



THE CITY OF ARTESIA, NEW MEXICO

511 W. Texas Ave.
P.O. Box 1310
Artesia, NM 88211-1310

(575) 746-3593
(575) 746-2122
(575) 746-3886

Mayor
City Clerk
Fax

AGENDA CITY COUNCIL MEETING

July 17-19, 2026
11:45 a.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
4. **City Departments and Employees**
5. **Special Reports**
6. **Period for Hearing Visitors (3-minute time limit)**
7. **Approval of Consent Agenda**
8. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Safety
 - E. Recreation
 - F. Infrastructure / Planning (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance, Project Management, Code Enforcement, Permits and Inspections*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Infrastructure:**
 - A. **Community Development:**
 - B. **Infrastructure:**

*Denotes material included in Council Packets or previously received material

14. **City Attorney:**
15. **City Clerk:**
16. **City Administrator:**
 1. *Ratification of the Mayors approval of a Second Addendum for the Artesia Recreation Center Property Development and Operation Memorandum
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Recess the Council meeting and convene the Retreat**

Retreat Agenda

12:00 pm	Open Retreat
12:00-12:15 pm	Opening Remarks – Cloudcroft Mayor, Gerald Wiley
12:15-1:15 pm	Employer of Choice: Investing in People, Purpose and Performance – Debi
1:15-2:25 pm	Finance, Clerk, Museum, Library, Senior Center – Summer: 1. Finance a. RBC Capital Bond Discussion b. Finance Overview 2. Clerk a. City Clerk’s Office Overview and Initiatives 3. Museum, Library and Senior Center a. Departments Overview and Future Initiatives
2:25-3:05 pm	Community Development - Byron: 1. Legends Subdivision 2. Artesia Recreation Center 3. Planning & Zoning
3:05-3:30 pm	Break – Check in
3:30-4:10 pm	Infrastructure - Byron 1. Streets & Parks 2. Utility Rates 3. Upcoming Projects
4:10-5:00 pm	Police – Pete: 1. Department Overview 2. Capital Projects 3. Personnel Needs 4. Organizational Outlook
5:00-5:30 pm	Recap
Recess	
6:00 pm	Dinner

Saturday July 18, 2026

8:00-8:30 am	Breakfast
8:30 am	Resume Retreat
8:30-9:10 am	Fire, Airport – Kevin: 1. Department Overview 2. Capital Projects 3. Personnel Needs 4. Organizational Outlook

9:10-9:50 am	Municipal Court – Judge Gallegos
9:50-10:30 am	Human Resources & Safety/IT/Economic Development – Hayley 1. HR & Safety a. Overview and Initiatives 2. IT a. Overview and Initiatives b. Discussion and Direction on Staffing 3. Economic Development a. Overview and Initiatives b. Discussion and Direction on Staffing
10:30-10:45 am	Break
10:45-12:00 pm	Strategic Priority Identification - Debi
12:00-1:00 pm	Working Lunch
1:00-2:30 pm	Goal Development by Priority – Debi
2:30-4:00 pm	Discussion of Budget
4:00-4:30 pm	Comments from Participants Adjourn Council Meeting
Recess	
6:00 pm	Dinner
Sunday July 19, 2026	
8:00-8:30 am	Breakfast
8:30 am	Resume Retreat
8:30-9:00 am	Budget Recap
9:00-10:30 am	“What Must Change” Governance Discussion - Debi
10:30-10:45 am	Break
10:45-11:25 am	Executive Session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1(H)(2)(7). a. Limited Personnel Matters – Department Heads i. Action as a result of executive session b. Pending or Threatened Litigation i. Action as a result of executive session
11:25-12:00 pm	Comments from Participants Adjourn Council Meeting

CONSENT AGENDA

July 17-19, 2026

1. **Approval of Minutes**
 - *June 16, 2026
 - *June 23, 2026
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Agreement A-26-85 between Eddy County and the City of Artesia.
 - B. *Approval of Agreement from Sharp Solution for a four-year copier lease agreement.
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Rigo Chavez</u>	Facilities Maintenance	Facilities Maint Tech	\$3652.13 p/m CA16
 - B. Ratification/Hire:

2. <u>Deimy Dominguez Ortiz</u>	F&A	Customer Service Clerk	\$3033.26 p/m CA13
3. <u>Xzavious Onsurez</u>	Fire	Uncertified Firefighter	\$4703.57 p/m CAF1
4. <u>Eric Souza</u>	Fire	Uncertified Firefighter	\$4703.57 p/m CAF1
5. <u>Pedro Quinones</u>	Police	Police Chief Interim	\$12,240.80 p/m CAP10
 - C. Promotion:

6. <u>David Barlow</u>	Police	Police Sergeant	\$7054.67 p/m CAP9
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 - D. Demotion:
 - E. Transfer:
 - F. Resignation:
 - G. Retirement:
 1. Accept the retirement of Kirk Roberts, Police, Police Chief, effective July 31, 2026.
 2. Accept the retirement of Ricardo Huerta, Police, Police Sergeant, effective July 24, 2026.
6. **Dates of Hearing:**
7. **Travel and Training:**
 - A. Police – Permission for three (3) employees to attend the Field Training Officer Course in Roswell, NM.
 - B. Police – Permission for two (2) employees to attend the Magnus Leadership Program in Las Cruces, NM.
 - C. Finance – Permission for one (1) employee to attend the OSA Annual Audit Rule Training in Las Cruces.
 - D. Solid Waste – Permission for one (1) employee to attend the NM Solid Waste Facility Operator Course in Las Cruces, NM.
 - E. Police – Permission for one (1) employee to attend the NM Basic SRO Course in Albuquerque, NM.
 - F. Police – Permission for one (1) employee to attend the ALERRT Conference/Tactical CQB Solo Officer Course in Round Rock, TX.
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**

10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**



State of New Mexico
County of Eddy
Service Agreement
AGREEMENT A-26-85

BETWEEN EDDY COUNTY AND CITY OF ARTESIA

This SERVICE AGREEMENT is made and entered into as of June 9, 2026, by and between the County of Eddy, New Mexico ("County"), and City of Artesia, a local government entity ("Contractor").

1. Provider Responsibilities

1.1 Financial Management. Contractor shall engage a bookkeeper or other qualified person to manage and oversee County funds.

1.2 Scope of Services. Contractor shall deliver the services to the community as listed in Exhibit A (List or Description of Services).

1.3 Quarterly Activity Reports. Contractor shall produce a written quarterly activity report showing the level of services delivered to the community, including the amount and cost of the services provided, and shall submit the report with the quarterly invoice to the County at the address specified in Section 11.

1.4 Records; Audit. Contractor shall maintain its financial records for at least seven (7) years and make them available to the County's internal or external auditors upon request.

1.5 Performance Period. Contractor shall deliver the services shown on Exhibit A during the County fiscal year of July 1 through June 30.

1.6 Single Point of Contact. Contractor shall designate, maintain, and continuously staff a single Point of Contact ("POC") for the County for all contractual, administrative, programmatic, performance, and invoice matters. The POC shall have authority to bind Contractor operationally with respect to services, reporting, and billing. Contractor shall notify the County in writing within five (5) business days of any change in the POC and shall include the updated POC name, title, email, telephone, and mailing address in the next invoice submitted after the change.

1.7 Key Roles and Administrative Staff Changes—Invoice Disclosure. Contractor shall disclose on each quarterly invoice: (a) any change since the prior invoice in key roles, including Board President and any person serving as authorized signatory for Contractor under this SERVICE AGREEMENT; and (b) any change in administrative staff with responsibility for bookkeeping, invoicing, reporting, grants administration, or contract management. The disclosure shall identify the outgoing and incoming individuals, the effective date of the change, and updated contact information.



State of New Mexico

County of Eddy

Service Agreement

AGREEMENT A-26-85

BETWEEN EDDY COUNTY AND CITY OF ARTESIA

2. Compensation and Invoicing

2.1 Funding. The County shall use General Fund monies in the amount of **\$385,000.00** to pay Contractor for services listed in Exhibit A.

2.2 Quarterly Payments; In Arrears. The County shall make payments in arrears on a quarterly basis after receiving (a) Contractor's written activity report for the prior quarter and (b) a compliant invoice for up to one quarter (1/4) of the total annual funding, subject to Section 2.3. Contractor acknowledges that all invoices must be for services already performed and costs already incurred during the applicable quarter; advance or prospective billing is prohibited.

2.3 Fourth Quarter Timing Rules. The Fourth Quarter invoice is due to the County no later than 5:00 p.m. on the last Wednesday in June for which there will be a June Friday Check Run; invoices submitted after this date must be brought before the Board of County Commissioners for re-approval and reallocation. Fourth Quarter invoices submitted prior to the third week of June will not be processed for payment until the last business week of June. The Fourth Quarter activity report shall be submitted as soon after July 1 as data become available and no later than August 1; the Fourth Quarter invoice is the only invoice processed in the absence of an activity report, conditioned on submission of the Fourth Quarter activity report within the first month of the new fiscal year.

2.4 Invoice Format and Content. Each quarterly invoice must: (a) State the fiscal year and quarter covered, and the service period start and end dates within that quarter; (b) Itemize, in reasonable detail, all activities performed for the County, cross-referenced to Exhibit A service categories, including units of service, dates of service, locations, responsible staff, and direct costs allocable to each activity; (c) Identify the Contractor's current POC and disclose any changes in key roles and administrative staff as required by Sections 1.6 and 1.7; (d) Certify that billed services have been completed and that no amounts are billed in advance or for services outside the covered quarter; (e) Attach the quarterly activity report required by Section 1.3 (except as permitted for Fourth Quarter per Section 2.3); and (f) reference the Agreement Number of this Service Agreement, A-26-85.

2.5 Address for Submission. Invoices and activity reports shall be submitted to the County via email at PSAvendors@eddycounty.gov or via certified mail or reputable courier at the address specified in Section 11 or as otherwise directed in writing by the County. **Please note that the**



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BETWEEN EDDY COUNTY AND CITY OF ARTESIA

only County email address at which invoices and activity reports can be received is PSAvendors@eddycounty.gov. Invoices and reports sent to any other County email address will not be reviewed or processed for payment.

2.6 Withholding for Noncompliance. The County may refuse or withhold payment, in whole or in part, for any invoice that (a) lacks required detail under Section 2.4, (b) includes charges for services not yet performed or not performed during the billed quarter, (c) omits the activity report required by Section 1.3 (except as permitted for Fourth Quarter under Section 2.3), or (d) fails to disclose changes required by Section 1.7.

2.7 Fiscal Year and Quarters. Eddy County's fiscal year runs from July 1 through June 30, with the following quarter definitions: First Quarter: July–September; Second Quarter: October–December; Third Quarter: January–March; Fourth Quarter: April–June.

2.8 Billing in Exigent Circumstances. The County may, in its sole discretion, provide interim payments upon request in exigent circumstances, provided that payments will only be made in arrears for services that have been rendered.

3. Oversight and Audit

The County may audit Contractor's financial records to ensure County funds are properly spent.

