



# Pima County

## Meeting Agenda

### Board of Supervisors

MEETING LOCATION  
Administration Bldg - East  
130 W. Congress Street  
1st Floor  
Tucson, AZ 85701  
Public Access to Hearing  
Room at 8:40 a.m.

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Tuesday, January 7, 2025

9:00 AM

Board of Supervisors' Hearing Room

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#### PIMA COUNTY BOARD OF SUPERVISORS

*Adelita S. Grijalva, Chair, District 5*  
*Rex Scott, Vice Chair, District 1*  
*Dr. Matt Heinz, Member, District 2*  
*Jennifer Allen, Member, District 3*  
*Steve Christy, Member, District 4*

#### AGENDA/ADDENDUM AND BROADCAST INFORMATION

*At least 24 hours before each scheduled meeting, the agenda/addendum is available online at [www.pima.gov](http://www.pima.gov) and in the Clerk of the Board's Office, 33 N. Stone Ave., Suite 100, Tucson, AZ 85701, Mon-Fri, 8am to 5pm.*  
*Cable Channels: Cox 96      Webcast: [www.pima.gov](http://www.pima.gov)*

#### PUBLIC PARTICIPATION SPEAKERS ARE LIMITED UP TO 3 MINUTES

*To address the Board of Supervisors, please complete a Speaker's Card. Clearly print your name/address, the item number and other requested information. Speaker Card(s) are required for Call to the Public and Public Hearing Items. Once completed submit your Speaker Card(s) to Clerk staff. When the Chair announces your name, step forward to the podium and state your name for the record.*

*The Chair reserves the right to ensure all testimony is pertinent or non-repetitive so matters are handled fairly and expeditiously. All attendees are advised that the Board of Supervisors strongly adhere to the Board of Supervisors Rules and Regulations. Outbursts, breaches of peace, boisterous conduct or other unlawful interference will result in that individual being asked to leave the meeting room. Any questions pertaining to the meeting can be directed to Melissa Manriquez, Clerk of the Board.*

#### HEARING ROOM NOTICE

*Law permits that a video and/or audio recording of all or part of this meeting may be made if doing so does not interfere with the conduct of the meeting. Pima County has no control over the use and distribution of any such recordings. In addition to the official meeting proceedings, these recordings may include images of and comments made by the public prior to the start, during a recess and after adjournment of the meeting, and may be posted on social media or other internet sites.*

#### ACCESSIBILITY

*The Board Hearing Room is wheelchair and handicapped accessible. Any person who is in need of special services (e.g., assistive listening device, Braille or large print agenda material, signer for hearing impaired, accessible parking, etc.) due to any disability will be accommodated. Please contact the Clerk of the Board at (520) 724-8449 for these services at least three (3) business days prior to the Board Meeting.*

**Clerk's Note:** Members of the Pima County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

The meeting can be streamed via the following links: BOS Agenda January 7, 2025 ([http://pima.granicus.com/ViewPublisher.php?view\\_id=3](http://pima.granicus.com/ViewPublisher.php?view_id=3)), on YouTube (<https://www.youtube.com/c/PimaCountyArizona/>), or via Cox Cable Channel 96. Television viewing will be available in the lobby at 130 West Congress, 1st Floor.

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **LAND ACKNOWLEDGEMENT STATEMENT**

To be offered by Dora Maldonado, Council Aide, City of Tucson Ward 6 Council Office.

4. **PAUSE 4 PAWS**
5. **AGENDA ADJUSTMENTS**

#### **OATH OF OFFICE**

6. Oath of Office to be administered by the Honorable Danelle Liwski, Presiding Judge of the Superior Court, for elected officials of Pima County:

**BOARD OF SUPERVISORS**

Rex Scott, District 1  
Dr. Matt Heinz, District 2  
Jennifer Allen, District 3  
Steve Christy, District 4  
Adelita S. Grijalva, District 5

