



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Final

Library Board

Tuesday, February 6, 2024

10:30 AM

La Retama Central Library, La Retama Room

The City of Corpus Christi promotes participation regardless of race, color, national origin, sex, age, religion, disability or political belief. Reasonable accommodation is provided upon request and in accordance with the Americans with Disabilities Act. For assistance or to request a reasonable accommodation, contact (361) 826-3300 at least 48 hours in advance. Upon request, this information can be available in larger print and/or in electronic format.

A. Call To Order

The meeting was called to order at 10:30 am.

B. Roll Call

Present: Patricia Craig, Carrie Moore, Jennifer Anderson, Joan Carrillo, Alice Hawkins, Melinda De Los Santos, Carroll Matthews, Dolores Rabon, Dora Wilburn

Present Virtually: None

Absent: None

C. Public Comment

No Public Comment.

D. Approval of Minutes and Action on Absences

A motion to approve the January minutes was made by Carrie Moore and seconded by Joan Carrillo. All members voted to approve the minutes except Alice Hawkins and Jennifer Anderson who both abstained. Alice Hawkins asked that her absence in January be excused. A motion to excuse her absence was made by Carroll Matthews and seconded by Melinda De Los Santos. The motion passed unanimously.

1. [24-0125](#) January 2 Library Board Meeting Minutes

E. Friends of CCPL Liaison Report

2. [24-0126](#) Friends of CCPL Liaison Report

- The newsletter was sent out in December.
- The Friends will be at the Black History event held at the Harte Library on Saturday,

February 10th at 11:30am.

- The Friends will be at the Teen Bookfest on Saturday, February 24th. They have been working with the Texas Asian Cultures Museum to provide origami and manga activities.
- Pat Craig asked if someone mails in their membership donation would they receive e-mail conformation? Laura clarified that large donations usually receive a reply but not membership dues. She also clarified that the Friends representative on the Library Board must be on the Friends Board, not just a Friends member.
- Alice Hawkins stated she has not been receiving emails. We have the wrong email address, this has been corrected.

F. Director's Report

3. [24-0127](#) Director's Report

- The Winter Reading Challenge was held from December 18th through January 13th. 234 patrons signed up and logged 1,761 titles.
- Our Winter Coat and Pet Supply Drive ended on January 31st. More than 400 coats and 30 boxes of pet supplies were donated.
- 31 student book reviews were received for the CCISD Book Review Contest. Two elementary, middle, and high school student submissions will be recognized on our website.
- The credit card terminals for the self-checkout stations will be tested the week of February 12th.
- Portions of the vinyl flooring on the first floor of La Retama Central Library are being removed.
- The Comanche Street construction work might take a year to complete.
- The Neyland Library improvements contract is scheduled for the February 13 Council Agenda.
- The Security Guard Services Contract, to increase Security Guard service hours at the branches, is scheduled for February 27.
- The 2024 Black History Month theme is African Americans and the Arts. In 2020 a committee of community members was formed to discuss creating an exhibit of local talent in the arts and music. The decision was made to develop a mobile exhibit. Although COVID delayed the project it is very much in line with this year's Black History Month theme. Funding for this project is being provided by the Friends of CCPL. The Friends will host an afternoon tea reception on Sunday, February 25th at 3pm at McDonald Public Library to unveil the exhibit panels.

G. Unfinished Business

4. [23-1984](#) Annual Report Update

The annual report that was sent out was updated and sent to the City Council.

H. New Business for Discussion and Possible Action

5. [24-0128](#) Board Member Orientation

•Board Member Orientation- Buck Bryce, Deputy City Attorney, gave a New Member Orientation. Topics covered included role of an advisory board, Code of Ethics, conflict of interest, recusal, Public Information Act, Open Meetings Act, and best practices. Rebecca Huerta, the City Secretary, also provided New Member Orientation information. She covered topics such as majority vote, quorum, virtual attendance, term limits, conflict of interest, attendance requirements, role of an advisory board, Robert's Rules of Order, special rules, recording a meeting, and the annual report.

I. Future Agenda Items

• Carrie Moore made a motion to move the March and November meetings to March 12th and November 12th due to voting. Dora Wilburn seconded the motion. The motion passed unanimously.

J. Adjournment

Adjournment at 11:56 am.