4. Term and Termination

4.1 Term. This SERVICE AGREEMENT is annual based on the fiscal year July 1 through June 30.

4.2 Non-Renewal. This SERVICE AGREEMENT will not renew automatically.

4.3 Termination Without Cause. Either party may terminate without cause on ninety (90) days' written notice.

4.4 Termination for Cause. Either party may terminate for cause on thirty (30) days' written notice.

5. Non-Discrimination

5.1 Services. Contractor shall not discriminate on the basis of race, religion, national origin, sex, color, physical or mental disability, sexual



**State of New Mexico
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BETWEEN EDDY COUNTY AND CITY OF ARTESIA

preference, or marital status in delivery or access to services under this SERVICE AGREEMENT.

5.2 Employment. Contractor shall not discriminate on the basis of race, religion, national origin, sex, color, physical or mental disability, sexual preference or marital status in its employment practices

6. Amendments

This SERVICE AGREEMENT may be amended only by a written instrument signed by both parties.

7. Governing Law

This SERVICE AGREEMENT shall be interpreted in accordance with the laws of the State of New Mexico.

8. Severability

If any provision of this SERVICE AGREEMENT is held invalid, the remainder shall not be affected unless the invalid provision makes fulfillment of the majority purposes impossible or impracticable.

9. Force Majeure

Neither party shall be responsible for any delay in performance to the extent that such delay is caused by fires, strikes, embargoes, earthquakes, floods, wars, water, the elements, labor disputes, government requirements, civil or military authorities, acts of God, or by the public enemy; the party claiming such a delay shall give notice as soon as practicable

10. Status as Independent Contractor

This SERVICE AGREEMENT does not create an employee/employer relationship; Contractor, its agents, and employees are independent contractors performing services for the County.

11. Notices

All notices shall be in writing and delivered by email to PSAvendors@eddycounty.gov or by certified mail or reputable courier to the following or as updated by written notice:



State of New Mexico

County of Eddy

Service Agreement

AGREEMENT A-26-85

BETWEEN EDDY COUNTY AND CITY OF ARTESIA

11.1 County:

Eddy County Administration
Attn: Mike Gallagher
101 West Greene Street, Suite 312
Carlsbad, NM 88220

11.2 Contractor:

City of Artesia
Attn: Summer Valverde, City Clerk/Treasurer
P.O. Box 1310
Artesia, NM 88210

12. Attorneys' Fees

If either party breaches this SERVICE AGREEMENT, the prevailing party may recover costs, including reasonable attorneys' fees, as determined by a court of competent jurisdiction.

13. Additional Compliance and Administration

13.1 No Advance Payments. Contractor shall not request or accept payment for services not yet rendered; all invoices must reflect services already performed in the prior quarter.

13.2 Cooperation. Contractor shall cooperate with County requests for information related to services, performance metrics, and funding, and shall respond within ten (10) business days unless otherwise agreed.

13.3 Conflicts of Interest. Contractor shall disclose any actual or potential conflict of interest related to the performance of services under this SERVICE AGREEMENT within five (5) business days of discovery.

14. Exhibits

Exhibit A (List or Description of Professional Services) is incorporated by reference.

~Signature Page to Follow~



State of New Mexico
County of Eddy
Service Agreement
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BETWEEN EDDY COUNTY AND CITY OF ARTESIA

IN WITNESS WHEREOF, the parties have executed this SERVICE AGREEMENT as of the Effective Date.

**EDDY COUNTY BOARD OF COMMISSIONERS
EDDY COUNTY, NEW MEXICO**

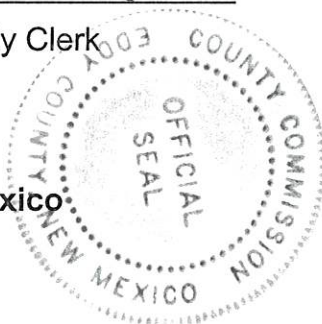
By: 
Bo Bowen, Commission Chairman

Date: June 9, 2026

Attest:

By: 
Cara Cooke, County Clerk

City of Artesia, New Mexico



By: _____
Jeff Youtsey, Mayor of Artesia

Date: _____

Attest:

Summer Valverde, City Clerk of Artesia



State of New Mexico

County of Eddy

Service Agreement

AGREEMENT A-26-85

BETWEEN EDDY COUNTY AND CITY OF ARTESIA

EXHIBIT A

LIST OR DESCRIPTION OF PROFESSIONAL SERVICES

1. Public Safety consisting of our police, fire and emergency medical service departments.
2. Eddy County Manager, Eddy County Sheriff and City of Artesia Mayor and the Artesia Public Safety department heads shall meet and consult regularly to coordinate public safety Services throughout Eddy County.
3. Provide the use of Provider's planning and zoning boards within extra-territorial zones, to the extent applicable.
4. As financially possible and feasible, public celebrations, facilities, and services shall be made available to residents living outside the Artesia municipal limits within Eddy County on an equal basis as residents within Artesia's municipal limits.



Purchasing Department
1805 S. 27th Street/P.O. BOX
1310
ARTESIA, NM 88210
575-748-8290
gcronopulos@artesianm.gov

AGENDA ITEM

To: Mayor and City Council
From: Gabrielle Cronopulos, CPO/Purchasing Agent
Subject: Approval of Four-Year Copier Lease Agreement
Agenda Date: June 14th, 2026

Dear Mayor and Council,

The current copier lease agreements for the City of Artesia will expire on July 31st, 2026. To ensure uninterrupted copier, printing, and scanning services, the Purchasing Department is requesting City Council approval to enter into new four (4) year lease agreements for the City's copier fleet.

I obtained pricing from Sparks Office Solutions utilizing New Mexico State Price Agreement No. 0-00000-23-0038AH in accordance with the New Mexico Procurement Code. The proposed lease includes replacement copiers for nineteen (19) City departments and facilities, including the new Recreation Center.

The total monthly lease cost for all nineteen (19) copiers is \$5,128.25. The lease includes the equipment, maintenance, and service for the duration of the agreement. Individual lease pricing and equipment specifications for each department are included in the attached quotes.

Recommendation:

Staff recommends that the City Council approve the four (4) year copier lease agreements with Sparks Office Solutions through New Mexico State Price Agreement No. 0-00000-23-0038A and authorize the Purchasing Department to execute all necessary lease agreements and related documents on behalf of the City

Sincerely,

A handwritten signature in cursive script, appearing to read "Gabrielle Cronopulos".

Gabrielle Cronopulos

	Location	Fund #	Copier Cost
#1	Detention	101-06-44020	\$194.81
#2	Fire Dept	101-07-44041	\$308.50
#3	Jaycee Park	101-03-44041	\$194.81
#4	Library	101-10-44020	\$93.11
#5	Library	101-10-44020	\$312.39
#6	Municipal Court	101-02-47120	\$194.81
#7	Museum	101-11-44020	\$250.64
#8	Police Dept Adm.	101-06-44020	\$406.72
#9	Police Dept. Patrol	101-06-44020	\$250.64
#10	Planning & Zoning	101-17-44041	\$312.39
#11	Rec Center	101-08-47120	\$312.39
#12	Senior Center	101-09-47120	\$312.39
#13	Transfer Station	504-00-44020	\$194.81
#14	Warehouse	101-05-47123	\$344.43
#15	Animal Shelter	101-06-44020	\$312.39
#16	City Hall (mail room)	101-03-44041	\$317.32
#17	Clerks Office	101-03-44041	\$194.81
#18	Police Dept. Records	101-06-44020	\$312.39
#19	New Rec Center		\$308.50
			\$5,128.25



ACCOUNT INFORMATION			
Contract Name	NASPO	Ship To Name	Sparks Office Solution
Contract #	30-00000-23-00038AH	Ship To Address	301 N. Canal
Sold To Name	City of Artesia		
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad
Customer Contact Phone #	575-746-2122	Ship To State	NM
		Ship To Zip Code	88220
Purchase Order	Animal Shelter	Ship To Contact	Rene
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez
		Bill To Name	Same
		Bill To Address	
		Bill To City	
		Bill To State	
		Bill To Zip Code	
		Bill To Contact	
		Bill To Contact #	

ORDER TYPE: ☐ PURCHASE ☒ LEASE ☐ RENTAL				TERM (Months): 48 ☒ FMV ☐ \$1 OUT				TERM (Months):	
<u>PURCHASE:</u>				<u>LEASE:</u>				<u>RENTAL:</u>	
Item #	Purchase Price	Trade-In Value	Net Price Value	Item #	Purchase Price	Lease Rate Factor	Equipment Payment	Item #	Payment (Include Base Service)
			0.00	BP-51C45	6,213.02	0.03	181.70		
			0.00	BP-DE15	1,365.81	0.03	39.94		
			0.00	BP-FN18	1,365.81	0.03	39.94		
			0.00	BP-FX11	926.97	0.03	27.11		
			0.00	AR-D5133NT	120.25	0.03	3.52		
			0.00	MX-PK13L	585.00	0.03	17.11		
			0.00	BP-TR12	104.94	0.03	3.07		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
TOTAL \$	0.00	0.00	0.00	TOTAL \$	10,681.80		312.39	TOTAL \$	0.00

DEALER INFORMATION		SERVICE			
Selling Dealer Contact	Rene Martinez	Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Install Dealer Contact	Rene Martinez	Service Billed (Quarterly/Monthly)	Monthly	Color Monthly Allowance (Customer)	2500
Selling Dealer	Sparks Office Solutions	B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$136.75
Installing Dealer HQ	Carlsbad, NM	B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547
Installing Dealer Branch Location	Carlsbad, NM				

Special Instructions:

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City Hall Mail Room	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE15	1,365.81	0.03	39.94
BP-RB10	288.85	0.03	8.45
BP-FN13	1,825.32	0.03	53.38
MX-PN15	452.09	0.03	13.22
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
TOTAL \$	10,850.34		317.32

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	yes	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	Monthly	Color Monthly Allowance (Customer)	4000
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$218.80
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-00038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	Clerks Office	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE☐ LEASE☒ RENTAL

TERM (Months):

48

☒ FMV☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51M45	4,304.04	0.03	125.87
BP-DE12	620.10	0.03	18.13
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
			0.00
TOTAL \$	6,661.30		194.81

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	Yes	B/W Excess Copy (Customer)	0.0077
Service Billed (Quarterly/Monthly)	Monthly	Color Monthly Allowance (Customer)	NA
B/W Monthly Allowance (Customer)	4000	Color Monthly Base (Customer)	NA
B/W Montly Base (Customer)	\$30.80	Color Exces Copy Charge (Customer)	NA

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Detention	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE☐ LEASE☒ RENTAL

TERM (Months):

48

☒ FMV☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51M45	4,304.04	0.03	125.87
BP-DE12	620.10	0.03	18.13
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
			0.00
TOTAL \$	6,661.30		194.81

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	yes	B/W Excess Copy (Customer)	0.0077
Service Billed (Quarterly/Monthly)	Monthly	Color Monthly Allowance (Customer)	na
B/W Monthly Allowance (Customer)	4000	Color Monthly Base (Customer)	na
B/W Montly Base (Customer)	\$30.80	Color Exces Copy Charge (Customer)	na

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	Fire Dept	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE☐ LEASE☒ RENTAL

TERM (Months):

48

☒ FMV☐ \$1 OUT

TERM (Months):