**ASSESSOR**

Suzanne Droubie

**COUNTY ATTORNEY**

Laura Conover

**COUNTY RECORDER**

Gabriella Cázares-Kelly

**SCHOOL SUPERINTENDENT**

Dustin Williams

SHERIFF

Chris Nanos

TREASURER

Brian Johnson

JUSTICE OF THE PEACE

Erica Cornejo, Precinct No. 2

Charlene Pesquiera, Precinct No. 4

Alexander Ball, Precinct No. 6

Renee Ann Garza, Precinct No. 9

Robert J. Forman, Precinct No. 10

CONSTABLES

Mark Roosevelt, Precinct No. 1

Tracy Ethridge-Nielsen, Precinct No. 4

Bennett L. Bernal, Precinct No. 6

Thomas Schenek, Jr., Precinct No. 7

Christopher Toth, Precinct No. 8

John Cammarano, Precinct No. 10

**BOARD OF SUPERVISORS**

7. **Board of Supervisors Procedural Organization**
- A. Selection of Chair and Vice Chair.
  - B. Appointment of the Clerk of the Board.
  - C. Appointment of the Sergeant at Arms.

**PRESENTATION**

8. **Recognition**
- Recognition of the retirement of Olga Valenzuela, Administrative Assistant II, Transportation Department, for 42 years of service.
- Attachments: [HR Recognition Valenzuela](#)

**9. CALL TO THE PUBLIC**

Individuals wishing to participate telephonically at Call to the Public must contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information, by the deadline of Monday, January 6, 2025 at 5:00 p.m. Call to the Public shall be scheduled for one hour each meeting unless extended by a majority vote of the Board of Supervisors. Speakers shall have up to three minutes to speak. However, for any meeting where 20 or more individuals have submitted speaker cards, each speaker's time shall be limited to two minutes. Please be aware that you may not be called upon to speak if the time for Call to the Public expires and is not extended by a majority vote of the Board of Supervisors. eComments can also be submitted to [COB\\_mail@pima.gov](mailto:COB_mail@pima.gov).

**EXECUTIVE SESSION**

*(Clerk's Note: As of the posting date of 12/31/24, no executive session item has been placed on the regular agenda. However, this is subject to any addendum. Pursuant to A.R.S. §38-431.03(A)(3) the Board of Supervisors, or the Board sitting as other boards, may vote to go into executive session for the purpose of obtaining legal advice from its counsel with respect to any item listed on this agenda or any addendum thereto.)*

**BOARD OF SUPERVISORS SITTING AS OTHER BOARDS****FLOOD CONTROL DISTRICT BOARD****10. Contract**

SFPP, L.P., Amendment No. 1, to provide a Facility Adjustment and Reimbursement Agreement for Gardner Lane UPRR culverts, extend contract term to 11/1/26 and amend contractual language, FC Capital Projects Fund, contract amount \$3,395,260.00 (PO2400016804)

Attachments: [PO2400016804](#)

**SITTING AS THE BOARD OF SUPERVISORS****11. APPROVAL OF CONSENT CALENDAR**

**BOARD OF SUPERVISORS****12. Appointment of Board Members to Boards, Committees and Commissions**

Discussion/Direction/Action regarding the nomination of members of the Board of Supervisors to serve as the appointee to the following:

- Arizona Border Counties Coalition
- County Supervisors Association (Legislative Policy Committee)
- Pima Association of Governments
- Regional Transportation Authority
- Sun Corridor, Inc.
- Visit Tucson
- Metropolitan Education Commission
- Board of Health

Attachments: [BOS ApptofBoardMemberstoBCCs Distict5Submittal](#)

**COUNTY ADMINISTRATOR****13. Medical Insurance for County Employees - Fiscal Year 2025/26**

Staff recommends approval of the recommendations detailed in the County Administrator's Memorandum dated January 7, 2025.

Attachments: [CA CAMemo MedicalInsuranceforCountyEmployeesFY25-26](#)

**FINANCE AND RISK MANAGEMENT****14. Quarterly Report on Collections**

Staff recommends acceptance of the Quarterly Report on Collections for the period ending September 30, 2024.

Attachments: [FN\\_QuarterlyReportonCollections](#)

**PARKS AND RECREATION****15. Renaming of the Pima County Natural Resources, Parks and Recreation Advisory Commission**

RESOLUTION NO. 2025 - 1, of the Board of Supervisors, authorizing the renaming of the Pima County Natural Resources, Parks and Recreation Advisory Commission to the Pima County Parks and Recreation Advisory Commission.

