passed 10-0

FOR THE RECORD: Meeting was recessed from 12:21 pm-12:37 pm.

3. Nomination of Officers

NMSA 1978 § 3-11-5. Organizational meeting, mayor; appointment of officers after election. (B). At the organizational meeting of the governing body, the mayor shall submit, for confirmation by the governing body, the names of persons who shall fill the appointive offices of the municipality. Approval of the following appointments as recommended by the mayor:

1. City Treasurer - Toni Gomez
2. Police Officer - Albert Aldana
3. City Manager - Hessel Yntema

BACKGROUND: Traditionally, after the Municipal Officer Election, the appointments of Appointive Officers take place at the organizational meeting.

MOTION: Councilor Corn made a motion to hold a Closed Session pursuant to NMSA 1978 § 10-15-1H (2), to discuss limited personnel matters regarding appointments. pursuant to NMSA 1978 § 10-15-1H (7), to discuss attorney-client privilege pertaining to threatened or pending litigation in which the City of Roswell is or may become a participant.

Councilor Arnold was the second.

FOR THE RECORD: Council went into Closed Session at 12:40 pm.

ROLL CALL VOTE

Robert Corn	Yes
Angela Moore	Yes
Juliana Halvorson	Yes
Will Cavin	Yes
Darrell Johnson	Yes
Kurt Gass	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes

Motion passed 10-0

Closed Session

4. CLOSED SESSION - Hold a Closed Session: pursuant to NMSA 1978 § 10-15-1H (2), to discuss limited personnel matters regarding appointments. pursuant to NMSA 1978 § 10-15-1H (7), to discuss attorney-client privilege pertaining to threatened or pending litigation in which the City of Roswell is or may become a participant.

MOTION: Mayor Pro Tem Corn motioned that we reconvene after being in Closed Session at 3:15 pm – No action was taken, no votes were cast.

Councilor Cavin was the second.

Voice vote was unanimous 10-0

Nomination of Officers

NMSA 1978 § 3-11-5. Organizational meeting, mayor; appointment of officers after election. B. At the organizational meeting of the governing body, the mayor shall submit, for confirmation by the governing body, the names of persons who shall fill the appointive offices of the municipality. Approval of the following appointments as recommended by the Mayor:

BACKGROUND: Traditionally, after the Municipal Officer Election, the appointments of Appointive Officers take place at the organizational meeting.

1. City Treasurer - Toni Gomez

MOTION: Councilor Halvorson made a motion to appoint Toni Gomez as the City of Roswell Treasurer.

Councilor Arnold was the second.

ROLL CALL VOTE

Robert Corn	Yes
Angela Moore	Yes
Juliana Halvorson	Yes
Will Cavin	Yes
Darrell Johnson	Yes
Kurt Gass	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes

Motion passed 10-0

Nomination of Officers

NMSA 1978 § 3-11-5. Organizational meeting, mayor; appointment of officers after election. B. At the organizational meeting of the governing body, the mayor shall submit, for confirmation by the governing body, the names of persons who shall fill the appointive offices of the municipality. Approval of the following appointments as recommended by the Mayor:

BACKGROUND: Traditionally, after the Municipal Officer Election, the appointments of Appointive Officers take place at the organizational meeting.

2. Police Officer – Albert Aldana

MOTION: Councilor Moore made a motion to appoint Albert Aldana as the City of Roswell Chief of Police with one amendment –

- page 3 of 9 of the employment contract should reflect 13.0 hours per month of leave.

Councilor Arnold was the second

ROLL CALL VOTE

Robert Corn	Yes
Angela Moore	Yes
Juliana Halvorson	Yes
Will Cavin	Yes
Darrell Johnson	Yes
Kurt Gass	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes

Motion Passed 10-0

Nomination of Officers

NMSA 1978 § 3-11-5. Organizational meeting, mayor; appointment of officers after election. B. At the organizational meeting of the governing body, the mayor shall submit, for confirmation by the governing body, the names of persons who shall fill the appointive offices of the municipality. Approval of the following appointments as recommended by the Mayor:

BACKGROUND: Traditionally, after the Municipal Officer Election, the appointments of Appointive Officers take place at the organizational meeting.

3. City Manager – Hessel Yntema

MOTION: Councilor Johnson made a motion to approve the appointment of Hessel Yntema as the City of Roswell's City Manager with two amendments:

- Pg. 3 of 9 of the employment contract – Annual Salary is \$195,686.34
- Pg. 4 of 9 of the employment contract – Automobile Allowance is \$550.00 a month

Councilor Cavin was the second

ROLL CALL VOTE:

Robert Corn	Yes
Angela Moore	Yes
Juliana Halvorson	Yes
Will Cavin	Yes
Darrell Johnson	Yes
Kurt Gass	Yes

Juan Oropesa	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes

Motion passed 10-0

END OF ORGANIZATIONAL SESSION -- START OF REGULAR CITY COUNCIL MEETING

APPROVAL OF THE AGENDA

5. Approval of agenda - approve the agenda for the January 16, 2026, Regular City Council Meeting.

Councilor Gass moved to approve the agenda for the January 16, 2026, Regular City Council meeting with the scrivener errors:

- Amend item #1 of the Organizational Meeting agenda so it correctly states “2026- 2027” – On the Agenda
- Amend item # 17 pg. 173 within the “Financial Impact” section, revise the language from “General Fund” to “Public Safety Fund”

Councilor Marrujo was the second

ROLL CALL VOTE

Robert Corn	Yes
Angela Moore	Yes
Juliana Halvorson	Yes
Will Cavin	Yes
Darrell Johnson	Yes
Kurt Gass	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Absent
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes

FOR THE RECORD: Councilor Heldenbrand stepped away from 3:31 pm to 3:37 pm

Motion passed 9-0

6. Approval of consent agenda - approve the consent agenda for the January 16, 2026, Regular City Council Meeting.

Councilor Johnson moved to approve the consent agenda as amended for the January 16, 2026, Regular City Council.