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE15	1,365.81	0.03	39.94
BP-FN18	1,365.81	0.03	39.94
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PN14B	452.09	0.03	13.22
BP-TR12	104.94	0.03	3.07
			0.00
			0.00
			0.00
TOTAL \$	10,548.89		308.50

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	yes	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	Monthly	Color Monthly Allowance (Customer)	1250
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$68.38
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-00038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Jaycee Park	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51M45	4,304.04	0.03	125.87
BP-DE12	620.10	0.03	18.13
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
			0.00
TOTAL \$	6,661.30		194.81

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	yes	B/W Excess Copy (Customer)	0.0077
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	NA
B/W Monthly Allowance (Customer)	4000	Color Monthly Base (Customer)	NA
B/W Montly Base (Customer)	\$30.80	Color Exces Copy Charge (Customer)	NA

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	Library Public Vend	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE: ☐ PURCHASE ☐ LEASE ☒ RENTAL				TERM (Months): 48 ☒ FMV ☐ \$1 OUT				TERM (Months): 60	
PURCHASE:				LEASE:				RENTAL:	
Item #	Purchase Price	Trade-In Value	Net Price Value	Item #	Purchase Price	Lease Rate Factor	Equipment Payment	Item #	Payment (Include Base Service)
			0.00	BP-C545WD	2,867.95	0.03	83.87		
			0.00	BP-CS12	157.94	0.03	4.62		
			0.00	BP-CS12	157.94	0.03	4.62		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
TOTAL \$	0.00	0.00	0.00	TOTAL \$	3,183.83		93.11	TOTAL \$	0.00

DEALER INFORMATION		SERVICE	
Selling Dealer Contact	Rene Martinez	Service Included (Yes/No)	YES
Install Dealer Contact	Rene Martinez	Service Billed (Quarterly/Monthly)	MONTHLY
Selling Dealer	Sparks Office Solutions	B/W Monthly Allowance (Customer)	2500
Installing Dealer HQ	Carlsbad, NM	B/W Montly Base (Customer)	\$23
Installing Dealer		B/W Excess Copy (Customer)	0.0092
Branch Location	Carlsbad, NM	Color Monthly Allowance (Customer)	1250
		Color Monthly Base (Customer)	\$68.38
		Color Exces Copy Charge (Customer)	0.0547

Service will be billed by Sparks Office Solutions in house by customer request.

Special Instructions:

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	Library	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE15	1,365.81	0.03	39.94
BP-FN18	1,365.81	0.03	39.94
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
TOTAL \$	10,681.80		312.39

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	5000
B/W Monthly Allowance (Customer)	3500	Color Monthly Base (Customer)	\$273.50
B/W Montly Base (Customer)	\$32	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-00038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Municipal Court	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51M45	4,304.04	0.03	125.87
BP-DE12	620.10	0.03	18.13
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
			0.00
TOTAL \$	6,661.30		194.81

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0077
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	NA
B/W Monthly Allowance (Customer)	4000	Color Monthly Base (Customer)	NA
B/W Montly Base (Customer)	\$30.80	Color Exces Copy Charge (Customer)	NA

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	Museum	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE12	620.10	0.03	18.13
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
			0.00
TOTAL \$	8,570.28		250.64

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	1250
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$68.38
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	New Rec Center	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE15	1,365.81	0.03	39.94
BP-FN18	1,365.81	0.03	39.94
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PN14B	452.09	0.03	13.22
BP-TR12	104.94	0.03	3.07
			0.00
			0.00
			0.00
TOTAL \$	10,548.89		308.50

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	yes	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	Monthly	Color Monthly Allowance (Customer)	5000
B/W Monthly Allowance (Customer)	3000	Color Monthly Base (Customer)	\$273.50
B/W Montly Base (Customer)	\$28	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	PD Admin	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-71C45	7,569.58	0.03	221.37
BP-FD10	1,224.30	0.03	35.80
BP-FN14	2,143.32	0.03	62.68
MX-PN15B	452.09	0.03	13.22
BP-FX11	926.97	0.03	27.11
BP-TR12	104.94	0.03	3.07
BP-DE15	1,365.81	0.03	39.94
AR-D5133NT	120.25	0.03	3.52
			0.00
			0.00
TOTAL \$	13,907.26		406.72

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	1250
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$68.38
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA PD Patrol	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☒ LEASE ☐ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE12	620.10	0.03	18.13
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
			0.00
TOTAL \$	8,570.28		250.64

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	1250
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$68.38
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	PD Records	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE: ☐ PURCHASE ☐ LEASE ☒ RENTAL				TERM (Months): 48 ☒ FMV ☐ \$1 OUT				TERM (Months): 60	
PURCHASE:				LEASE:				RENTAL:	
Item #	Purchase Price	Trade-In Value	Net Price Value	Item #	Purchase Price	Lease Rate Factor	Equipment Payment	Item #	Payment (Include Base Service)
			0.00	BP-51C45	6,213.02	0.03	181.70		
			0.00	BP-DE15	1,365.81	0.03	39.94		
			0.00	BP-FN18	1,365.81	0.03	39.94		
			0.00	BP-FX11	926.97	0.03	27.11		
			0.00	AR-D5133NT	120.25	0.03	3.52		
			0.00	MX-PK13L	585.00	0.03	17.11		
			0.00	BP-TR12	104.94	0.03	3.07		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
TOTAL \$	0.00	0.00	0.00	TOTAL \$	10,681.80		312.39	TOTAL \$	0.00

DEALER INFORMATION		SERVICE	
Selling Dealer Contact	Rene Martinez	Service Included (Yes/No)	YES
Install Dealer Contact	Rene Martinez	Service Billed (Quarterly/Monthly)	MONTHLY
Selling Dealer	Sparks Office Solutions	B/W Monthly Allowance (Customer)	2500
Installing Dealer HQ	Carlsbad, NM	B/W Montly Base (Customer)	\$23
Installing Dealer		B/W Excess Copy (Customer)	0.0092
Branch Location	Carlsbad, NM	Color Monthly Allowance (Customer)	1250
		Color Monthly Base (Customer)	\$68.38
		Color Exces Copy Charge (Customer)	0.0547

Service will be billed by Sparks Office Solutions in house by customer request.

Special Instructions:

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Planning and Zoning	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE: ☐ PURCHASE ☐ LEASE ☒ RENTAL				TERM (Months): 48 ☒ FMV ☐ \$1 OUT				TERM (Months): 60	
PURCHASE:				LEASE:				RENTAL:	
Item #	Purchase Price	Trade-In Value	Net Price Value	Item #	Purchase Price	Lease Rate Factor	Equipment Payment	Item #	Payment (Include Base Service)
			0.00	BP-51C45	6,213.02	0.03	181.70		
			0.00	BP-DE15	1,365.81	0.03	39.94		
			0.00	BP-FN18	1,365.81	0.03	39.94		
			0.00	BP-FX11	926.97	0.03	27.11		
			0.00	AR-D5133NT	120.25	0.03	3.52		
			0.00	MX-PK13L	585.00	0.03	17.11		
			0.00	BP-TR12	104.94	0.03	3.07		
			0.00				0.00		
			0.00				0.00		
			0.00				0.00		
TOTAL \$	0.00	0.00	0.00	TOTAL \$	10,681.80		312.39	TOTAL \$	0.00

DEALER INFORMATION		SERVICE	
Selling Dealer Contact	Rene Martinez	Service Included (Yes/No)	YES
Install Dealer Contact	Rene Martinez	Service Billed (Quarterly/Monthly)	MONTHLY
Selling Dealer	Sparks Office Solutions	B/W Monthly Allowance (Customer)	2500
Installing Dealer HQ	Carlsbad, NM	B/W Montly Base (Customer)	\$23
Installing Dealer		B/W Excess Copy (Customer)	0.0092
Branch Location	Carlsbad, NM	Color Monthly Allowance (Customer)	1250
		Color Monthly Base (Customer)	\$68.38
		Color Exces Copy Charge (Customer)	0.0547

Service will be billed by Sparks Office Solutions in house by customer request.

Special Instructions:

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Rec Center	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE☐ LEASE☒ RENTAL

TERM (Months):

48

☒ FMV☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE15	1,365.81	0.03	39.94
BP-FN18	1,365.81	0.03	39.94
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
BP-TR12	104.94	0.03	3.07
			0.00
			0.00
			0.00
TOTAL \$	10,681.80		312.39

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	1250
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$136.75
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Senior Center	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE☐ LEASE☒ RENTAL

TERM (Months):

48

☒ FMV☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE15	1,365.81	0.03	39.94
BP-FN18	1,365.81	0.03	39.94
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
BP-TR12	104.94	0.03	3.07
			0.00
			0.00
			0.00
TOTAL \$	10,681.80		312.39

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	1250
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$68.38
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-00038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Transfer Station	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE☐ LEASE☒ RENTAL

TERM (Months):

48

☒ FMV☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51M45	4,304.04	0.03	125.87
BP-DE12	620.10	0.03	18.13
BP-TR12	104.94	0.03	3.07
BP-FX11	926.97	0.03	27.11
AR-D5133NT	120.25	0.03	3.52
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
			0.00
			0.00
TOTAL \$	6,661.30		194.81

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0077
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	NA
B/W Monthly Allowance (Customer)	4000	Color Monthly Base (Customer)	NA
B/W Montly Base (Customer)	\$30.80	Color Exces Copy Charge (Customer)	NA

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.



SIICA Direct Sales Order Verification Form

Order Date: 7/10/2026

Submitted By: Rene Martinez

Submitted By Phone #: 5758853146

ACCOUNT INFORMATION

Contract Name	NASPO	Ship To Name	Sparks Office Solution	Bill To Name	Same
Contract #	30-00000-23-0038AH	Ship To Address	301 N. Canal	Bill To Address	
Sold To Name	City of Artesia				
Customer Contact Name	Gabby Cronopulos	Ship To City	Carlsbad	Bill To City	
Customer Contact Phone #	575-746-2122	Ship To State	NM	Bill To State	
		Ship To Zip Code	88220	Bill To Zip Code	
Purchase Order	City of ARTESIA Warehouse	Ship To Contact	Rene	Bill To Contact	
Sharp Sales Rep	Rene Martinez	Ship To Contact #	Martinez	Bill To Contact #	

ORDER TYPE:

☐ PURCHASE ☐ LEASE ☒ RENTAL

TERM (Months):

48

☒ FMV ☐ \$1 OUT

TERM (Months):

60

PURCHASE:

Item #	Purchase Price	Trade-In Value	Net Price Value
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
TOTAL \$	0.00	0.00	0.00

LEASE:

Item #	Purchase Price	Lease Rate Factor	Equipment Payment
BP-51C45	6,213.02	0.03	181.70
BP-DE15	1,365.81	0.03	39.94
BP-RB10	288.85	0.03	8.45
BP-FN13	1,825.32	0.03	53.38
AR-D5133NT	120.25	0.03	3.52
MX-PN15B	452.09	0.03	13.22
BP-FX11	926.97	0.03	27.11
MX-PK13L	585.00	0.03	17.11
			0.00
			0.00
TOTAL \$	11,777.31		344.43

RENTAL:

Item #	Payment (Include Base Service)
TOTAL \$	0.00

DEALER INFORMATION

Selling Dealer Contact	Rene Martinez
Install Dealer Contact	Rene Martinez
Selling Dealer	Sparks Office Solutions
Installing Dealer HQ	Carlsbad, NM
Installing Dealer Branch Location	Carlsbad, NM

SERVICE

Service Included (Yes/No)	YES	B/W Excess Copy (Customer)	0.0092
Service Billed (Quarterly/Monthly)	MONTHLY	Color Monthly Allowance (Customer)	5000
B/W Monthly Allowance (Customer)	2500	Color Monthly Base (Customer)	\$273.50
B/W Montly Base (Customer)	\$23	Color Exces Copy Charge (Customer)	0.0547

Special Instructions:

Service will be billed by Sparks Office Solutions in house by customer request.