Attachments: [PR\\_ResoRenamingofNRPRAdvisoryCommission](#)

**REAL PROPERTY**

16. **Designation of Public Right-of-Way**  
Staff recommends approval of a designation of Public Right-of-Way on a portion of River Road. (District 1)  
**Attachments:** [RP\\_DesignationPublicRightofWayRiverRd](#)

**SPECIAL TAXING DISTRICT**

17. **Flowing Wells Irrigation District**  
Pursuant to A.R.S. §16-642(B), presentation of the certified copy of the official canvass for the November 12, 2024 election conducted by the Flowing Wells Irrigation District.  
**Attachments:** [CL\\_FlowingWellsIrrigationDistCanvass](#)

**CONTRACT AND AWARD****Community and Workforce Development**

18. City of Tucson, Amendment No. 1, to provide for the Section 8 Housing Choice Voucher Program, extend contract term to 2/27/29 and amend contractual language, no cost (SC2400002366)  
**Attachments:** [SC2400002366](#)
19. Desert Dove Apartments, L.P., to provide an Affordable Housing Gap Funding Agreement and Affordable Housing Restrictive Covenant for Desert Dove Apartments, General Fund:  
A. Contract expense amount \$1,000,000.00 (PO2400011991)  
B. Contract revenue amount \$1,600,000.00 (CT2400000062)  
**Attachments:** [CT2400000062](#)  
[PO2400011991](#)  
[PO2400011991\\_CAMemo](#)  
[CWD\\_DesertDoveApartments\\_CommLtr\\_1-6-25\\_Redacted](#)
20. Green Valley Assistance Services, d.b.a. Valley Assistance Services, Amendment No. 1, to provide for Emergency Solutions Grant - Emergency Shelter, extend contract term to 6/30/25 and amend contractual language, no cost (PO2400016875)  
**Attachments:** [PO2400016875](#)

## Conservation Lands and Resources

21. Friends of Tucson's Birthplace, Inc., Amendment No. 2, to provide for the development, operation and maintenance of Mission Garden, amend contractual language and scope of services, CLR Special Revenue Fund, contract amount \$100,000.00 (PO2400015901)

Attachments: [PO2400015901](#)

## Facilities Management

22. Bruce Wayne, L.L.C., Amendment No. 6, to provide for a Sixth Amendment to 3550 N. 1st Avenue Lease, extend contract term to 6/30/25 and amend contractual language, Health and Grant Funds, contract amount \$94,663.33 (CT-19-323)

Attachments: [CT-19-323](#)

## Parks and Recreation

23. Amphitheater Unified School District No. 10, to provide an intergovernmental agreement for Coronado K-8 School utility assistance, General Fund, contract amount \$15,000.00 per year/10 year term (PO2400013013)

Attachments: [PO2400013013](#)

## Procurement

24. **Award**

Award: Supplier Contract No. SC2400002399, RWC International, L.L.C., d.b.a. RWC Group (Headquarters: Phoenix, AZ), to provide for the purchase of heavy trucks. The supplier contract is for an initial term of one (1) year in the annual award amount of \$1,450,000.00 (including sales tax) and includes four (4) one-year renewal options. Funding Source: Fleet Services Ops Fund. Administering Department: Fleet Services.

Attachments: [Award\\_SC2400002399](#)

25. **Award**

Amendment of Award: Supplier Contract No. SC2400001279, Amendment No. 2, AT&T Corp., to provide for AT&T wireless services, equipment and accessories. This amendment is for a one-time increase in the amount of \$5,000,000.00 for a cumulative not-to-exceed contract amount of \$9,500,000.00. Funding Source: General Fund. Administering Department: Information Technology.

Attachments: [Award\\_SC2400001279](#)

**26. Award**

Amendment of Award: Supplier Contract No. SC2400001752, Amendment No. 3, MBI Occupational Healthcare, to provide for occupational medical services. This amendment increases the annual award amount by \$500,000.00 from \$250,000.00 to \$750,000.00 for a cumulative not-to-exceed contract amount of \$1,000,000.00 and appends the Heat Injury and Illness Prevention and Safety Plan provision to the contract, pursuant to Pima County Code 11.40.030. The increase is needed due to a greater quantity of services being required than anticipated. Funding Source: Risk Management Fund. Administering Department: Human Resources.

