



City of Roswell

Ambulance Administrative Oversight Committee

Thursday, February 15, 2024 – 1:30

p.m.

Roswell Fire Station 1 Training Room
200 So. Richardson Ave, Roswell, NM 88201

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

1. Consider approval of the minutes for the following meetings: October 12, 2022, February 9, 2023, May 18, 2023 and August 17, 2023.

NON-ACTION ITEMS

2. AMR Ambulance Report and discussion
3. AMR Staffing update
4. AMR Radio Communication Update

INFORMATION

CHAIR ANNOUNCEMENTS / REPORTS

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 24-02.

NOTICE OF POTENTIAL QUORUM - A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats, please contact the City Clerk at 575-624-6700.

Printed and posted: February 12, 2024

City of Roswell
Ambulance Administrative Oversight Committee Minutes
Held at Roswell Fire Station 1
Thursday, October 13, 2022, at 1:30 p.m.

Members Present: Mike Mathews, Deputy City Manager; Chief Matt Miller, RFD and Kevin Prescott, AMR.

Others attending were: Training Chief Randy Bunch, RFD.

Call To Order:

The meeting convened at 1:30 p.m. with Chief Matt Miller presiding.

Roll Call:

It was established that there was not a quorum present.

Approval of Agenda:

1. No action was taken – no quorum.

APPROVAL OF MINUTES:

2. No action was taken – no quorum.

ACTION ITEMS

No Discussion – no quorum.

NON-ACTION ITEMS

No Discussion – no quorum

INFORMATION

No Discussion – no quorum

CHAIR ANNOUNCEMENTS / REPORTS

None

No Discussion – no quorum

PUBLIC PARTICIPATION

No comments – no quorum

ANNOUNCEMENTS

Next regular meeting May 18, 2023 at 1:30 p.m.

ADJOURNMENT

The meeting was adjourned by at 1:45 p.m.

City of Roswell
Ambulance Administrative Oversight Committee Minutes
Held at Roswell Fire Station 1
Thursday, February 9, 2023, at 1:30 p.m.

Members Present: Mike Mathews, Deputy City Manager; John Doss, Lovelace Hospital; Deputy Chief Daniel Fuller, Roswell Fire; Mac Rogers, Chaves County; Kevin Prescott, AMR and Joaquin Graham, AMR.

Others attending were: Training Chief Randy Bunch, RFD.

Call To Order:

The meeting convened at 1:30 p.m. with Chief Daniel Fuller presiding.

Roll Call:

It was established that a quorum was present.

Approval of Agenda:

1. Mike Matthews moved to approve the agenda. Mac Rogers was the second. A voice vote was as follows: Daniel Fuller-Yes, Mac Rogers-Yes, John Doss-Yes, Mike Mathews-Yes, Joaquin Graham-Yes and the motion passed 5-0.

APPROVAL OF MINUTES:

2. Mike Matthews moved to approve the minutes from the May 17, 2022 Ambulance Oversight Committee meeting. Mac Rogers was the second. A voice vote was as follows: Daniel Fuller-Yes, Mac Rogers-Yes, John Doss-Yes, Mike Mathews-Yes, Joaquin Graham-Yes and the motion passed 5-0.

NON-ACTION ITEMS

1. AMR Report and Discussion: Kevin Price gave an update on the status for AMR. A quarterly report was passed out and discussed. Joaquin Graham spoke about State Senate Bill 255, that would allow NM Medicaid to pay all miles
2. Staffing: Kevin Price gave an update on the current AMR employees and future dates of oncoming employee training.
3. AMR Radio Communication: None

INFORMATION

None

CHAIR ANNOUNCEMENTS / REPORTS

None

PUBLIC PARTICIPATION

None

ANNOUNCEMENTS

Next regular meeting May 18, 2023 at 1:30 p.m.

ADJOURNMENT

The meeting was adjourned by at 1:52 p.m.

City of Roswell
Ambulance Administrative Oversight Committee Minutes
Held at Roswell Fire Station 1
Thursday, May 18, 2023, at 1:30 p.m.

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 23-01.

Members Present: Matt Miller Fire Chief RFD, John Doss Lovelace Hospital, Brian Hegbli Lovelace Hospital, Nicholas Shirilla Lovelace Hospital,, Chaves County:Mac Rogers, with Mike Mathews, Jeanine Best, Warren Yehl and Dr. Tom Wulf being absent.

Others attending were: Randy Bunch EMS Chief RFD, Kevin Price AMR and Lorena Borunda RFD. Bill Williams, Public Service Director Chaves County and Megan Colby ENMMC Trauma Director/EMS Liason arrived at 1:35 p.m.

Call To Order:

The meeting convened at 1:30 p.m. with Chief Matt Miller presiding.

Roll Call:

It was established that a quorum was present.

Approval of Agenda:

1. Randy Bunch moved to approve the agenda. Mac Rogers was the second. A voice vote was as follows: Matt Miller-Yes, John Doss-Yes, Nicholas Shirilla-Yes, Brian Hegbli-Yes, Kevin Price-Yes, and the motion passed 5-0, with Mike Mathews, Jeanine Best, Warren Yehl, and Dr. Tom Wulf being absent

APPROVAL OF MINUTES:

2. Draft minutes were not available. No action was taken.

NON-ACTION ITEMS

3. AMR Report and Discussion: Kevin Price gave an update on the status for AMR. A quarterly report was passed out and discussed.
4. Staffing: Kevin Price gave an update on the current AMR employees and future dates of oncoming employee training.5.
5. AMR Radio Communication: 200 less calls than last quarter.

INFORMATION

None

CHAIR ANNOUNCEMENTS / REPORTS

None

PUBLIC PARTICIPATION

None

ANNOUNCEMENTS

None

ADJOURNMENT

The meeting was adjourned by Matt Miller at 1:48 p.m.

City of Roswell
Ambulance Administrative Oversight Committee Minutes
Held at Roswell Fire Station 1
Thursday, August 17, 2023, at 1:45 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 23-40

Call To Order:

The meeting convened at 1:45 p.m. with Chief Matt Miller presiding.

Roll Call:

Members Present: Chief Matt Miller, RFD, Deputy Chief Daniel Fuller, RFD, John Doss, Lovelace, and Brian Hegbli, Lovelace.

Members Absent: Mac Rogers, Chaves County, Jeanine Best, City Council, Nicholas Shirilla, Lovelace, Mike Mathews, Deputy City Manager, Warren Yehl, ENMMC, Dr. Tom Wulf, ENMMC

It was established that there was not a quorum present.

Approval of Agenda:

1. No action was taken – no quorum.

APPROVAL OF MINUTES:

2. No action was taken – no quorum.

ACTION ITEMS

No Discussion – no quorum.

NON-ACTION ITEMS

No Discussion – no quorum

INFORMATION

No Discussion – no quorum

CHAIR ANNOUNCEMENTS / REPORTS

None

No Discussion – no quorum

PUBLIC PARTICIPATION

No comments – no quorum

ANNOUNCEMENTS

Next regular meeting: November 2023 at 1:30 p.m.

ADJOURNMENT

The meeting was adjourned at 1:45 p.m.