(ONE FORM PER CONFIGURATION / LOCATION)

City of Artesia
Position Hiring Process Review

Position: **Facilities Maintenance Tech**

Posting: ☐ Internal ☐ External

Newspaper Advertising

☐ Artesia Daily Press ☐ Roswell Daily Record ☐ Carlsbad Current Argus

☐ Albuquerque Journal ☐ New Mexico Press ☐ Other (please list)

Other Recruiting ☒ City Website ☒ Other (please list) Indeed.com

Applications: Total Applicants: **3** Internal Applicants: 0 External Applicants: **3**

Interview: Total Interviews: **2** Internal Applicants: 0 External Applicants: **2**

Pay Scale: Requested Starting Salary **\$3,652.13** per month CA16

Within Current Pay Scale? ☒ Yes ☐ No
(if no please explain)

Above Entry Step: Yes No
☐ ☒
(if yes please explain)



City of Artesia
Position Hiring Process Review

Position: **Customer Service Clerk**

Posting: ☒ Internal ☒ External

Newspaper Advertising

☐ Artesia Daily Press ☐ Roswell Daily Record ☐ Carlsbad Current Argus
☐ Albuquerque Journal ☐ New Mexico Press ☐ Other (please list)

Other Recruiting ☒ City Website ☒ Other (please list) Indeed.com

Applications: Total Applicants: **29** Internal Applicants: **0** External Applicants: **29**

Interview: Total Interviews: **4** Internal Applicants: **0** External Applicants: **4**

Pay Scale: Requested Starting Salary **\$3,066.27 per month CA13**

Within Current Pay Scale? Yes ☒ No ☐
(if no please explain)

Above Entry Step: Yes ☐ No ☒
(if yes please explain)

City of Artesia
Position Hiring Process Review

Position **Uncertified Fire Fighter**

Posting: ☐ Internal ☐ External

Newspaper Advertising

☐ Artesia Daily Press ☐ Roswell Daily Record ☐ Carlsbad Current Argus

☐ Albuquerque Journal ☐ New Mexico Press ☐ Other (please list)

Other Recruiting ☒ City Website ☒ Other (please list) Indeed.com

Applications: Total Applicants: **12** Internal Applicants: **0** External Applicants: **12**

Interview: Total Interviews: **2** Internal Applicants: External Applicants: **2**

Pay Scale: Requested Starting Salary **\$4,703.57** per month CAF1

Within Current Pay Scale? ☒ Yes ☐ No
(if no please explain)

Above Entry Step: Yes No
☐ ☒
(if yes please explain)



City of Artesia, NM

Expense Approval Report

By Fund

Payable Dates 6/23/2026 - 7/17/2026

Post Dates 6/23/2026 - 7/17/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
Fund: 101 - GENERAL FUND					
89269	WESTERN BANK	MAY 28, 2026 - JUNE 27, 2026	101-20900	RECORD P-CARD	175,396.86
	VISION SERVICE PLAN	PREMIUM	101-20232	INSURANCE ADJUSTMENTS	20.27
	BLUE CROSS BLUE SHIELD OF ...	PREMIUM	101-20232	INSURANCE ADJUSTMENTS	256,236.39
					431,653.52
Department: 01 - Legislative					
89317	EL RITO MEDIA, LLC	SERVICE ARTESIA NEWS	101-01-45030	PROFESSIONAL SERVICES	53.18
				Department 01 - Legislative Total:	53.18
Department: 02 - Municipal Court					
89341	MARTIN A PETSONK DBA ART...	SERVICE	101-02-46900	OTHER CONTRACTUAL SVCS	296.03
89357	SHARP ELECTRONICS CORP	137-1987868-000 MUNICIPAL...	101-02-47120	COPIER LEASE	124.15
				Department 02 - Municipal Court Total:	420.18
Department: 03 - Finance & Admin					
89306	CITY OF ARTESIA/RENT PROPE...	712 W CHISUM AVE	101-03-47160	UTILITIES	235.79
89306	CITY OF ARTESIA/RENT PROPE...	611 W MISSOURI AVE	101-03-47160	UTILITIES	205.32
89367	STARCO WATER SOLUTIONS L...	SERVICE CITY HALL	101-03-46010	OFFICE SUPPLIES	32.37
89214	ARTESIA CHAMBER OF COMM...	FY 26 Q4 PSA	101-03-45922	PROF SVCS CHAMBER OF CO...	8,750.00
89214	ARTESIA CHAMBER OF COMM...	SERVICE	101-03-46903	HOLIDAY PROMOTION	15,000.00
89226	ARTESIA CHAMBER OF COMM...	FOURTH OF JULY FIREWORKS	101-03-46903	HOLIDAY PROMOTION	50,000.00
89357	SHARP ELECTRONICS CORP	137-1987865-000 JAYCEE PARK	101-03-44041	EQUIPMENT MAINTENANCE	124.15
89357	SHARP ELECTRONICS CORP	137-1987878 CITY HALL (MAIL...	101-03-44041	EQUIPMENT MAINTENANCE	267.23
89357	SHARP ELECTRONICS CORP	137-1987879-000 CLERKS OFF...	101-03-44041	EQUIPMENT MAINTENANCE	124.15
	XCEL ENERGY	Electric/611 W. Missouri	101-03-47160	UTILITIES	30.65
89222	CHAVES COUNTY CASA	4TH QUARTER BILLING FY25-26	101-03-45923	PROF SVCS ESPERANZA HOUSE	6,250.00
89219	ARTESIA CLEAN & BEAUTIFUL	FY26 NMCB	101-03-45925	PROF SVCS ARTESIA CLEAN & ...	6,000.00
89221	CENTURYLINK	PURCHASING FAX 575-746-60...	101-03-47150	COMMUNICATION EXPENSE	89.71
89220	ARTESIA MAIN STREET, INC	COMM REVIT SERVICES 4TH ...	101-03-45921	PROF SVCS MAINSTREET	24,800.04
89297	CENTRAL VALLEY ELECTRIC	23021300 - 2 YARD LIGHTS	101-03-47160	UTILITIES	18.72
				Department 03 - Finance & Admin Total:	111,928.13
Department: 05 - Streets					
89289	ARTESIA METALS INC	SUPPLIES WATER	101-05-44030	PARKS MAINTENANCE	80.14
89288	ARTESIA ALFALFA GROWERS (	SUPPLIES	101-05-44030	PARKS MAINTENANCE	22.04
89288	ARTESIA ALFALFA GROWERS (	SUPPLIES	101-05-44030	PARKS MAINTENANCE	28.84
89288	ARTESIA ALFALFA GROWERS (	SUPPLIES PARKS DEPT	101-05-44030	PARKS MAINTENANCE	7.12
89288	ARTESIA ALFALFA GROWERS (	SUPPLIES PARKS DEPT	101-05-44030	PARKS MAINTENANCE	2.80
89288	ARTESIA ALFALFA GROWERS (	SUPPLIES	101-05-44030	PARKS MAINTENANCE	38.30
89288	ARTESIA ALFALFA GROWERS (	SUPPLIES EAGLE DRAW	101-05-44030	PARKS MAINTENANCE	5.08
89350	PILOT THOMAS LOGISTICS, LLC..	FUEL JC Park Artesia Zone 1	101-05-43030	GASOLINE & OIL EXPENSE	557.09
89350	PILOT THOMAS LOGISTICS, LLC..	FUEL JC Park Artesia Zone 1	101-05-43030	GASOLINE & OIL EXPENSE	2,221.68
89350	PILOT THOMAS LOGISTICS, LLC..	FUEL JC Park Artesia Zone 1	101-05-43030	GASOLINE & OIL EXPENSE	2,238.18
89362	SIMPSON NORTON CORP	SERVICE GM5900 TRANSMISS...	101-05-44040	GARAGE & MOTOR EXPENSE	1,427.95
89361	SIGN AND SAFETY SUPPLY	SUPPLIES 200 YDS ENGINEER ...	101-05-44030	PARKS MAINTENANCE	18,000.00
89371	TERRA HAVEN LANDSCAPING ...	SERVICES DOG PARK AT JC PA...	101-05-44030	PARKS MAINTENANCE	1,629.19
89371	TERRA HAVEN LANDSCAPING ...	SERVICES TEXAS STREET: 6TH ...	101-05-46901	STREETS MATERIALS EXPENSE	1,534.34
89371	TERRA HAVEN LANDSCAPING ...	SERVICES TEXAS STREET: 4TH ...	101-05-46901	STREETS MATERIALS EXPENSE	2,768.23
89371	TERRA HAVEN LANDSCAPING ...	SERVICES TEXAS STREET: 4TH ...	101-05-46901	STREETS MATERIALS EXPENSE	2,476.19
89371	TERRA HAVEN LANDSCAPING ...	SERVICES ALLEY CLEANUP: CH...	101-05-46901	STREETS MATERIALS EXPENSE	1,846.21
89371	TERRA HAVEN LANDSCAPING ...	SERVICES TEXAS STREET: 1ST ...	101-05-46901	STREETS MATERIALS EXPENSE	1,125.37
89371	TERRA HAVEN LANDSCAPING ...	SERVICES JC PARK: PICKLEBALL...	101-05-44030	PARKS MAINTENANCE	2,340.08
89371	TERRA HAVEN LANDSCAPING ...	SERVICES JC PARK: PICKLEBALL...	101-05-44030	PARKS MAINTENANCE	1,481.39
89371	TERRA HAVEN LANDSCAPING ...	SERVICES TEXAS STREET: 3RD	101-05-46901	STREETS MATERIALS EXPENSE	810.80
89371	TERRA HAVEN LANDSCAPING ...	SERVICES JC PARK: PICKLEBALL...	101-05-44030	PARKS MAINTENANCE	2,340.08
89371	TERRA HAVEN LANDSCAPING ...	SERVICES JC PARK: PICKLEBALL...	101-05-44030	PARKS MAINTENANCE	2,488.18