Attachments: [Award SC2400001752](#)

[Award SC2400001752 CommLtr 1-6-25 Redacted](#)

**27.** Bank of America N.A., Amendment No. 3, to provide for banking services, extend contract term to 6/30/26 and amend contractual language, no cost (SC2400001048) Administering Department: Treasurer's Office

Attachments: [SC2400001048](#)

**28.** Tucson Asphalt Contractors, Inc., to provide for the FY25 Pavement Repair and Preservation Program, High Volume and Low Volume Roadways, Avra Valley Area Pulverize/Mill and Pave - Board of Supervisors District 3 Project, County HURF Fund, contract amount \$2,971,971.00 (PO2400017341) Administering Department: Transportation

Attachments: [PO2400017341](#)

**29.** SMS Construction, L.L.C., to provide for the construction of the Tres Rios WRF Building 10 Digester 4 Lid Replacement, Capital Projects - Regional Wastewater Reclamation Obligations Fund, contract amount \$4,608,992.00/2 years, 5 months term (PO2400017413) Administering Department: Regional Wastewater Reclamation

Attachments: [PO2400017413](#)

**Real Property****30.** Prince 10 QOB, L.L.C., to provide a Landscape Maintenance Agreement to plant trees in movable steel planters on a portion of La Cholla Boulevard, no cost/25 year term (SC2400002405)

Attachments: [SC2400002405](#)

**GRANT APPLICATION/ACCEPTANCE**

31. (Clerk's Note: This item and Agenda Item No. 32 are the same agreement with two separate federal funds.)  
**Acceptance - Community and Workforce Development**  
State of Arizona Department of Housing, to provide for the U.S. Department of Energy Weatherization Assistance Program, \$168,620.00 (G-CWD-81408)  
Attachments: [G-CWD-81408](#)
32. **Acceptance - Community and Workforce Development**  
State of Arizona Department of Housing, to provide for the Department of Health and Human Services, Low-Income Weatherization Assistance Program, \$276,072.00 (G-CWD-81168)  
Attachments: [G-CWD-81168](#)
33. (Clerk's Note: Agenda Item No. 32 must be approved prior to consideration of this item.)  
**Acceptance - Community and Workforce Development**  
State of Arizona Department of Housing, Amendment No. 1, to provide for the Department of Health and Human Services, Low-Income Weatherization Assistance Program, amend grant language and scope of work, \$290,180.00 (GA-CWD-81168)  
Attachments: [GA-CWD-81168](#)
34. **Acceptance - County Attorney**  
State of Arizona, Governor's Office of Youth, Faith, and Family, Amendment No. 1, to provide for the Arizona STOP Violence Against Women Grant, extend grant term to 12/31/25, amend grant language and scope of work, \$147,196.00/\$49,116.00 General Fund match (GA-PCA-70382)  
Attachments: [GA-PCA-70382](#)
35. **Acceptance - Environmental Quality**  
United States Environmental Protection Agency, to provide for the Inflation Reduction Act - Multipollutant Air Monitoring Project, \$662,489.00/5 year term (G-DE-75056)  
Attachments: [G-DE-75056](#)

**36. Acceptance - Health**

Department of Health and Human Services, Centers for Disease Control and Prevention, Amendment No. 3, to provide for the PimaREACH Coalition: restoring cultures of health among Native American and Hispanic/Latinx communities in Pima County, AZ and amend grant language, no cost (GA-HD-70325)

Attachments: [GA-HD-70325](#)

**37. Acceptance - Office of Digital Inclusion**

United States Department of Agriculture Rural Utilities Service, to provide for the Broadband Technical Assistance Cooperative Agreement, \$487,733.00 (G-ODI-73264)

Attachments: [G-ODI-73264](#)

[G-ODI-73264\\_CommLtr\\_1-6-25\\_Redacted](#)

**38. Acceptance - Recorder**

The Arizona Department of Homeland Security, to provide for a Comprehensive Disaster Recovery Assessment, \$39,296.00 (G-RE-77765)

Attachments: [G-RE-77765](#)

**\*\*\* HEARINGS \*\*\***

Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.

