



Drought Contingency Task Force Agenda

Tuesday, March 11, 2025 at 4:00 p.m.

Roswell City Hall

425 N. Richardson

Roswell, New Mexico 88201

Judy Stubbs and Tom Jennings – Residential Customers

Aron Balok – Pecos Valley Artesian Conservancy District

Nathan Cobb – Commercial Consumer (Kymera)

Sean Benedict – Roswell Independent School District

Todd DeKay – Commercial Consumer (ENMU-R)

Darrell Johnson - City Councilor

Jonathan McGary – Supervising Ranger, Bottomless Lakes State Park- Ex Officio Member

Staff Liaison: Chantel Longway - Water Conservation Specialist

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF THE MINUTES FROM FEBURARY 11, 2024 MEETING

NON-ACTION ITEMS

1. Advertising
2. Grant/Budget Update
3. Update from Judy Stubbs on Hotel Contacts
4. Drought Contingency Plan

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 24-23.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary of other type of accessible format is needed. Printed and posted:

Tuesday, March 4, 2024

**Regular Meeting of the Drought Contingency Task Force
Roswell City Hall
415 N. Richardson
Tuesday, February 11, 2025**

Notice of this meeting was given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 24-23.

CALL TO ORDER

Meeting was called to order at 4:05 P.M. by Judy Stubbs

ROLL CALL

Members present: Judy Stubbs (Residential Consumer), and Darrell Johnson (City Councilor), Sean Benedict (Roswell Independent Schools), Todd DeKay (Commercial Consumer), and Water Conservation Specialist Chantel Longway

Members absent: Jonathon McGary (Supervising Ranger, Bottomless Lakes State Park- Ex Officio Member), Tom Jennings (Residential Consumer), Aron Balok (Pecos Valley Conservancy District), and Nathan Cobb (Commercial Consumer).

Guest Present: None

APPROVAL OF AGENDA

The agenda for the February 11, 2025, was approved with adding item 7, miscellaneous add for other questions. Darrell Johnson made a motion to approve the amended agenda with a second from Todd DeKay. The motion passed with a voice vote of 4-0, with Nathan Cobb, Todd DeKay, Aron Balok and Johnathon McGary being absent.

APPROVAL OF MINUTES FROM JANUARY 14, 2025 MEETING

A motion was made from Darrell Johnson, and a second from Sean Benedict to approve the January 14, 2025, minutes as written with a voice vote of 4-0, with Nathan Cobb, Tom Jennings, Aron Balok, and Johnathon McGary being absent.

APPROVAL OF THE MINUTES FROM JANUARY 31, 2025 MEETING

No approval was needed due to no meeting taking place.

NON-ACTION ITEMS

1. Advertising

The advertisement campaign went live and can be seen at Roswell Facilities, Billboards, and ENMUR. The campaign has not been seen at the Roswell Independent Schools. Follow up to be done to find out the status of the campaign at the schools. Currently Water Conservation Specialist Chantel Longway and Graphic Designer Sarah Mark are working on items to help advertise at the hotels.

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2. Grant/Budget Update**

No items to report.

3. Statistics

Consumption statistics were present for the city of Roswell 2021-2023, showing the break down between months. The average shows the yearly consumption for those years to be 186-183 gallons a day per person. The 2024 consumption will be available in the next coming months. Judy Stubbs asked if the 2024 AWWA report was completed at this point. The AWWA has not been completed as of yet because the 2024 statistics are still pending.

4. Update on Drought Contingency Plan

The Drought Contingency Plan will be submitted to Infrastructure on February 24, 2025, and then to City Council. The Drought Contingency Task Force posed the question about the municipal ordinance with in the Drought Contingency Plan and timeline restraints for public notices. Due to this question, a follow up with be completed with City Clerk Amalia Martinez, Grant Coordinator Elizabeth Prichard, and City Attorney Hess Yntema.

5. Update from Judy Stubbs on Hotel Contacts

Judy Stubbs, she does not have an update at this time, but she will work on getting more hotel participation.

6. Update on Well Bubbler Integration

The Well Bubblers are being integrated to the PVACD and the information will be sent to the PVACD website daily. This integration was at no cost to the City of Roswell.

ACTION ITEMS

None

PUBLIC PARTICIPATION

7. Miscellaneous

Judy Stubbs asked about completing a Water Summit in 2025. Due to the Civic Center being damaged in the flood, location would have to be considered. The Drought Contingency Task Force wanted to look into doing small activities during the summer months at the City of Roswell Aquatic Center.

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ADJOURN

Meeting was adjourned at 5:11 p.m. with the next meeting to be held on Tuesday, March 11, 2025, at 4:00 P.M. at City Hall.

DRAFT