Expense Approval Report

Payable Dates: 6/23/2026 - 7/17/2026 Post Dates: 6/23/2026 - 7/17/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
89371	TERRA HAVEN LANDSCAPING ...	SERVICES JC PARK: DOG PARK	101-05-44030	PARKS MAINTENANCE	1,629.19
89372	TEXAS INDUSTRIAL SERVICES	STREETS	101-05-46040	UNIFORM EXPENSE	103.78
89372	TEXAS INDUSTRIAL SERVICES	STREETS	101-05-46040	UNIFORM EXPENSE	128.14
89357	SHARP ELECTRONICS CORP	137-1987876-000 WAREHOU...	101-05-47123	EQUIPMENT LEASES	498.93
89382	WINSUPPLY ROSWELL NM CO	SUPPLIES JC PARK PICKLE BALL	101-05-44030	PARKS MAINTENANCE	717.28
89297	CENTRAL VALLEY ELECTRIC	WO #49166 INSTALL 6 STREET...	101-05-47160	UTILITIES	3,300.00
89296	BSN SPORTS LLC	SUPPLIES 4- TENNIS WIND SC...	101-05-44030	PARKS MAINTENANCE	7,628.10
89374	TRI GEN WEEDICATORS LLC	SERVICES - 8TH ST ISLAND TO ...	101-05-44030	PARKS MAINTENANCE	3,078.67
89374	TRI GEN WEEDICATORS LLC	SERVICES - 1ST ST ISLAND; MA...	101-05-44030	PARKS MAINTENANCE	3,078.67
89374	TRI GEN WEEDICATORS LLC	SERVICES - N 1ST ST TO MILL ...	101-05-44030	PARKS MAINTENANCE	3,078.67
89374	TRI GEN WEEDICATORS LLC	BOWMAN ST JJ CLARK TO RIC...	101-05-46901	STREETS MATERIALS EXPENSE	3,078.67
89374	TRI GEN WEEDICATORS LLC	SERVICE YARD OFF., WALKING...	101-05-44030	PARKS MAINTENANCE	2,378.97
	XCEL ENERGY	500 W BULLOCK	101-05-47160	UTILITIES	39.00
	XCEL ENERGY	ALLEY GUARD LIGHTS YUCCA	101-05-47160	UTILITIES	482.07
	XCEL ENERGY	Floodlight/Davis Park	101-05-47160	UTILITIES	9,760.27
	XCEL ENERGY	1501 S. 1ST	101-05-47160	UTILITIES	68.32
	XCEL ENERGY	Streetlight Bill 7/04	101-05-47160	UTILITIES	13,136.43
	XCEL ENERGY	Electric Bill/402 S. 13th	101-05-47160	UTILITIES	22.29
	XCEL ENERGY	500 W BULLOCK	101-05-47160	UTILITIES	38.66
89215	ARTESIA MAIN STREET, INC	MAINSTREET HOLIDAY EXPEN...	101-05-46902	MAIN STREET HOLIDAY	4,346.80
89215	ARTESIA MAIN STREET, INC	MAINSTREET MAINTENANCE L...	101-05-46903	MAIN STREET EXPENSE	21,007.78
89220	ARTESIA MAIN STREET, INC	GREENWAY PROJECT EXPENS...	101-05-46904	GREENWAY PROJECT MS	9,148.24
89297	CENTRAL VALLEY ELECTRIC	2074201 - 4 HPS STREET LIGH...	101-05-47160	UTILITIES	42.92
89297	CENTRAL VALLEY ELECTRIC	24354500 - 2 LED STREET LIG...	101-05-47160	UTILITIES	20.96
89297	CENTRAL VALLEY ELECTRIC	2183001 - TRAFFIC LTS 26TH &...	101-05-47160	UTILITIES	56.52
89297	CENTRAL VALLEY ELECTRIC	2175801 - 9 STREET LIGHTS JJ ...	101-05-47160	UTILITIES	266.04
89297	CENTRAL VALLEY ELECTRIC	24399000 - 1 LED STREET LIG...	101-05-47160	UTILITIES	10.48
89297	CENTRAL VALLEY ELECTRIC	2175101 - TRAFFIC LTS/WAL...	101-05-47160	UTILITIES	51.41
89297	CENTRAL VALLEY ELECTRIC	24334600 - STREET LIGHT #2-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335300 - STREET LIGHT #9-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335000 - STREET LIGHT #6-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24334900 - STREET LIGHT #5-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335200 - STREET LIGHT #8-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335100 - STREET LIGHT #7-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24334800 - STREET LIGHT #4-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335500 - STREET LIGHT #11...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24344100- STREET LIGHT SW ...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335700 - STREET LIGHT #13...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24334700 - STREET LIGHT #3-...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24428600 - PECOS RD ENTRY ...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24428400 - PECOS & MILL RD ...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335400 - STREET LIGHT #10...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24428500 - PECOS & COMME...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335600 - STREET LIGHT #12...	101-05-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	24335800 - STREET LIGHT #14...	101-05-47160	UTILITIES	23.56
				Department 05 - Streets Total:	133,067.06
Department: 06 - Police					
89367	STARCO WATER SOLUTIONS L...	POLICE DEPT WATER	101-06-46015	OPERATIONAL SUPPLIES	118.69
89367	STARCO WATER SOLUTIONS L...	POLICE DEPT WATER	101-06-46015	OPERATIONAL SUPPLIES	269.75
89367	STARCO WATER SOLUTIONS L...	POLICE DEPT WATER	101-06-47020	PRISONER CARE	194.22
89368	STARR JANITORIAL INC.	SUPPLIES KLEENEX & CAN LIN...	101-06-44010	BUILDING MAINTENANCE	175.62
89368	STARR JANITORIAL INC.	SUPPLIES PUBLIC SAFETY	101-06-44010	BUILDING MAINTENANCE	227.94
89336	JOEL'S HEAVY DUTY TOWING ...	FLAT BED/DOLLEY & HOOK FEE...	101-06-46011	INVESTIGATION EXPENSE	188.39
89336	JOEL'S HEAVY DUTY TOWING ...	POLICE DEPT 26TH AND JJ CLA...	101-06-46015	OPERATIONAL SUPPLIES	258.99
89337	KAUFMAN'S WEST	SUPPLIES- BODY ARMOR, SHO...	101-06-46040	UNIFORM EXPENSE	2,107.90
89321	FIREFIGHTER SELECTION, INC.	ONLINE PACT JUNE 2026	101-06-45031	PROFESSIONAL SERVIOCES PD	25.00
89284	ROYAL RECOVERY, LLC	SERVICE 2010 DODGE CHALLE...	101-06-46015	OPERATIONAL SUPPLIES	156.12
89348	PECOS VALLEY BROADCASTING	SERVICES - JUNE 2026	101-06-43022	RECRUITING EXPENSES	339.08
89357	SHARP ELECTRONICS CORP	137-1987863-000 DETENTION	101-06-44020	MAINTENANCE CONTRACTS	124.15
89357	SHARP ELECTRONICS CORP	137-1987870-000 POLICE DEP...	101-06-44020	MAINTENANCE CONTRACTS	329.93

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89357	SHARP ELECTRONICS CORP	137-1987871-000 POLICE DEP...	101-06-44020	MAINTENANCE CONTRACTS	280.56
89357	SHARP ELECTRONICS CORP	137-1987877-000 ANIMAL SH...	101-06-44020	MAINTENANCE CONTRACTS	260.89
89357	SHARP ELECTRONICS CORP	137-1987947-000 POLICE DEP...	101-06-44020	MAINTENANCE CONTRACTS	249.12
89217	REGIONAL EMERGENCY DISPA...	REIMB EXPENSES	101-06-45030	PROFESSIONAL SERVICES	108,543.97
89200	BAILEY, DAVID	4TH QUARTER STIPENDS	101-06-46040	UNIFORM EXPENSE	60.00
89201	BAILEY, DAVID M.	4TH QUARTER STIPENDS	101-06-46040	UNIFORM EXPENSE	60.00
89347	PAWS & CLAWS HUMANE SOC...	SHELTER CARE FOR JULY 2026...	101-06-45902	ANIMAL SHELTER OPERATION	15,756.30
89268	PAWS & CLAWS HUMANE SOC...	SHELTER CARE FOR JULY 2026	101-06-45902	ANIMAL SHELTER OPERATION	15,756.30
89297	CENTRAL VALLEY ELECTRIC	23275100 - LAW ENFORCEME...	101-06-47160	UTILITIES	8,493.23
89297	CENTRAL VALLEY ELECTRIC	24299100 - HELIPAD	101-06-47160	UTILITIES	65.50
89297	CENTRAL VALLEY ELECTRIC	PADDY WAGON & HWY 82 ST...	101-06-47160	UTILITIES	23.56
89297	CENTRAL VALLEY ELECTRIC	23871301 - ANIMAL SHELTER	101-06-47160	UTILITIES	600.05
89344	NEW MEXICO GAS COMPANY	309 N 7th ST	101-06-47160	UTILITIES	83.02
89283	POWERDMS, INC.	POWERPOLICY PROF SUBSCRI...	101-06-45031	PROFESSIONAL SERVICIOS PD	8,849.45
				Department 06 - Police Total:	163,597.73
Department: 07 - Fire					
89332	INOVALON PROVIDER,INC	SERVICE	101-07-46019	AMBULANCE EXPENSE	522.89
89360	SIDDONS MARTIN EMERGENC...	SUPPLIES	101-07-44040	VEHICLE MAINTENANCE	1,349.41
89360	SIDDONS MARTIN EMERGENC...	SUPPLIES AND LABOR	101-07-44040	VEHICLE MAINTENANCE	10,218.50
89357	SHARP ELECTRONICS CORP	137-1987864-000 FIRE DEPT	101-07-44041	EQUIPMENT MAINTENANCE	308.35
89303	CENTRALSQUARE TECHNOLOG..	ANNUAL SOFTWARE TRITECH ...	101-07-45900	CONTRACTS	770.44
89221	CENTURYLINK	ARTCTY GOV ALARM LINE 746...	101-07-47150	TELEPHONE	86.43
				Department 07 - Fire Total:	13,256.02
Department: 08 - Artesia Center					
89368	STARR JANITORIAL INC.	SUPPLIES	101-08-44010	BUILDING MAINTENANCE	49.34
89357	SHARP ELECTRONICS CORP	137-1987873-000 REC CENTER	101-08-47120	COPIER LEASE	249.12
				Department 08 - Artesia Center Total:	298.46
Department: 09 - Commission on Aging					
89325	GREGORY SPAIN	SENIOR CENTER MUSIC	101-09-46904	PROGRAMS	150.00
89357	SHARP ELECTRONICS CORP	137-1987874-000 SENIOR CE...	101-09-47120	RENT EQUIPMENT / MACHINE...	249.12
89340	LUIS J FLOREZ	SENIOR CENTER MUSIC	101-09-46904	PROGRAMS	150.00
89377	US POSTMASTER	COA COMMISSION ON AGING	101-09-47070	POSTAGE	1,184.02
				Department 09 - Commission on Aging Total:	1,733.14
Department: 10 - Library					
89312	CYBRARIAN Corporation	LIBRARY	101-10-44020	MAINTENANCE CONTRACTS	1,658.00
89342	MICROMARKETING LLC	LIBRARY	101-10-46080	MATERIALS EXPENSE - BOOKS	79.89
89294	BLACKSTONE PUBLISHING	SUPPLIES	101-10-46080	MATERIALS EXPENSE - BOOKS	40.00
89372	TEXAS INDUSTRIAL SERVICES	LIBRARY	101-10-45900	OTHER CONTRACTUAL SERVICE	40.91
89357	SHARP ELECTRONICS CORP	137-1987866-000 LIBRARY	101-10-44020	MAINTENANCE CONTRACTS	180.47
89357	SHARP ELECTRONICS CORP	137-1987867-000 LIBRARY	101-10-44020	MAINTENANCE CONTRACTS	872.73
89343	MIDWEST TAPE LLC	LIBRARY	101-10-46080	MATERIALS EXPENSE - BOOKS	739.15
89342	MICROMARKETING LLC	LIBRARY	101-10-46080	MATERIALS EXPENSE - BOOKS	54.39
89342	MICROMARKETING LLC	LIBRARY	101-10-46080	MATERIALS EXPENSE - BOOKS	229.07
89316	EBSCO INFORMATION SERVIC...	SUPPLIES	101-10-46080	MATERIALS EXPENSE - BOOKS	16,310.00
89330	INGRAM LIBRARY SERVICES, I...	LIBRARY	101-10-46080	MATERIALS EXPENSE - BOOKS	147.67
89326	GREY HOUSE PUBLISHING	LIBRARY	101-10-46080	MATERIALS EXPENSE - BOOKS	163.00
89323	GALE/CENGAGE LEARNING	SUPPLIES	101-10-46080	MATERIALS EXPENSE - BOOKS	168.00
89323	GALE/CENGAGE LEARNING	SUPPLIES	101-10-46080	MATERIALS EXPENSE - BOOKS	27.00
89323	GALE/CENGAGE LEARNING	LIBRARY	101-10-46080	MATERIALS EXPENSE - BOOKS	45.00
				Department 10 - Library Total:	20,755.28
Department: 11 - Museum					
89357	SHARP ELECTRONICS CORP	137-1987869-000 MUSEUM	101-11-44020	MAINTENANCE CONTRACTS	222.14
				Department 11 - Museum Total:	222.14
Department: 13 - Garage					
89372	TEXAS INDUSTRIAL SERVICES	GARAGE DEPT	101-13-46040	UNIFORM EXPENSE	302.55
89372	TEXAS INDUSTRIAL SERVICES	GARAGE DEPT	101-13-46040	UNIFORM EXPENSE	88.97
89372	TEXAS INDUSTRIAL SERVICES	GARAGE DEPT	101-13-46040	UNIFORM EXPENSE	83.43