**FRANCHISE/LICENSE/PERMIT****39. Hearing - Liquor License**

Job No. 314122, Lisa Karina Yin, Circle S Saloon, 16021 W. El Tiro Road, Marana, Series 6, Bar, Person Transfer.

Attachments: [FLP\\_LLCircleSSaloon](#)

**40. (Clerk's Note: See Sheriff's report.)****Hearing - Agent Change/Acquisition of Control/Restructure**

Job No. 305183, Jose Pablo Rojo, BBQ Rush Restaurant, 5151 S. Country Club Road, Tucson, Acquisition of Control.

Attachments: [FLP\\_ACBBQRushRestaurant](#)

**TRANSPORTATION****41. Hearing - Draft Impact Fee Land Use Assumptions Report and Infrastructure Improvements Plan**

Staff recommends approval of the updated draft Land Use Assumptions Report (LUAR) and Infrastructure Improvements Plan (IIP), as required by state statute.

Attachments: [TR\\_DraftLUARandRevisedDraftIIP](#)

[TR\\_CAMemo\\_RoadwayDevmtImpactFeeProgramUpdate](#)

**42. ADJOURNMENT**

**POSTED: 1st Floor, 33 N. Stone Avenue, Tucson, AZ 85701**

**Pima County Homepage: [www.pima.gov](http://www.pima.gov)**

**DATE/TIME POSTED: 12/31/24 @ 3:00 p.m.**

**DATE/TIME REPOSTED (Clerical Correction): 1/2/25 @ 2:00 p.m.**

**DATE/TIME REPOSTED (additional attachments only): 1/6/25 @ 10:00 a.m.**

**DATE/TIME REPOSTED (combined Agenda/Addendum and additional attachments):  
1/6/25 @ 5:00 p.m.**

**ADDENDUM 1****EXECUTIVE SESSION**

1. Pursuant to A.R.S. §38-431.03(A)(3) and (4), for legal advice, and for discussion or consideration of any matter within the scope of A.R.S. §38-431.03(A)(1), regarding the employment contract for County Administrator, Jan Leshner. As required by §38-431.03(D), any legal action must be taken in public session.

**Attachments:** [BOS\\_ExecSession-CntyAdminEmpContract](#)

**BOARD OF SUPERVISORS SITTING AS OTHER BOARDS****FLOOD CONTROL DISTRICT BOARD**

2. **Contract**  
Green Valley Council, Inc., d.b.a. Green Valley Council, Amendment No. 4, to provide for Green Valley Council Services, extend contract term to 12/31/25 and amend contractual language, Health, DOT, RWRD, DSD, RFCD Tax Levy and DEQ General (\$11,250.00) Funds, contract amount \$87,500.00 (CT-21-202)

**Attachments:** [CT-21-202](#)

**SITTING AS THE BOARD OF SUPERVISORS****BOARD OF SUPERVISORS**

3. **County Administrator Employment Contract**  
Discussion/Action regarding the employment contract for County Administrator Jan Leshner and authorize Finance to make any necessary transfers of Contingency to effectuate the vacation and sick payout as outlined in the County Administrator's contract which ended 1/7/2025.  
(District 1)

**Attachments:** [BOS\\_CntyAdminEmpContract\\_District1Submittal](#)

[CntyAdminCurrentContract](#)

[BOS\\_CntyAdminEmpContract\\_CommLtr\\_1-6-25\\_Redacted](#)

**CONTRACT AND AWARD****PUBLIC WORKS ADMINISTRATION**

4. Green Valley Council, Inc., d.b.a. Green Valley Council, Amendment No. 4, to provide for Green Valley Council Services, extend contract term to 12/31/25 and amend contractual language, Health, DOT, RWRD, DSD, RFCD Tax Levy and DEQ General (\$11,250.00) Funds, contract amount \$87,500.00 (CT-21-202)

Attachments: [CT-21-202](#)

**BOARD, COMMISSION AND/OR COMMITTEE**

5. **Transportation Advisory Committee**  
Appointment of Doug Kenyon, to replace Tom Berezny. Term expiration: 1/6/29. (District 4)