Councilor Marrujo was the second.

FOR THE RECORD -The agenda and the consent items were approved without objection

CONSENT ITEMS (items 7-22 will be approved at the time of the approval of the consent agenda)

All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion of a particular item is desired, upon request, that item may be removed from the Consent Agenda and placed on the Regular Agenda for separate consideration.

7. Approval of a budget adjustment to allocate an additional \$300,000 for the temporary dispatch contract. This adjustment is necessary to address unanticipated staffing shortages and associated costs.

8. Approval of a budget adjustment in the amount of \$52,474.50, plus applicable Gross Receipts Tax (GRT) of \$4,340.06, for a total budget adjustment of \$56,814.56, for CentralSquare public safety project management and technical services required to re-host the existing system to the new Dispatch Center server.

9. Approval of a budget adjustment and authorization of procurement of replacement computers for all dispatch consoles at the new consolidated dispatch location. The total cost is \$119,337.38, with \$52,013.64 currently available. An additional \$67,323.74 is required to complete the acquisition.

10. Approval of the purchase of a Cyclone Rubber and Paint Removal Equipment System for the Roswell Air Center in the amount of \$775,000.00. Procurement will be made through HGAC Buy Cooperative Contract No. PW10-25.

11. Ordinance 26-01: authorize to advertise for a public hearing to consider adopting proposed Ordinance 26-01 An Ordinance Amending the City of Roswell's Purchasing Procedures.

Resolution(s)

12. Resolution 26-02: Weeds - The Resolution shall mandate the cleanup of approximately fourteen (14) separate properties within the City.

13. Resolution 26-03: Condemnations - adoption of Resolution 26-03 the Resolution shall require the removal or demolition of one (1) dilapidated structure.

14. Resolution 26-04: Adoption of Resolution 26-04 to dispose of certain surplus personal property listed on the attachment.

15. Resolution 26-05: Adoption of Resolution 26-05 authorizing the removal of certain items with an individual acquisition cost of five thousand (\$5000) or less from the City's certified capital asset list.

16. Resolution 26-06: Adoption of Resolution 26-06 approving a budget adjustment for the fiscal year ending June 30, 2026.

Bids, RFP's and Agreements

17. ITB-26-006 - approval of the award to Waide Construction Company, Inc., for Fire Station #1 Addition Project in the amount of \$1,822,314.49, including applicable New Mexico Gross Receipts Tax (GRT), and approval of a budget adjustment of \$634,314.49 from the Public Safety Fund.

Lodgers' Tax Request

18. Approval of the National Championship Air Races Lodgers' Tax Funding Request in the amount of \$300,000 for marketing as outlined in their Memorandum of Understanding.

19. Approval of the Galacticon Lodgers' Tax Funding Request to open negotiations with the City of Roswell for sponsorship.

20. Approval of the Galacticon and Roswell Daily Record Funding Request in the amount of \$20,000 for marketing, sanitation, and security.

21. Approval of the MainStreet Roswell for UFO Festival Lodgers' Tax Funding Request to City Council in the amount of \$20,000 for marketing, sanitation, and security, and open negotiations with the City of Roswell for sponsorship.

Minutes

22. Approval of the minutes from the Regular City Council meeting on December 11, 2025.

NON-ACTION ITEMS (Information Items)

23. Proclamation - Honorable Bobby R. Baldock

MOTION: Councilor Halvorson made a motion to postpone this item

Councilor Marrujo was the second.

Motion passed by unanimous decision. Bobby R. Baldock has been rescheduled for the February 12, 2026, Regular City Council Meeting

24. Airport Updates (Bobbi Thompson)

Bobbi Thompson gave a detailed report and presentation on the air races, economic impact, visitor demographics, military operations, infrastructure projects, and upcoming airline service.

FOR THE RECORD: Councilor Cavin left the meeting at 3:38 pm.

25. Airport Advisory Commission Updates (Bud Kunkel)

26. Employee Out-of-State Travel (Mayor Pro Tem)

Representatives from RPD, Roswell Fire, and the Roswell Museum presented out-of-state travel updates to the councilors and the Mayor.

PUBLIC PARTICIPATION ON AGENDA ITEMS AND NON-AGENDA ITEMS

In order to speak, you must sign up prior to the Council Meeting.

NEW BUSINESS / REGULAR ITEMS

CITY MANAGER REPORTS/ANNOUNCEMENTS

(Information Only)

27. Legal Communications Leases November/ December 2025

(Information Only)

ADJOURNMENT

Meeting adjourned at 4:06 p.m.

Approved on this 12th day of February 2026.



Amalia Martinez
Amalia Martinez, City Clerk

Timothy Z. Jennings
Timothy Z. Jennings, Mayor