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Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
89328	ICC COMMUNITY DEVELOPM...	LASERFICHE SUPPORT RENEW...	101-22-45901	SOFTWARE SERVICES	20,895.36
89225	ANDREWS TECHNOLOGY HMS,..	ANNUAL SOFTWARE MAINTEN...	101-22-45901	SOFTWARE SERVICES	27,043.00
89324	GOTO COMMUNICATIONS, INC	JULY 2026	101-22-47150	COMMUNICATION EXPENSE	3,113.09
89352	PVT (PENASCO VALLEY TELEC...	JULY 2026	101-22-47150	COMMUNICATION EXPENSE	7,690.88
89229	SYSAID TECHNOLOGIES	SERVICE	101-22-45901	SOFTWARE SERVICES	8,555.76
89228	JUSTFOIA, INC	SUBSCRIPTION 8/1/26 - 7/31/...	101-22-45901	SOFTWARE SERVICES	7,441.88

Department 22 - Information Technology Total: 217,204.88

Fund 101 - GENERAL FUND Total: 1,180,762.26

Fund: 206 - EMS GRANT FUND

Department: 00 - Non Departmental

89370	STRYKER SALES CORPORATIO	SUPPLIES INSTRUMENT KIT, C...	206-00-46900	SUPPLIES	1,360.64
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Department 00 - Non Departmental Total: 1,360.64

Fund 206 - EMS GRANT FUND Total: 1,360.64

Fund: 209 - FIRE FUND

Department: 00 - Non Departmental

89367	STARCO WATER SOLUTIONS L...	POLICE DEPT WATER	209-00-44010	BUILDING MAINTENANCE EXP...	21.58
89367	STARCO WATER SOLUTIONS L...	POLICE DEPT WATER	209-00-44010	BUILDING MAINTENANCE EXP...	43.16
89338	L.N. CURTIS & SONS	FIRE DEPT STANDARD FRONT ...	209-00-44010	BUILDING MAINTENANCE EXP...	78.50

Department 00 - Non Departmental Total: 143.24

Fund 209 - FIRE FUND Total: 143.24

Fund: 217 - RECREATION FUND

Department: 00 - Non Departmental

89367	STARCO WATER SOLUTIONS L...	AQUATIC CENTER	217-00-46010	SUPPLIES	302.69
89367	STARCO WATER SOLUTIONS L...	AQUATIC CENTER	217-00-46010	SUPPLIES	151.06
89285	ADVANCED AIRFLOW TECHNO...	SERVICE HVAC REPLACEMENT...	217-00-46010	SUPPLIES	3,459.53
89313	D&D AUTOMATION & ELECTR...	E24 COMMERCIAL YEARLY FEE...	217-00-46010	SUPPLIES	484.40
89378	VALLEY DAIRY PRODUCTS, INC	SUPPLIES AQUATIC CENTER	217-00-46010	SUPPLIES	3,130.00
89378	VALLEY DAIRY PRODUCTS, INC	SUPPLIES - SPLASH PAD MLK	217-00-46010	SUPPLIES	1,650.00
89382	WINSUPPLY ROSWELL NM CO	SUPPLIES	217-00-46010	SUPPLIES	805.20
89290	ARTESIA PLUMBING HEATING...	SUPPLIES- AQUATIC CENTER	217-00-46010	SUPPLIES	560.82
89290	ARTESIA PLUMBING HEATING...	SERVICE- REPAIRED ACTUATO...	217-00-46010	SUPPLIES	134.56
89290	ARTESIA PLUMBING HEATING...	SPLASH PAD REPAIR AIR BLEE...	217-00-46010	SUPPLIES	136.29
89297	CENTRAL VALLEY ELECTRIC	24199501 - 711 BOWMAN DR...	217-00-47160	UTILITIES	9,561.15
89366	SPORTS FACILITIES MANAGE...	SUPPLIES	217-00-46010	SUPPLIES	9,471.35
89366	SPORTS FACILITIES MANAGE...	SERVICE	217-00-41020	SALARIES	33,752.80
89366	SPORTS FACILITIES MANAGE...	AQUATIC VENUE OPER FEE & ...	217-00-45900	OTHER CONTRATUAL SERVICES	171.00

Department 00 - Non Departmental Total: 63,770.85

Department: 08 - Artesia Center

89366	SPORTS FACILITIES MANAGE...	SERVICE	217-08-41020	SALARIES	3,544.19
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Department 08 - Artesia Center Total: 3,544.19

Fund 217 - RECREATION FUND Total: 67,315.04

Fund: 300 - CAPITAL IMPROVEMENT FUND

Department: 00 - Non Departmental

89322	G.W.C. CONSTRUCTION, INC.	COA CONTRACT #24-0014 AB...	300-00-48815	BUILDING IMPROVEMENTS	10,189.58
89335	JESS HOLMES, FAIA, LLC	PROJECT #2409/ 7024U ANNE...	300-00-48010	702 CHISUM REMODEL	6,772.64
89310	CONSTRUCTORS, INC.	26TH ST RECONSTRUCTION	300-00-48735	Leg Grant (26th)	451,893.46
89310	CONSTRUCTORS, INC.	26TH ST RECONSTRUCTION	300-00-48734	LEG GRANT HERMOSA	36,455.60
89335	JESS HOLMES, FAIA, LLC	PROJECT #2409 CITY HALL RE...	300-00-48337	CITY HALL REMODEL	21,233.13
89381	WHITE SANDS CONSTRUCTION..	CITY HALL ANNEX/7024U	300-00-48010	702 CHISUM REMODEL	372,223.41
	YUCCA TELECOM	Radios	300-00-48072	POLICE VEHICLES	38,777.63
89363	SMITH ENGINEERING	LEGENDS SUBDIVISION	300-00-47110	LAND PURCHASE	3,662.92
89363	SMITH ENGINEERING	8TH ST WATERLINE REPLACE...	300-00-48800	8TH ST WATERLINE REPLACE	10,228.23
89363	SMITH ENGINEERING	26TH ST RECONST (HERMOSA...	300-00-48735	Leg Grant (26th)	22,334.35
89363	SMITH ENGINEERING	WW TREATMENT PLANT UV S...	300-00-48387	WW UV REPLACEMENT	22,180.40
	XCEL ENERGY	54-0012123454-3	300-00-47110	LAND PURCHASE	156,953.30