Attachments: [BCC\\_TransportationAdvisoryCommitteeAppt](#)

**POSTED: 1st Floor, 33 N. Stone Avenue, Tucson, AZ 85701**

**Pima County Homepage: [www.pima.gov](http://www.pima.gov)**

**DATE/TIME POSTED: 1/3/25 @ 11:00 a.m.**

**DATE/TIME REPOSTED (Clerical Correction): 1/3/25 @ 11:20 a.m.**

# **CONSENT CALENDAR JANUARY 7, 2025**

**CONSENT CALENDAR, JANUARY 7, 2025****BOARD, COMMISSION AND/OR COMMITTEE**

1. **Environmental Quality Advisory Council**
  - Reappointment of Paloma Beamer. Term expiration: 8/31/27. (Staff recommendation)
  - Appointment of Avelino F. Arellano, Jr., to fill a vacancy created by Eric Betterton, Ph.D. Term expiration: 1/6/28. (Staff recommendation)

Attachments: [BCC\\_EnvironmentalQualityAdvisoryCouncilAppts](#)
2. **Pima County Healthcare Benefits Trust Board**

Appointment of Linda Kile, to replace Thomas Burke. Term expiration: 12/31/27. (County Administrator recommendation)

Attachments: [BCC\\_HealthCareBenefitsTrustBoardAppt](#)
3. **Election Integrity Commission**

Appointment of Lori Cinnamond, to replace Misty Atkins. Term expiration: 1/6/27. (District 1)

Attachments: [BCC\\_ElectionIntegrityCommissionAppt](#)

**SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/  
PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT APPROVED  
PURSUANT TO RESOLUTION NO. 2019-68**

4. **Special Event**
  - Peter L. Schultz, San Xavier Moose Lodge No. 1964, Loyal Order of Moose, Inc., 9022 S. Nogales Highway, Tucson, December 29, 2024, January 3, January 18 and January 24, 2025.
  - Fred Narcaroti, Oro Valley Sports Alliance, Catalina State Park, 11570 N. Oracle Road, Tucson, February 22, 2025.
  - Rebecca Jane Roberts, Rotary Club of Green Valley, 1111 S. GVR Drive, Green Valley, February 4, 2025.

**ELECTIONS**

5. **Precinct Committeemen**

Pursuant to A.R.S. §16-821B, approval of Precinct Committeemen resignations and appointments:

**APPOINTMENT-PRECINCT-PARTY:**

Amelia Cramer-045-DEM, Carla Andrews O'Hara-077-DEM, Sharon Reinbott-181-DEM, Alexandra Wright-192-DEM, Michael Horn-Mitchem-195-DEM, Catherine Bliven-257-DEM, Mary Saylor-010-REP, Gerald Spann-012-REP, Mary Spann-012-REP, Theodore Knight-016-REP, Cassandra Leddy-016-REP, Leilani

Tedeski-095-REP, Laurie Abney-145-REP, Kathleen Spacone-158-REP,  
Nadia Larsen-171-REP, Justine Wadsack-184-REP, Kathy  
Lovin-205-REP

**Attachments:** [EL\\_PrecinctCommitteemen](#)

## **SUPERIOR COURT**

### **6. Hearing Officer Appointments**

Appointments of Hearing Officer of the Pima County Superior Court.

Soo Chang Conatser and Catherine V. Monro

**Attachments:** [SC\\_HearingOfficerAppt\\_Conatser](#)

[SC\\_HearingOfficerAppt\\_Monro](#)

### **7. Court Commissioner Appointment**

Appointment of Court Commissioner:

#### **Superior Court and Juvenile Court Commissioner**

Michelle Cohen Metzger

**Attachments:** [SC\\_SuperiorCourtCommissionerAppt](#)

## **TREASURER**

### **8. Duplicate Warrants - For Ratification**

Pan Wenhao \$633.52

**Attachments:** [TO\\_DuplicateWarrants](#)

## **RATIFY AND/OR APPROVE**

**9.** Minutes: October 1, 2024

Warrants: December, 2024

**Attachments:** [CL\\_10-01-24DraftMinutes](#)