



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Final

Library Board

Tuesday, January 2, 2024

10:30 AM

La Retama Central Library, La Retama Room

The City of Corpus Christi promotes participation regardless of race, color, national origin, sex, age, religion, disability or political belief. Reasonable accommodation is provided upon request and in accordance with the Americans with Disabilities Act. For assistance or to request a reasonable accommodation, contact (361) 826-3300 at least 48 hours in advance. Upon request, this information can be available in larger print and/or in electronic format.

A. Call To Order

The meeting was called to order at 10:30 am.

B. Roll Call

Present: Patricia Craig, Joan Carrillo, Melinda De Los Santos, Carroll Mathews, Carrie Moore, Dolores Rabon, Dora Wilburn
Absent: Alice Hawkins

C. Public Comment

No Public Comment.

D. Approval of Minutes and Action on Absences

A motion to approve the December minutes was made Joan Carrillo and seconded by Dolores Rabon. The motion passed unanimously. Patricia Craig asked that her absence in December be excused. A motion to excuse her absence was made by Carrie Moore and seconded by Dolores Rabon. The motion passed unanimously.

1. [23-2031](#) December 12 Library Board Meeting Minutes

E. Friends of CCPL Liaison Report

2. [23-2032](#) Friends of CCPL Liaison Report

- The Friends of CCPL did not meet in December.

F. Director's Report

3. [23-2033](#) Director's Report

- The READsquared app, which will be used during the Summer Reading Program, is being introduced during the December 18- January 13 Winter Reading Challenge.
- La Retama Central Library- Bond 2022 focuses on renovating the exterior of the library and adding an observation deck overlooking Blucher Park. Adding a generator is a separate Capital Improvement Project (CIP).
- Scheduled to go to Council next month is a contract for plumbing and ADA improvements to the Neyland Library.
- Staff tested the Capira app and feedback has been provided to the vendor.
- The library is eligible for E-Rate Category II funding, which covers network related equipment. IT is identifying Network equipment needs. The library currently uses E-Rate Category I funding to pay for 90% of the library's internet cost.
- CCPL is 1 of 16 Texas cities that provides a Texas Legal Services Kiosk. Individuals can use the Kiosk for virtual court hearings, find legal resources and obtain legal advice via chat.
- 2023 circulation and programming statistics for children, young adults, and adults were provided.
- Electronic Resources- Hoopla is no longer available, Axis 360 is now Boundless, the library is moving towards having Cloudlibrary as the primary resource for eBooks, eAudio, and eMagazines.
- The vacancy created by Sharon Hines, the liaison for the Friends of CCPL Board, is scheduled to go to Council January 23. The Friends will provide a nominee for the vacancy.
- Patricia Craig indicated that she lives in council district 5, Joan Carrillo in 3. The makeup of the board consists primarily of individuals who reside in district 2.

G. Unfinished Business**4. [23-1984](#) Annual Report Update**

- Annual Report Update- Laura provided the 2023 Annual report in December. The 2024 Annual Report is due at the end of January and needs to be reviewed by January 15 and submitted by January 20 to allow the director to review and finalize. Patricia Craig asked for input from the board and volunteers to assist on the report. Melinda De Los Santos and Carrie Moore volunteered. Patricia Craig suggested assessment of materials, Laura Garcia clarified that assessing the collection is a task performed by staff.

H. New Business for Discussion and Possible Action

- No New Business

I. Future Agenda Items

- Group Orientation Training

J. Adjournment

Adjournment at 11:16 am.