Department 00 - Non Departmental Total: 1,152,904.65

Fund 300 - CAPITAL IMPROVEMENT FUND Total: 1,152,904.65

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Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
Fund: 503 - WASTE WATER FUND					
Department: 00 - Non Departmental					
89311	CUMMINS INC. DBA CUMMIN...	MAINTENANCE & SUPPLIES	503-00-44041	MAINTENANCE EQUIPMENT-...	5,601.03
89333	J & G ELECTRIC CO INC	SERVICE WATER PLANT	503-00-44010	BUILDING MAINTENANCE EXP...	1,309.70
	OVIVO USA, LLC	SUPPLIES	503-00-44041	MAINTENANCE EQUIPMENT-...	4,104.90
89297	CENTRAL VALLEY ELECTRIC	2201001 - ELECTRONIC VALVE...	503-00-47160	UTILITIES EXPENSE	40.09
89297	CENTRAL VALLEY ELECTRIC	2334201 - WASTE WATER OFF...	503-00-47160	UTILITIES EXPENSE	186.20
89297	CENTRAL VALLEY ELECTRIC	2332501 - WASTE WATER PL...	503-00-47160	UTILITIES EXPENSE	38.44
89297	CENTRAL VALLEY ELECTRIC	23369100 - WASTE DISPOSAL ...	503-00-47160	UTILITIES EXPENSE	12,345.89
89297	CENTRAL VALLEY ELECTRIC	2334501 - TEMP OFFICE	503-00-47160	UTILITIES EXPENSE	32.50
Department 00 - Non Departmental Total:					23,658.75
Fund 503 - WASTE WATER FUND Total:					23,658.75
Fund: 504 - SOLID WASTE FUND					
Department: 00 - Non Departmental					
89359	SHERWIN WILLIAMS CO	SUPPLIES	504-00-46903	GRAFFITI REMOVAL	60.54
89359	SHERWIN WILLIAMS CO	SUPPLIES	504-00-46903	GRAFFITI REMOVAL	36.95
89359	SHERWIN WILLIAMS CO	SUPPLIES	504-00-46903	GRAFFITI REMOVAL	248.65
89359	SHERWIN WILLIAMS CO	SUPPLIES	504-00-46903	GRAFFITI REMOVAL	306.20
89350	PILOT THOMAS LOGISTICS, LLC..	FUEL TRANSFER CS ZONE 4	504-00-43030	GASOLINE & OIL EXPENSE	2,236.24
89350	PILOT THOMAS LOGISTICS, LLC..	FUEL TRANSFER STATION	504-00-43030	GASOLINE & OIL EXPENSE	1,911.68
89350	PILOT THOMAS LOGISTICS, LLC..	Fuel Transfer CS Artesia Zone 4	504-00-43030	GASOLINE & OIL EXPENSE	1,586.18
89364	SOLID WASTE ASSOCIATION O...	REGISTRATION FEE FOR EMPL...	504-00-47040	EMPLOYEE TRAINING	350.00
89375	TRIAD INDUSTRIAL CONSULTI...	SERVICE - OIL CHANGES	504-00-44040	VEHICLE MAINTENANCE	2,577.64
89372	TEXAS INDUSTRIAL SERVICES	SOLID WASTE	504-00-46040	UNIFORM EXPENSE	264.38
89372	TEXAS INDUSTRIAL SERVICES	SOLID WASTE CITY OF ARTESIA	504-00-46040	UNIFORM EXPENSE	192.32
89372	TEXAS INDUSTRIAL SERVICES	SOLID WASTE	504-00-46040	UNIFORM EXPENSE	268.47
89357	SHARP ELECTRONICS CORP	137-1987875-000 TRANSFER ...	504-00-44020	MAINT CONTRACTS	124.15
89356	SAMMY NATERA	SERVICE	504-00-45909	TRANSFER HAULING (TSF STAT...	19,478.51
89297	CENTRAL VALLEY ELECTRIC	24364100 - LIFT STATION	504-00-47160	UTILITIES EXPENSE	47.68
89297	CENTRAL VALLEY ELECTRIC	2275201 - WASTE TRANSFER ...	504-00-47160	UTILITIES EXPENSE	143.09
Department 00 - Non Departmental Total:					29,832.68
Fund 504 - SOLID WASTE FUND Total:					29,832.68
Fund: 505 - WATER FUND					
Department: 00 - Non Departmental					
89345	NEW MEXICO TAP MASTER, I...	SUPPLIES	505-00-46901	WATER MATERIALS EXPENSE	9,867.17
89314	DEANS INC	MONTHLY TELEMETRY RENTAL...	505-00-47160	UTILITIES	538.23
89349	PECOS VALLEY PUMP, INC	WATER DEPT CHANGE PUMP...	505-00-44041	EQUIPMENT MAINT	2,114.17
89349	PECOS VALLEY PUMP, INC	WATER DEPT WELL MOTOR R...	505-00-44041	EQUIPMENT MAINT	3,213.53
89372	TEXAS INDUSTRIAL SERVICES	INFRASTRUCTURE	505-00-46040	UNIFORM EXPENSE	195.74
89372	TEXAS INDUSTRIAL SERVICES	WATER DEPT	505-00-46040	UNIFORM EXPENSE	96.33
89372	TEXAS INDUSTRIAL SERVICES	INFRASTRUCTURE	505-00-46040	UNIFORM EXPENSE	96.33
89372	TEXAS INDUSTRIAL SERVICES	WATER DEPT	505-00-46040	UNIFORM EXPENSE	134.52
89331	INKREDIBLE PRINTING	SUPPLIES 10 PINK & BLUE BO...	505-00-46010	OFFICE SUPPLIES	169.76
89365	SOUTHEAST READI-MIX PROD...	SERVICE	505-00-46900	OTHER SUPPLIES	787.50
89365	SOUTHEAST READI-MIX PROD...	SUPPLIES	505-00-46900	OTHER SUPPLIES	264.09
89365	SOUTHEAST READI-MIX PROD...	WATER DEPT LEAN FILL 1507...	505-00-46900	OTHER SUPPLIES	227.50
89363	SMITH ENGINEERING	EDDY CO FAIRGROUNDS WAT...	505-00-45030	PROFESSIONAL SERVICES	6,342.50
89290	ARTESIA PLUMBING HEATING...	SUPPLIES M-90-CR19 ANGLE ...	505-00-46901	WATER MATERIALS EXPENSE	2,630.39
89292	BADGER METER	SERVICE	505-00-46020	NEW METERS	1,623.48
	XCEL ENERGY	2700 W REMINGTON	505-00-47160	UTILITIES	107.14
89297	CENTRAL VALLEY ELECTRIC	24483600 - 702 AIRPORT RD ...	505-00-47160	UTILITIES	325.50
89297	CENTRAL VALLEY ELECTRIC	24170301 - LIFT STATION NOR...	505-00-47160	UTILITIES	322.16
89297	CENTRAL VALLEY ELECTRIC	9011701 - LONESOME CITY W...	505-00-47160	UTILITIES	3,626.75
89297	CENTRAL VALLEY ELECTRIC	24483700 - 702 AIRPORT RD ...	505-00-47160	UTILITIES	40.75
89297	CENTRAL VALLEY ELECTRIC	5523008 - 15 E COMPRESS OL...	505-00-47160	UTILITIES	41.90
89297	CENTRAL VALLEY ELECTRIC	2269101 - LIFT STATION FOR S...	505-00-47160	UTILITIES	91.86
89297	CENTRAL VALLEY ELECTRIC	2023501 - LIFT STATION	505-00-47160	UTILITIES	56.25
89297	CENTRAL VALLEY ELECTRIC	23017400 - NORTH CITY WAT...	505-00-47160	UTILITIES	4,269.22
89297	CENTRAL VALLEY ELECTRIC	24014902 - TRUCK WASH HES ...	505-00-47160	UTILITIES	517.53

Expense Approval Report

Payable Dates: 6/23/2026 - 7/17/2026 Post Dates: 6/23/2026 - 7/17/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
89297	CENTRAL VALLEY ELECTRIC	24333400 - W TRANSFER STAT...	505-00-47160	UTILITIES	55.94
89297	CENTRAL VALLEY ELECTRIC	24428300 - TRANSFER STATI...	505-00-47160	UTILITIES	9.36
89297	CENTRAL VALLEY ELECTRIC	24139300 - ELEVATED TANKS ...	505-00-47160	UTILITIES	2,162.79
89297	CENTRAL VALLEY ELECTRIC	2275001 - WASTE TRANSFER ...	505-00-47160	UTILITIES	612.62
89297	CENTRAL VALLEY ELECTRIC	24428000 - TRANSFER STATI...	505-00-47160	UTILITIES	9.36
89297	CENTRAL VALLEY ELECTRIC	24428100 - TRANSFER STATI...	505-00-47160	UTILITIES	9.36
89297	CENTRAL VALLEY ELECTRIC	5523504 - OFFICE 15 COMPRE...	505-00-47160	UTILITIES	1,071.09
89297	CENTRAL VALLEY ELECTRIC	24428200 - TRANSFER STATI...	505-00-47160	UTILITIES	9.36
89297	CENTRAL VALLEY ELECTRIC	24427900 - TRANSFER STATI...	505-00-47160	UTILITIES	9.36
89293	BAKER UTILITY SUPPLY	SUPPLIES	505-00-46020	NEW METERS	1,281.75
89293	BAKER UTILITY SUPPLY	SUPPLIES	505-00-46020	NEW METERS	21,000.00
Department 00 - Non Departmental Total:					63,931.29
Fund 505 - WATER FUND Total:					63,931.29

Fund: 507 - AIRPORT FUND

Department: 00 - Non Departmental

89291	ASCENT AVIATION GROUP, IN...	FUEL	507-00-47101	JET-FUEL EXPENSE	26,342.00
89291	ASCENT AVIATION GROUP, IN...	FUEL AIRPORT TERMINAL	507-00-47100	AVIATION GASOLINE EXPENSE	43,038.36
89350	PILOT THOMAS LOGISTICS, LLC..	FUEL	507-00-44031	GROUND MAINTENANCE	2,005.29
89297	CENTRAL VALLEY ELECTRIC	WO #49473 ELECTRIC SERVICE..	507-00-47160	UTILITIES EXPENSE	22,319.00
89297	CENTRAL VALLEY ELECTRIC	1425002 - AIRPORT TERM & L...	507-00-47060	INSURANCE EXPENSE	508.41
89297	CENTRAL VALLEY ELECTRIC	1703001 - WATER RESERVOIR	507-00-47160	UTILITIES EXPENSE	33.08
89297	CENTRAL VALLEY ELECTRIC	1408102 - GATE #2	507-00-47160	UTILITIES EXPENSE	33.01
89297	CENTRAL VALLEY ELECTRIC	1430001 - AIRPORT TERM & ...	507-00-47160	UTILITIES EXPENSE	28.08
89297	CENTRAL VALLEY ELECTRIC	9013901 - NORTH LANDING L...	507-00-47160	UTILITIES EXPENSE	37.10
89297	CENTRAL VALLEY ELECTRIC	1408301 - SOUTH LANDING LI...	507-00-47160	UTILITIES EXPENSE	51.70
89297	CENTRAL VALLEY ELECTRIC	1407501 - 8 YARD LIGHTS	507-00-47160	UTILITIES EXPENSE	74.88
89297	CENTRAL VALLEY ELECTRIC	1416702 - COMPRESSOR	507-00-47160	UTILITIES EXPENSE	36.51
89297	CENTRAL VALLEY ELECTRIC	1413602 - GATE #3	507-00-47160	UTILITIES EXPENSE	32.94
89297	CENTRAL VALLEY ELECTRIC	1417002 - YARD LIGHT	507-00-47160	UTILITIES EXPENSE	9.36
89297	CENTRAL VALLEY ELECTRIC	1421001 - PLAZI LIGHTS	507-00-47160	UTILITIES EXPENSE	32.50
89297	CENTRAL VALLEY ELECTRIC	1415201 - 3 YARD LIGHTS	507-00-47160	UTILITIES EXPENSE	28.08
89297	CENTRAL VALLEY ELECTRIC	1414202 - AIRPORT A W O S ...	507-00-47160	UTILITIES EXPENSE	53.60
89297	CENTRAL VALLEY ELECTRIC	1413201 - YARD LIGHT	507-00-47160	UTILITIES EXPENSE	9.36
89297	CENTRAL VALLEY ELECTRIC	1408902 - GATE #1	507-00-47160	UTILITIES EXPENSE	32.94
89344	NEW MEXICO GAS COMPANY	702 AIRPORT RD	507-00-47160	UTILITIES EXPENSE	66.06
89355	RSINET, LLC	QUARTERLY RSINET SUBSCRIP...	507-00-44021	AUTOMATING WEATHER REP...	180.00
Department 00 - Non Departmental Total:					94,952.26
Fund 507 - AIRPORT FUND Total:					94,952.26

Fund: 510 - CEMETERY FUND

Department: 00 - Non Departmental

89372	TEXAS INDUSTRIAL SERVICES	CEMETARY	510-00-44010	BUILDING & GROUNDS MAIN...	9.60
89372	TEXAS INDUSTRIAL SERVICES	CEMETARY	510-00-46040	UNIFORM EXPENSE	43.36
89372	TEXAS INDUSTRIAL SERVICES	CEMETARY	510-00-44010	BUILDING & GROUNDS MAIN...	9.60
89372	TEXAS INDUSTRIAL SERVICES	CEMETARY	510-00-46040	UNIFORM EXPENSE	38.21
89372	TEXAS INDUSTRIAL SERVICES	CEMETARY	510-00-44010	BUILDING & GROUNDS MAIN...	9.60
89372	TEXAS INDUSTRIAL SERVICES	CEMETARY	510-00-46040	UNIFORM EXPENSE	38.21
89304	CENTURYLINK	CEMETERY ALARM LINE	510-00-47160	UTILITIES	159.02
Department 00 - Non Departmental Total:					307.60
Fund 510 - CEMETERY FUND Total:					307.60

