



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Final

Building Standards Board

Thursday, March 28, 2024

1:30 PM

Development Services, 3rd Floor Training Room.

I. Call to order, Roll Call

Present: 5 - John Solberg, Monica Pareso, Carlos Martinez, Catherine Giffin, and Merced Pena

II. Public Comment: NONE

III. Approval of Absences: Chair Catherine Giffin

A motion was made by Board Member Martinez to approve the absence from the January 25, 2024 hearing and seconded by Board Member Pena. The Vote: All Aye. The motion passed.

IV. Approval of Minutes

1. [24-0391](#) Regular Building Standards Board Meeting Minutes 1-25-2024

Attachments: [DRAFT MINUTES BSB HEARING 1.25.2024](#)

A motion was made by Chair Giffin to approve the minutes listed above and seconded by Board Member Pena. The Vote: All Aye. The motion passed.

V. BSB Property Status

2. [24-0392](#) BSB Property Update

Attachments: [BSB PROPERTY SPREADSHEET](#)

VI. Emergency Demolition Status

3. [24-0393](#) Emergency Demolition Update

Attachments: [EMERGENCY DEMOLITION SPREADSHEET](#)

VII. Briefing: Adverse Possession- City Attorney Jacqueline Salinas-Bazan

VIII. Public Hearings: The Board will hear the following cases concerning alleged violations under Chapter 13 of the Corpus Christi Code of Ordinances and may issue an order to demolish, vacate, relocate occupants, repair, and/or secure the premises. (Item A)

A. New Cases

4. [24-0398](#) Case Number: V218551-110823
Property Address: 701 14th St.
Staff Recommendation: Demolish Residential Structure (Multiple)

Attachments: [701 14TH ST.](#)

A motion was made by Vice Chair Pareso requiring the owner to demolish the structure(s) within thirty (30) days. If demolition is not started and completed as required, then the City be authorized to demolish; seconded by Board Member Martinez. The Vote: All Aye. The motion passed.

5. [24-0397](#) Case Number: V220250-120423
Property Address: 210 Mexico St. aka 1523 Howard
Staff Recommendation: Demolish Residential & Accessory Structure

Attachments: [210 MEXICO ST. AKA 1523 HOWARD ST.](#)

A motion was made by Vice Chair Pareso requiring the owner to demolish the structure(s) within thirty (30) days. If demolition is not started and completed as required, then the City be authorized to demolish; seconded by Board Member Martinez. The Vote: All Aye. The motion passed.

6. [24-0395](#) Case Number: V217081-102123
Property Address: 1225 Morris St.
Staff Recommendation: Demolish Residential Structure

Attachments: [1225 MORRIS ST.](#)

A motion was made by Vice Chair Pareso removing the item from the agenda due to recent sale of property; seconded by Board Member Martinez. The Vote: All Aye. The motion passed.

7. [24-0399](#) Case Number: V220982-121323
Property Address: 801 Post Ave.
Staff Recommendation: Demolish Residential Structure

Attachments: [801 POST AVE.](#)

A motion was made by Vice Chair Pareso requiring the owner to demolish the structure(s) within thirty (30) days. If demolition is not started and completed as required, then the City be authorized to demolish; seconded by Board Member Martinez. The Vote: All Aye. The motion passed.

8. [24-0394](#) Case Number: V219309-112023
Property Address: 4613 Prescott St.
Staff Recommendation: Demolish Accessory Structure

Attachments: [4613 PRESCOTT ST.](#)

A motion was made by Board Member Solberg requiring the owner to demolish the structure(s) within thirty (30) days. If demolition is not started and completed as required, then the City be authorized to demolish; seconded by Chair Giffin. The Vote: All Aye. The motion passed.

9. **24-0396** Case Number: V217756-103123
Property Address: 4317 Shaw St.
Staff Recommendation: Demolish Residential Structure

Attachments: 4317 SHAW ST.

A motion was made by Board Member Solberg tabling the property until the May Building Standards Hearing under the conditions that the heir must maintain and secure the property; seconded by Vice Chair Pareso. The Vote: Aye:Vice Chair Pareso, Board Members Martinez, Pena, and Solberg. Nay: Chairman Giffin. The motion passed.

IX. Approval of Board's Annual Report

10. [24-0461](#) Building Standards Board Annual Report

Attachments: [Building Standards Board Report](#)

X. Election of Chair and Vice-Chair

A motion was made by Board Member Solberg nominating Catherine Giffin to serve as Chair for the term beginning in May 2024; seconded by Board Member Martinez; The Vote: All Aye. The motion passed.

A motion was made by Board Member Solberg nominating Monica Pareso to serve as Vice Chair for the term beginning in May 2024; seconded by Board Member Martinez; The Vote: All Aye. The motion passed.

XI. Future Agenda Items

The discussion included a status update of properties 1214 1/2-20 Staples St N. and 15218 Reales Dr. These will be added to the May 2024 hearing agenda.

XII. Adjournment

There being no further business to discuss, the meeting was adjourned at 3:12 pm.