Grand Total: 2,615,168.41

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	1,180,762.26	900,615.73
206 - EMS GRANT FUND	1,360.64	1,360.64
209 - FIRE FUND	143.24	143.24
217 - RECREATION FUND	67,315.04	67,315.04
300 - CAPITAL IMPROVEMENT FUND	1,152,904.65	957,173.72
503 - WASTE WATER FUND	23,658.75	19,553.85
504 - SOLID WASTE FUND	29,832.68	29,832.68
505 - WATER FUND	63,931.29	63,824.15
507 - AIRPORT FUND	94,952.26	94,952.26
510 - CEMETERY FUND	307.60	307.60
Grand Total:	2,615,168.41	2,135,078.91

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-01-45030	PROFESSIONAL SERVICES	53.18	53.18
101-02-46900	OTHER CONTRACTUAL S...	296.03	296.03
101-02-47120	COPIER LEASE	124.15	124.15
101-03-44041	EQUIPMENT MAINTENA...	515.53	515.53
101-03-45921	PROF SVCS MAINSTREET	24,800.04	24,800.04
101-03-45922	PROF SVCS CHAMBER OF...	8,750.00	8,750.00
101-03-45923	PROF SVCS ESPERANZA ...	6,250.00	6,250.00
101-03-45925	PROF SVCS ARTESIA CLE...	6,000.00	6,000.00
101-03-46010	OFFICE SUPPLIES	32.37	32.37
101-03-46903	HOLIDAY PROMOTION	65,000.00	65,000.00
101-03-47150	COMMUNICATION EXPE...	89.71	89.71
101-03-47160	UTILITIES	490.48	459.83
101-05-43030	GASOLINE & OIL EXPENSE	5,016.95	5,016.95
101-05-44030	PARKS MAINTENANCE	50,052.79	50,052.79
101-05-44040	GARAGE & MOTOR EXP...	1,427.95	1,427.95
101-05-46040	UNIFORM EXPENSE	231.92	231.92
101-05-46901	STREETS MATERIALS EXP...	13,639.81	13,639.81
101-05-46902	MAIN STREET HOLIDAY	4,346.80	4,346.80
101-05-46903	MAIN STREET EXPENSE	21,007.78	21,007.78
101-05-46904	GREENWAY PROJECT MS	9,148.24	9,148.24
101-05-47123	EQUIPMENT LEASES	498.93	498.93
101-05-47160	UTILITIES	27,695.89	4,148.85
101-06-43022	RECRUITING EXPENSES	339.08	339.08
101-06-44010	BUILDING MAINTENANCE	403.56	403.56
101-06-44020	MAINTENANCE CONTRA...	1,244.65	1,244.65
101-06-45030	PROFESSIONAL SERVICES	108,543.97	108,543.97
101-06-45031	PROFESSIONAL SERVIOC...	8,874.45	8,874.45
101-06-45902	ANIMAL SHELTER OPER...	31,512.60	31,512.60
101-06-46011	INVESTIGATION EXPENSE	188.39	188.39
101-06-46015	OPERATIONAL SUPPLIES	803.55	803.55
101-06-46040	UNIFORM EXPENSE	2,227.90	2,227.90
101-06-47020	PRISONER CARE	194.22	194.22
101-06-47160	UTILITIES	9,265.36	9,265.36
101-07-44040	VEHICLE MAINTENANCE	11,567.91	11,567.91
101-07-44041	EQUIPMENT MAINTENA...	308.35	308.35
101-07-45900	CONTRACTS	770.44	770.44
101-07-46019	AMBULANCE EXPENSE	522.89	522.89
101-07-47150	TELEPHONE	86.43	86.43
101-08-44010	BUILDING MAINTENANCE	49.34	49.34
101-08-47120	COPIER LEASE	249.12	249.12
101-09-46904	PROGRAMS	300.00	300.00
101-09-47070	POSTAGE	1,184.02	1,184.02
101-09-47120	RENT EQUIPMENT / MA...	249.12	249.12

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-10-44020	MAINTENANCE CONTRA...	2,711.20	2,711.20
101-10-45900	OTHER CONTRACTUAL S...	40.91	40.91
101-10-46080	MATERIALS EXPENSE - B...	18,003.17	18,003.17
101-11-44020	MAINTENANCE CONTRA...	222.14	222.14
101-13-46040	UNIFORM EXPENSE	594.05	594.05
101-17-44041	EQUIPMENT MAINTENA...	249.12	249.12
101-17-47080	PRINTING & PUBLICATI...	53.18	53.18
101-18-42900	INSURANCE ADMIN	6,745.32	6,745.32
101-18-45903	PROFESSIONAL SERVICES	14,429.38	14,117.20
101-18-47050	DRUG TESTING	1,286.37	1,286.37
101-20232	INSURANCE ADJUSTME...	256,256.66	0.00
101-20900	RECORD P-CARD	175,396.86	175,396.86
101-21-44010	FACILITIES MAINT	29,656.32	29,656.32
101-21-44016	FM POLICE	2,013.27	2,013.27
101-21-44017	FM FIRE	1,235.20	1,235.20
101-21-44021	FM GARAGE	853.42	853.42
101-21-44042	JANITORIAL	11,708.09	11,708.09
101-21-45030	PROFESSIONAL SERVICES	17,082.35	17,082.35
101-21-46900	OTHER SUPPLIES	356.85	356.85
101-21-47160	UTILITIES	309.62	309.62
101-22-45901	SOFTWARE SERVICES	206,400.91	206,400.91
101-22-47150	COMMUNICATION EXPE...	10,803.97	10,803.97
206-00-46900	SUPPLIES	1,360.64	1,360.64
209-00-44010	BUILDING MAINTENANC...	143.24	143.24
217-00-41020	SALARIES	33,752.80	33,752.80
217-00-45900	OTHER CONTRATUAL SE...	171.00	171.00
217-00-46010	SUPPLIES	20,285.90	20,285.90
217-00-47160	UTILITIES	9,561.15	9,561.15
217-08-41020	SALARIES	3,544.19	3,544.19
300-00-47110	LAND PURCHASE	160,616.22	3,662.92
300-00-48010	702 CHISUM REMODEL	378,996.05	378,996.05
300-00-48072	POLICE VEHICLES	38,777.63	0.00
300-00-48337	CITY HALL REMODEL	21,233.13	21,233.13
300-00-48387	WW UV REPLACEMENT	22,180.40	22,180.40
300-00-48734	LEG GRANT HERMOSA	36,455.60	36,455.60
300-00-48735	Leg Grant (26th)	474,227.81	474,227.81
300-00-48800	8TH ST WATERLINE REP...	10,228.23	10,228.23
300-00-48815	BUILDING IMPROVEME...	10,189.58	10,189.58
503-00-44010	BUILDING MAINTENANC...	1,309.70	1,309.70
503-00-44041	MAINTENANCE EQUIPM...	9,705.93	5,601.03
503-00-47160	UTILITIES EXPENSE	12,643.12	12,643.12
504-00-43030	GASOLINE & OIL EXPENSE	5,734.10	5,734.10
504-00-44020	MAINT CONTRACTS	124.15	124.15
504-00-44040	VEHICLE MAINTENANCE	2,577.64	2,577.64
504-00-45909	TRANSFER HAULING (TSF...	19,478.51	19,478.51
504-00-46040	UNIFORM EXPENSE	725.17	725.17
504-00-46903	GRAFFITI REMOVAL	652.34	652.34
504-00-47040	EMPLOYEE TRAINING	350.00	350.00
504-00-47160	UTILITIES EXPENSE	190.77	190.77
505-00-44041	EQUIPMENT MAINT	5,327.70	5,327.70
505-00-45030	PROFESSIONAL SERVICES	6,342.50	6,342.50
505-00-46010	OFFICE SUPPLIES	169.76	169.76
505-00-46020	NEW METERS	23,905.23	23,905.23
505-00-46040	UNIFORM EXPENSE	522.92	522.92
505-00-46900	OTHER SUPPLIES	1,279.09	1,279.09
505-00-46901	WATER MATERIALS EXP...	12,497.56	12,497.56
505-00-47160	UTILITIES	13,886.53	13,779.39
507-00-44021	AUTOMATING WEATHER...	180.00	180.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
507-00-44031	GROUND MAINTENANCE	2,005.29	2,005.29
507-00-47060	INSURANCE EXPENSE	508.41	508.41
507-00-47100	AVIATION GASOLINE EX...	43,038.36	43,038.36
507-00-47101	JET-FUEL EXPENSE	26,342.00	26,342.00
507-00-47160	UTILITIES EXPENSE	22,878.20	22,878.20
510-00-44010	BUILDING & GROUNDS ...	28.80	28.80
510-00-46040	UNIFORM EXPENSE	119.78	119.78
510-00-47160	UTILITIES	159.02	159.02
Grand Total:		<u>2,615,168.41</u>	<u>2,135,078.91</u>

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	<u>2,615,168.41</u>	<u>2,135,078.91</u>
Grand Total:	<u>2,615,168.41</u>	<u>2,135,078.91</u>

**ARTESIA RECREATION CENTER
PROPERTY DEVELOPMENT AND OPERATION
MEMORANDUM OF UNDERSTANDING
SECOND ADDENDUM**

RECITALS

WHEREAS, a Property Development and Operation Memorandum of Understanding was entered into by and between the City of Artesia (the “City”) and the Artesia Recreation Center Foundation (“**Foundation**”) on March 12, 2024, for the construction of the Recreation Center Project (hereinafter the “**MOU**”), and a First Addendum to the MOU was entered into by the parties on April 14, 2026, and this Second Addendum is entered into by the parties for the reasons set forth below.

WHEREAS, construction of the Recreation Center Project began on October 29, 2024, and is now substantially complete, with anticipated transfer and assignment of real property and improvements by Special Warranty Deed in the near future;

WHEREAS, in the course of construction, the Foundation challenged a determination regarding construction and installment of Electric Vehicle charging stations connected to the Recreation Center against the Construction Industries Division of the State of New Mexico in Cause No. D-503-2025-00032, which has been appealed under Cause No. A-1CA-4337 and remains pending (the “EV lawsuit”);

NOW THEREFORE, in consideration of the above and as stated in the MOU and First Addendum, the City and Foundation further agree as follows:

1. **Reservation of Expenses, Costs and Claims for Electric Parking-Related Costs.** Notwithstanding any other provision of the Donation Agreement, the MOU, First Addendum, or any other exhibits, agreements, or instruments contemplated and agreed to by the parties related to the same, the Foundation expressly reserves, and affirmatively does not transfer any and all claims, demands, causes of action, and rights to recover all excess costs and expenses incurred by Foundation to date arising out of, resulting from, or relating to the installation of electric vehicle parking spaces, their associated infrastructure and the reduction in value of the parking lot due to requirements of the New Mexico Construction Industries Division, or otherwise related to or addressed in the EV lawsuit.

Executed on the dates set forth below, but effective as of March 12, 2024.

ARTESIA RECREATION CENTER
FOUNDATION

DATE: 7-7-2026


SANDRA BORGES

*Executive Director of the Artesia Recreation
Center Foundation*

CITY OF ARTESIA

DATE: 7-7-2026



EXHIBITS:

EXHIBIT E: Special Warranty Deed